

**ORDINANCE NO. 2021-27**

**CITY OF BREVARD  
FY 2021-2022 BUDGET ORDINANCE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BREVARD, NORTH CAROLINA:

Section 1. It is estimated that the following revenues will be available to the General Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Taxes & Licenses/Permits	\$ 7,274,806
Refuse Collection Fees	
Transfer from Other Funds	\$ 1,245,000
Franchise Sales Tax	\$ 585,000
ABC Revenue	\$ 200,000
Other Revenue	\$ 364,450
Fund Balance Appropriated	\$ 218,644
Proceeds From Borrowing	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 9,887,900</b>

Section 2. The following amounts are hereby appropriated in the General Fund for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 in accordance with the Chart of Accounts heretofore established for the City of Brevard:

	Budget
Governing Body	\$ 112,366
Administrative	\$ 688,733
Finance	\$ 716,393
Legal	\$ 63,500
Planning	\$ 721,170
Building and Grounds	\$ 349,822
Police	\$ 3,207,453
Public Services	
• Administration	\$ 437,969
• Garage	\$ 467,999
• Streets Local	\$ 782,878
• Streets Powell Bill	\$ 209,000
• Sanitation	
Total Public Services	\$ 1,897,846
Recreation	\$ 208,050
Non-Departmental	\$ 1,834,882
Economic Development	\$ 87,685
Contingency	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,887,900</b>

Section 3. It is estimated that the following revenues will be available to the Sanitation Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer from General Fund	
Refuse and Recycling Collections	\$ 1,000,790
Loan Proceeds	
<b>TOTAL REVENUES</b>	<b>\$ 1,000,790</b>

Section 4. The following amounts are hereby appropriated in the Sanitation Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Operation, Capital and Debt Expenditures	\$ 1,000,790
<b>TOTAL REVENUES</b>	<b>\$ 1,000,790</b>

Section 5. It is estimated that the following revenues will be available to the Water and Sewer Utility Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Water Billings	\$ 2,941,737
Sewer Billings	\$ 2,732,445
Meter Fees	\$ 163,620
Other Revenues	\$ 150,000
Proceeds From Borrowing	\$ 117,000
TFR From Local Fiscal Recovery Act	\$ 765,453
Fund Balance Appropriated	\$ 154,279
<b>TOTAL REVENUES</b>	<b>\$ 7,024,534</b>

Section 6. The following amounts are hereby appropriated in the Water and Sewer Utility Fund for the operation of said utilities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Water Plant Operations	\$ 1,003,146
Water Distribution	\$ 624,867
Waste Water Treatment Plant Operations	\$ 1,662,087
Sewer Collection	\$ 837,923
Non-Departmental	\$ 2,896,511
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,024,534</b>

Section 7. It is estimated that the following revenues will be available to the Utility Capital Project Fund for Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer From Capital Reserve	\$ -
Grant/Loan: Gallimore Road Sewer Basin	\$ 2,234,845
Grant/Loan: King Street Water Line Upgrade	\$ 1,086,918
Grant/Loan: Burrell Mountain Water Tank	\$ 2,858,050
TFR from Local Fiscal Recovery Plan	\$ 1,553,997
<b>TOTAL REVENUES</b>	<b>\$ 7,733,810</b>

Section 8. The following amounts are hereby appropriated in the Utility Capital Project Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
WWTP Drying Beds Local Fiscal Control Act	\$ 147,000
Gallimore Road Sewer Basin	\$ 2,234,845
King Street Water Line Upgrade	\$ 1,086,918
Burrell Mountain Water Tank	\$ 2,858,050
Water & Sewer Projects	\$ 1,406,997
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,733,810</b>

Section 9. The following revenues will be continued for the Capital Reserve Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Fund Balance Appropriated	\$ -
System Development Fees & Interest Income	\$ 90,000
<b>TOTAL REVENUES</b>	<b>\$ 90,000</b>

Section 10. The following expenditures will be continued for the Capital Reserve Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Increase in Fund Balance	\$ 90,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 90,000</b>

Section 11. It is estimated that the following revenues will be available to the Fire District Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer from General Fund	\$ 488,073
Fire District Tax	\$ 413,733
Loan Proceeds	\$ 675,000
<b>TOTAL REVENUES</b>	<b>\$ 1,576,806</b>

Section 12. The following amounts are hereby appropriated in the Fire District Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Operations, Capital, & Debt Expenditures	\$ 1,576,806
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,576,806</b>

Section 13. It is estimated that the following revenue will be available to the Terrell L. Scruggs Scholarship Fund beginning July 1, 2021 and ending June 30, 2022:

	Budget
Fund Balance Appropriated	\$ 13,048
<b>TOTAL REVENUES</b>	<b>\$ 13,048</b>

Section 14. The following amounts are hereby appropriated in the Terrell L. Scruggs Scholarship Fund beginning July 1, 2021 and ending June 30, 2022:

	Budget
Scholarships, Expenses, & Fund Balance Incr.	\$ 13,048
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,048</b>

Section 15. It is estimated that the following revenues will be available to the Bjerg Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Interest on Investments	\$ 100
<b>TOTAL REVENUES</b>	<b>\$ 100</b>

Section 16. The following amounts are hereby appropriated in the Bjerg Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Increase in Fund Balance	\$ 100
<b>TOTAL EXPENDITURES</b>	<b>\$ 100</b>

Section 17. It is estimated that the following revenues will be available to the Other Post-Employment Benefits Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer from General Fund	\$ 20,400
Transfer from Utility Fund	\$ 9,600
<b>TOTAL REVENUES</b>	<b>\$ 30,000</b>

Section 18. The following amounts are hereby appropriated in the Other Post-Employment Benefits Fund for Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Increase in Fund Balance	\$ 30,000
(Transfer to Irrevocable Trust)	
<b>TOTAL EXPENDITURES</b>	<b>\$ 30,000</b>

Section 19. The following revenue amounts will be available in the Health Insurance Fund for Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Fund Balance Appropriated	\$ 91,095
Transfer from Other Funds	\$ 1,339,200
Dental Dependent Premiums	\$ 38,000
Employee Premiums	\$ 93,000
Retiree Premiums	\$ 33,000
<b>TOTAL REVENUES</b>	<b>\$ 1,594,295</b>

Section 20. The following amounts are hereby appropriated in the Health Insurance Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Health Insurance Costs	\$ 1,594,295
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,594,295</b>

Section 21. It is estimated that the following revenues will be available to the Heart of Brevard Municipal Service District Tax Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Service District Tax - Current & Prior Years	\$ 165,000
Transfer from General Fund	\$ 11,000
<b>TOTAL REVENUES</b>	<b>\$ 176,000</b>

Section 22. The following amounts are hereby appropriated in the Heart of Brevard Municipal Service District Tax Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Contract Services	\$ 165,000
Transfer to Downtown Master Plan	\$ 11,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 176,000</b>

Section 23. It is estimated that the following revenues will be available to the Housing Trust Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Developer Loan Payment	\$ 2,400
<b>TOTAL REVENUES</b>	<b>\$ 2,400</b>

Section 24. The following amounts are hereby appropriated in the Housing Trust Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Increase in Fund Balance	\$ 2,400
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,400</b>

Section 25. It is estimated that the following revenues will be available to the Multi-Use Paths Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Miscellaneous Revenue	
Transfer from General Fund	\$ 868,644
NCDOT Kings Creek Bridge Reimbursement	\$ 800,000
Grant Pisgah Health Foundation	\$ 240,000
Fund Balance Appropriated	\$ 136,356
<b>TOTAL REVENUES</b>	<b>\$ 2,045,000</b>

Section 26. The following amounts are hereby appropriated in the Multi-Use Paths Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Estatoe Trail Project	\$ 1,000,000
Railroad Avenue Bridge Project	\$ 1,000,000
Loan Reimbursement to General Fund	\$ 45,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,045,000</b>

Section 27. It is estimated that the following revenues will be available to the 911 Communications Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

	Budget
Fund Balance Appropriated	\$ 77,701
<b>TOTAL REVENUES</b>	<b>\$ 77,701</b>

Section 28. The following amounts are hereby appropriated in the 911 Communications Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Operating Expenses	\$ 77,701
<b>TOTAL EXPENDITURES</b>	<b>\$ 77,701</b>

Section 29. It is estimated that the following revenues will be available to the Narcotics Task Force for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transylvania County	\$ -
Transfer from General Fund	
State Controller Payments	\$ -
Brevard ABC Board	\$ 10,000
Federal Asset Fund - Police	
Interest in Investments	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 10,000</b>

Section 30. The following amounts are hereby appropriated in the Narcotics Task Force for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Operating Expenses	\$ 10,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,000</b>

Section 31. It is estimated that the following revenues will be available to the Rosenwald Revitalization Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer from General Fund	\$ 180,000
Fund Balance Appropriated	\$ 95,713
Pisgah Health Foundation Grant	\$ 10,000
<b>TOTAL REVENUES</b>	<b>\$ 285,713</b>

Section 32. The following amounts are hereby appropriated in the Rosenwald Revitalization Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Mary C. Jenkins Center	\$ 180,000
Fund Balance Appropriated	\$ 95,713
Community Garden	\$ 10,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 285,713</b>

Section 33. It is estimated that the following revenues will be available to the Downtown Master Plan for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Fund Balance Appropriated	\$ 556,815
Heart of Brevard	\$ 11,000
Transfer from General Fund	\$ 180,000
<b>TOTAL REVENUES</b>	<b>\$ 747,815</b>

Section 34. The following amounts are hereby appropriated in the Downtown Master Plan for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Clemson Plaza	\$ 350,000
Design & Construction Costs	\$ 191,000
Debt Service	
Caldwell Street Improvements	\$ 206,815
<b>TOTAL EXPENDITURES</b>	<b>\$ 747,815</b>

Section 35. It is estimated that the following revenues will be available to the Parking Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Jordan Street Parking Lot	\$ 50,000
Fund Balance Appropriated	\$ 600,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 650,000</b>

Section 36. The following amounts are hereby appropriated in the Parking Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Off Street Parking	\$ 650,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 650,000</b>

Section 37. It is estimated that the following revenues will be available to the Local Fiscal Recovery Plan Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Grant: American Rescue Plan	\$ 2,319,450
<b>TOTAL REVENUES</b>	<b>\$ 2,319,450</b>

Section 38. The following amounts are hereby appropriated in the Local Fiscal Recovery Plan Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

	Budget
Transfer to Utility Fund	\$ 765,453
Capital Projects Fund	\$ 1,553,997
<b>TOTAL REVENUES</b>	<b>\$ 2,319,450</b>

Section 39. The Revenues and Expenditures set forth in Section 1 through Section 32 of this Ordinance are hereby summarized as follows:

	Budget
General Fund	\$ 9,887,900
Sanitation Fund	\$ 1,000,790
Water & Sewer Utility Fund	\$ 7,024,534
Utility Capital Projects Fund	\$ 7,733,810
Capital Reserve Fund	\$ 90,000
Fire District Fund	\$ 1,576,806
Terrell L. Scruggs Scholarship Fund	\$ 13,048
Bjerg Fund	\$ 100
Other Post-Employment Benefits Fund	\$ 30,000
Health Insurance Fund	\$ 1,594,295
Heart of Brevard MSD Fund	\$ 176,000
Housing Trust Fund	\$ 2,400
Multi-use Paths Fund	\$ 2,045,000
911 Communications Fund	\$ 77,701
Narcotics Task Force Fund	\$ 10,000
Rosenwald Revitalization Fund	\$ 285,713
Downtown Master Plan Fund	\$ 747,815
Parking Fund	\$ 650,000
Local Fiscal Recovery Plan	\$ 2,319,450
<b>TOTAL BUDGET APPROPRIATIONS</b>	<b>\$ 35,265,362</b>

Section 34. There is hereby levied a tax at the rate of forty five cents (\$0.4500) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as Taxes in the General Fund in Section 1 of this Ordinance. This rate is based on an estimated total valuation of property for the purposes of taxation of \$1,214,012,397 and an estimated collection rate of 99.48%.

Section 35. There is hereby further levied a tax at the rate of \$0.2130 cents per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021 within the boundaries of the Heart of Brevard Municipal Service District for the purpose of raising the revenue listed as Taxes in the Heart of Brevard Municipal Service District Tax Fund in Section 19 of this Ordinance. This rate is based on an estimated total valuation of property for the purposes of taxation of \$65,700,000 and an estimated collection rate of 99%.

Section 36. There is hereby further attached (Exhibit A) to said Ordinance a schedule of taxes, fees, and charges for the General and Utility Funds.

Section 37. The Budget Officer shall be authorized to reallocate departmental appropriations among the various line item expenditures of that department, as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes.

Section 38. Copies of the Budget Ordinance shall be furnished to the Budget Officer and Finance Officer of the City to be kept on file by them for their direction in the collection and disbursement of funds. Said officials are hereby authorized to receive and expend funds as



herein set forth in accordance with the Brevard City Code and the General Statutes of the State of North Carolina.

Adopted and approved this the 21<sup>st</sup> day of June, 2021.



Mac Morrow  
Mayor Pro Tem

Jill Murray, CMC  
City Clerk

APPROVED AS TO FORM:

Mack McKeller  
City Attorney

City of Brevard  
 Fiscal Year 2021-2022  
 Schedule of Taxes, Fees, and Charges  
**GENERAL FUND**

**Property Tax Rates**

City-Wide	0.4500 / \$100 Valuation
Heart of Brevard MSD	0.2130 / \$100 Valuation

**ABC Licensing**

**Fees regulated by the State of North Carolina for the sale of beer and wine.**

The license year for the following runs from May 1 through April 30 (NCGS 105-113.70(b)). License is not to be pro-rated.

Code	NCGS	Business Activity	Rate
		Beer & Wine (Copy of ABC Permit required.)	
D-101		On premise malt	\$15.00
D-102		Off premise malt	\$5.00
D-103		Wholesale beer	\$37.50
D-104		On premise wine	\$15.00
D-105		Off premise wine	\$10.00
D-106		Wholesale wine	\$37.50
D-107		Wholesale beer & wine	\$62.50

**Taxi Licensing**

**Tax regulated by North Carolina General Statutes 20-97 and NCGS 160A-211**

Code B-146 - NCGS 20-97 - Taxicabs *Requires Approval	Rate: \$15 per vehicle
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\*Taxi / Vehicles for Hire. City of Brevard Code of Ordinances, Chapter 78

**Solid Waste Removal**

Residential Garbage Collection	\$9.75 plus \$10.25 County Disposal Fee / \$20.00 per month total
Commercial Dumpster	\$8.50 plus \$8.50 County Disposal Fee times number of monthly pickups / \$17.00 per month total
Small Commercial Collection	\$9.75 plus \$10.25 County Disposal Fee times number of monthly pickups / \$20.00 per month total
Special Refuse Pick Up (Includes appliances & furniture)	\$20.00 per single item \$35.00 per load
Television / Computer Monitor Collection	ALL TV's - \$15.00

**Recycling**

Residential Recycling Fee	\$3.00 per month
Commercial Recycling Fee	\$5.75 per month (Additional 96-gallon containers \$5.75 each)
Commercial Cardboard Recycling	\$10.00 per month per water meter for all commercial customers
Mulch Fee	Pickup truck loads, City Residents - \$0 All other loads - \$10 per yard

City of Brevard  
 Fiscal Year 2021-2022  
 Schedule of Taxes, Fees, and Charges  
**GENERAL FUND**

**Franklin Pool**

Admission	\$2.00 per day per individual
Individual Season Pass	\$50 per season
Family Season Pass	\$150 per season
Family Day Pass	\$7.00 per day
Party / Event Rental	\$100

**Depot Railroad Avenue Park Rental**

WEEKDAYS (Monday through Friday)		
Outdoor Pavilion Only	Non-Profit	Private
Morning Block	\$50	\$75
Afternoon Block	\$50	\$75
Evening Block	\$50	\$75
Meeting Room Only	Non-Profit	Private
Morning Block	\$50	\$75
Afternoon Block	\$50	\$75
Evening Block	\$50	\$75
Meeting Room and Outdoor Pavilion	Non-Profit	Private
Morning Block	\$100	\$125
Afternoon Block	\$100	\$125
Evening Block	\$100	\$125

WEEKENDS (Saturday and Sunday)		
Outdoor Pavilion Only	Non-Profit	Private
Morning Block	\$150	\$200
Evening Block	\$150	\$200
Full Day	\$250	\$300
Meeting Room Only	Non-Profit	Private
Morning Block	\$150	\$200
Evening Block	\$150	\$200
Full Day	\$250	\$300
Meeting Room and Outdoor Pavilion	Non-Profit	Private
Morning Block	\$250	\$275
Evening Block	\$250	\$275
Full Day	\$350	\$375

City of Brevard  
Fiscal Year 2021-2022  
Schedule of Taxes, Fees, and Charges  
**GENERAL FUND**

**Planning / Zoning**

Special Events <sup>1</sup>	Fee
City-Sponsored (examples White Squirrel, July 4 <sup>th</sup> , Halloween Fest, and Twilight Tour)	\$0
Private Property – No parking space, sidewalk, or street closures	\$0
Private Property – Includes parking space, sidewalk, or street closure <sup>2</sup>	\$200 + \$500 bond
Public Property – Park, greenway, or similar	\$200 + \$500 bond
Public Alley Closure	\$50 (per day) + \$500 bond
State Road Closure	\$1500 (per day) + \$2,000 bond
City Road Closure	\$100 (per day) + \$1,000 bond
<sup>2</sup> Public Sidewalk Closure	\$500 (per day) + \$500 bond
<sup>2</sup> Public Parking Space Closure per space	\$100 (per day) + \$500 bond

Sidewalk Usage	Fee
Semipermanent and Permanent Objects	\$50
Sidewalk Dining Areas	\$100 (permit to be renewed annually)

Category I Applications	Fee <sup>3</sup>
Dedication Plats for Category I Applications	No Fee
Recombination Plats, Lot Line Adjustments Exempt Divisions of Land	\$75
Minor Subdivision Plat: No new public infrastructure except sidewalks	\$75 + \$20/lot
Non-Residential New Construction	\$.06 cents per heated sq. ft., \$500 minimum
<b>Non-Residential Permit Extension 1<sup>st</sup> Time</b>	<b>\$150</b>
<b>Non-Residential Permit Extension 2<sup>nd</sup> Time</b>	<b>\$500</b>
Non-Residential Interior Remodels, Additions, Accessory & Concomitant Structures, Substantial Improvements or Significant Improvements to Existing, Individual Structures. <sup>4</sup>	\$100
Non-Residential Change of Use/Occupancy and Incidental Improvements to Existing Structures (Awnings, Handicapped Ramps, Decks, etc.),	\$50
Home Occupation	\$100
Residential Dwelling New Construction and Manufactured Home Setup (not including new manufactured home parks), and secondary dwellings.	\$200 per Dwelling Unit
Residential Additions, Accessory Structures and Incidental Improvement to a Structure <sup>5</sup>	\$50

<sup>1</sup> Special event fees are for one-time or one-day events. A multi-day event shall pay the required fees for each day.

<sup>2</sup> May be waived by the Planning Director for building maintenance, renovations or demolition for up to 5 days, City Manager may extend this timeframe when necessary, to incentivize development or maintenance.

<sup>3</sup> When applicable, applicants must submit a check, made out to the Transylvania County Register of Deeds, to cover document recordation fees. Recordation fees are determined by Transylvania County. Please refer to the adopted fee schedule of the Transylvania County Register of Deeds for more information.

<sup>4</sup> Any improvement that does not meet the definition of substantial or significant improvement. Incidental improvements include installation of handicapped ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor, non-structural changes of an incidental nature.

<sup>5</sup> Any improvement that does not meet the definition of substantial or significant improvement. Incidental Improvements include installation of ramps and entryways, awnings, unenclosed decks and patios, and lighting improvements and other minor non-structural changes of an incidental nature. When a handicapped ramp is built by churches or church volunteers, by other tax-exempt organizations, or by friends, acquaintances or family of the home owners or occupants, without and expense for either labor or materials being paid by the owners or occupants, the fifty-dollar (\$50) fee under this section shall be waived by the Planning Director.

City of Brevard  
Fiscal Year 2021-2022  
Schedule of Taxes, Fees, and Charges  
**GENERAL FUND**

Fence	\$10
Driveway / Curb Cut / Encroachment	\$50
Tree Removal	\$25
Demolition: The Administrator may waive bonds for demolition. Administrator may require a bond in excess of \$500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a demolition, in association with any development activity for which such bond is relevant.	\$50 + \$500 reimbursable bond per structure. Lots with multiple structures requiring Bonds exceeding \$500 shall be based upon a qualified professional's estimate of cleanup clean cost + 25%
Grading & Other Land Disturbance: The Administrator may waive bonds for grading and other land disturbance upon determination that such bond would serve no useful purpose. Administrator may require a bond in excess of \$500 if such is deemed necessary in the interests of public health or safety. These bonds shall be prepared and administered in accordance with the improvement guarantee procedures set forth in the Procedure for the Installation & Dedication of Public Improvements. The Administrator may require a grading or land disturbance bond in association with any development activity for which such bond is relevant.	\$50 + \$500 reimbursable bond per lot up to one acre. Lots larger than one acre requiring Bonds exceeding \$500 shall be based upon a qualified professional's estimate of cleanup clean cost + 25%
Parking Lots, Resurface	\$0
Parking Lots, New & Reconfiguration	\$50
Carnivals, Circuses	\$500 per location and permit period <sup>6</sup>
Farmers Markets, Tailgate Markets	\$200 per location. Individual permits are not required for authorized individual vendors operating within the permitted market area
Food Truck Site	\$100
Temporary Vendors, Agricultural (Does not include Farmers Markets or Tailgate Markets. Includes all forms of roadside / mobile / temporary purveyors of seasonal horticultural, agricultural, aqua cultural or forest product, including but not limited to raw fruits, vegetable, perennials, annuals bulbs, dried flowers, Christmas trees, and similar products)	\$200 per location and permit period
Temporary Vendors, Non-Agricultural (Does not include Flea Markets. Includes all forms of roadside / sidewalk / downtown / pushcart / mobile / itinerant merchants / temporary purveyors of non-agricultural products)	\$200 per location and permit period
Temporary Uses, All Other	\$50
Zoning Consistency Determination / Farm Exemption Certification	\$25

Category II Applications	Fee
Dedication Plats for Category II Applications	\$50
Dedication Plats	\$50
Minor Subdivision: New public infrastructure	\$500 + \$20 per lot or structure up to \$2,000
Wireless Communication Facilities, Co-Location & Stealth	\$200
Wireless Communication Facilities / Towers, All Other	\$1,000

<sup>6</sup> The Administrator may assess fees for the actual cost of services provided by City forces (i.e., personnel, deployment of fire apparatus, solid waste removal, provision of barricades, State Fire Code inspections, and etc.) in support of special events or temporary uses. Refer to the Departmental Cost of Services section below, for a schedule of additional "cost of service" fees.

City of Brevard  
Fiscal Year 2021-2022  
Schedule of Taxes, Fees, and Charges  
**GENERAL FUND**

Category III Applications	Fee
Dedication Plats for Category III Applications	\$50
Major Subdivision: Phased subdivisions and subdivisions with 25 or more lots	\$500 + \$20 per lot or structure
Manufactured Home Park	\$500 + \$20 per space
Conditional Zoning District	\$500
Traditional Neighborhood Development	\$500
Map Amendment (Rezoning)	\$500 + true cost of professional services (see below)
Text Amendment (includes modifications to Conditional Zoning)	\$500 + true cost of professional services (see below)
Vested Right	\$500 + true cost of professional services (see below)
Voluntary Annexation	\$500
Street / Right-of-Way / Easement Abandonment	\$500 + Actual Cost
Variance - Zoning	\$200
Appeal	\$0
Special Use Permit - Zoning	\$250

Signage	Fee
Political Signs	\$50 per individual candidate + \$250 reimbursable bond. \$200 per party.
Wall & Marquee	\$100
Ground	\$200
Electronic (Including Message & Reader Boards)	\$1,000
Neighborhood Entrance, Projection / Suspended, Identification, Menu Board, Building Identification, awnings & canopy	\$100
Street Banners	\$250
Temporary Signs	\$50
Special Event	\$50 + 200 reimbursable bonds
Panel Replacement / Reface / Resurface	\$50
Group Developments	\$50 per sign
All Other Signs for Which Permit is Required including A-Frame Sign	\$50

Miscellaneous Fees	Fee	
Code Enforcement Abatement Administrative Fee	\$250	
Re-inspection Fee (failed zoning inspections)	\$50	
Custom Mapping	\$40 Per Hour + cost of map (see below)	
Color Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	50 cents per page
	Larger than 11"x17"	\$25 per copy
Black & White Printing / Photocopying	8.5"x11" – 11"x17" (1 sheet)	No Fee
	8.5"x11" – 11"x17" (>1 sheet)	10 cents per page
Fees in Lieu	Larger than 11"x17"	\$25 per copy
	Sidewalk Fee in Lieu	Actual Cost x 1.25%
	Stormwater Fee in Lieu	Actual Cost x 1.25%
	Parking	\$14,500 Per Parking Space
Performance Guarantee: The Administrator, in consultation with the City Manager and City Attorney, may accept a performance guarantee / surety bond for public improvements associated with any development. Performance guarantees shall be prepared and administered in accordance with the Procedure for the Installation & Dedication of Public Improvements.		Actual Cost x % As Set Forth in Chapter 16, UDO

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Professional Services: The Administrator may secure the services of a qualified professional (e.g., licensed architect, attorney, engineer, landscape architect, arborist, surveyor, or planner) in the review of any application. Professional services purposes include but are not limited to: the review of floodplain development proposals, proposed public infrastructure or stormwater systems, traffic impact analyses, specialized legal services, and etc. The actual cost of professional services shall be the responsibility of the applicant. The applicant shall be informed in advance of the City's intention to secure professional services. The applicant shall be provided any and all reports generated by qualified professionals, and copies of all statements / receipts. The applicant shall reimburse the City for professional services expenditures prior to the issuance of a certificate of occupancy or final zoning / project approval.

**Traffic Violations**

Parking Ticket	\$25 per violation
Fire Hydrant, Fire Lane Obstruction	\$50
Vehicle Towing	True cost of towing.

**Departmental Cost of Service Fees for Special Events & Temporary Uses**

The following fees are intended to recoup cost for the delivery of services in support of Special Events, Temporary Uses, and unique emergency situations (including but not limited to bomb threats, hazardous materials events, manhunts, and other unique calls for service). The specific mechanism and timing of fee recovery will be determined by the applicable department heads on a case-by-case basis.

<b>Fire Department Inspections for City Permits</b>	<b>Fee</b>
Carnivals / Fairs	\$100 per event
Explosives	\$50 per 48 hours or \$100 per 30 days
Use of Outdoor Fireworks (Does not include standby apparatus or personnel)	\$100 per event
Open Burning & Open Flame Use	\$50
Pyrotechnics Special Effects	\$50
Fireworks Tent	\$300 per 30 days
Assembly Tent	\$75 per 30 days

<b>Fire Department, Deployment of Personnel, Apparatus &amp; Equipment</b>	<b>Fee</b>
Officer	\$35 per hour
Firefighter	\$30 per hour
Light Duty Quick Response Vehicle / Boat / Support Vehicle	\$20 per hour
Fire Engine	\$200 per hour
Rescue Truck	\$250 per hour
Ladder Truck	\$300 per hour

<b>Public Services Department, Deployment of Personnel &amp; Equipment</b>	<b>Fee</b>
Special Dumpster Service	\$50

<b>Police Department, Deployment of Personnel &amp; Equipment</b>	<b>Fee</b>
Officer	\$25 per hour

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**Alarm System Fees**

The following fees are intended to recoup cost for the delivery of services in support alarm systems which may be installed, operated and maintained within the emergency communications center situated in the City Police Department.

Alarm System Connection Application Fee	\$25
Subscriber Charge for Failure to Appear Within 30 Minutes of Notification	\$10 per event
False Alarm Charge	\$20 per false alarm in excess of three per month
Alarm System Original Installation Fee	\$100 (one-time fee)

**Miscellaneous Fees**

Return Check Fee	\$30 per check per occurrence
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**Water Rates**

**Residential, Commercial, and Institutional:**

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$8.43 / 1000	\$12.68 / 1000

**Industrial\***

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$7.43 / 1000	\$11.16 / 1000

**Meter Fees:**

3/4 inch	\$2.70/month
1 inch	\$2.70/month
1.5 inch	\$15.00/month
2.0 inch	\$18.00/month
3.0 inch	\$25.00/month
4.0 inch	\$44.00/month
6.0 inch	\$67.00/month

\*Industrial water users are manufacturers as defined and described in the 2012 North American Industry Classification System, Sectors 31-33 (refer to the following United States Census website: <http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012>).

**Sewer Rates**

**Residential, Commercial, Institutional, and Industrial:**

Gallons	Purchase Range	In City	Out City
All	All	\$13.65	\$20.50
All	All	\$8.43 / 1000	\$12.68 / 1000

All multi-family dwellings, including apartments and condominiums, shall pay \$27.29 per unit or the meter reading, whichever is greater.

**Economic Development Utility Rates:**

City Council may, as a means of supporting economic development within the City of Brevard and Transylvania County, authorize a business to receive a 30% reduction in utility rates, subject to an agreement that such business achieve certain economic development performance measures.

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<b>Water Charges</b>		
	<b>In City</b>	<b>Outside City</b>
Basic Charge (per month)	\$13.65	\$20.50
Water (per gallon, Res, Com, and Instit)	\$0.00843/gal	\$0.01268 /gal
Water (per gallon, Industrial)	\$0.00743/gal	\$0.01116/gal
<b>Meter Fees</b>		
	3/4 inch \$2.70/month	
	1 inch \$2.70/month	
	1.5 inch \$15.00/month	
	2.0 inch \$18.00/month	
	3.0 inch \$25.00/month	
	4.0 inch \$44.00/month	
	6.0 inch \$67.00/month	
	All multi-family dwellings, including apartments and condominiums, shall pay \$27.29 per unit or the meter reading, whichever is greater	
<b>Meter Reactivation Fee</b>	<b>\$60.00</b>	

<b>Sewer Charges</b>		
	<b>In City</b>	<b>Outside City</b>
Basic Charge (per month)	\$13.65	\$20.50
Sewer Water (per gallon)	\$0.00843/gal	\$0.01268 /gal

**Water Tap Fees**

Tap Size (inches)	Tap and Meter Setting Fee <sup>7</sup>
3/4	\$1,375
1	\$1,600
2	\$3,500
Charges for taps greater than 2", 6' in depth, or require disturbance to NCDOT infrastructure or right-of-way will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, meters, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$2,440.	

**Sewer Tap Fees**

Tap Size (inches)	Tap Fee
Up to 6" Tap	\$1,375
Charges for taps greater than 6", 6' in depth, or require disturbance to NCDOT infrastructure or right-of-way will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials and equipment (including asphalt repair), plus 35 percent of the direct labor charge; however, no fee for a tap larger than two inches shall be less than \$955.	

<sup>7</sup> The Public Works Director may impose additional fees to recover the true cost of water and/or sewer tap installation when such is warranted by site conditions. In such cases, fees shall be computed at the sum total of the cost of labor, materials, and equipment necessary for completion of the work plus 35 percent of the direct labor charge.

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**System Development Fees**

Connection Size (inches)	Max Flow (gpm)	Water	Sewer
¾	30	\$500	\$1,000
1	50	\$830	\$1,670
1.5	100	\$1,660	\$3,340
2	160	\$2,660	\$5,340
3	320	\$5,320	\$10,680
4	500	\$8,310	\$16,690
6	1,000	\$16,620	\$33,380
8	1,600	\$25,590	\$53,410
10	2,300	\$38,220	\$76,780
12	3,100	\$51,510	\$103,490

Sewer Tap Relocation Fee	Fee
Minimum Fee	\$500
Maximum Fee	\$1,000
Charges for sewer tap relocations will be calculated on a case-by-case basis by the Public Works Director. Charges for such taps shall include the city's cost of personnel time, materials, and equipment, plus 35 percent of the direct labor charge. The minimum and maximum sewer tap relocation fees are set forth above.	

**Septage Pretreatment Charges**

0 – 1,300 Gallons	\$75.00 Per Load
1,301 Gallons or Greater	\$150.00 Per Load
All out of County haulers will be charged double the above amounts	
Annual Hauler License Fee	\$100.00

**Deposit fees for New Utility Accounts**

Use	Fee
Deposit fee for new utility accounts	\$ 100.00

**Surcharge Rates for the Collection and Treatment of High Strength Wastewater**

Parameters	Rates
BOD 5	\$0.39/lb. BOD 5
Suspended solids	\$0.37/lb. SS
Leachate	\$0.05/gallon

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**Miscellaneous Utility Fees**

Late Payment Fee	\$5 applied on the 21st day of each month
Cut-Off / Cut-On Fee	\$25 applied on the 28th day of each month
Return Check Fee	\$30 per check per occurrence
Meter Location	\$30 per occurrence
Meter Location Change	\$250
Meter reactivation	\$60
Fire Hydrant Flow Test (two or more hydrants)	\$250
Well Permit <sup>8</sup>	\$1,000
Tanker Truck Access Fee	\$25
Others as specified in Chapter 70 Sec. 70-38 of the Brevard City Code	

<sup>8</sup> Refer to Chapter 70 of City Code