

MINUTES
BREVARD ABC BOARD
August 27, 2020

Approved	
Robinson:	<u>TCR</u>
Riecke:	<u>wch</u>
Rahn:	
Jones:	<u>JK</u>

PEARSON - JH
Jaisler - 4

The Brevard ABC Board met in regular session on Thursday, August 27, 2020 at 8:30 a.m. in the City Hall Council Chambers.

Members Present: Jack Jaisler, Chair
 Tim Robinson
 Teri Rahn
 Kevin Jones
 Dr. William Riecke

Members Absent: None

Staff Present: Mark Balding, ABC General Manager

Guests: None

A. Welcome & Call to Order

B. Quorum

The meeting was called to order by Mr. Jaisler at 8:31 a.m. and a quorum was noted.

C. Approval of Agenda

Mr. Jaisler asked to add an item to the agenda for a closed session to discuss a personnel matter. Motion by Mr. Jones, seconded by Dr. Riecke to approve the agenda as amended. Motion carried unanimously.

D. Approval of Minutes

1. Minutes from Regular Session – July 23, 2020

Motion by Mr. Jones, seconded by Ms. Rahn to approve the minutes of the Regular Session meeting on July 23, 2020 as presented. Motion carried unanimously.

E. New Business

1. Manager's Report / Sales Updates

Mr. Balding reported that the audit is in progress and they hope to finish up tomorrow. He reported that May's operating income was up \$53,194 (11% profit) and June was up \$68,417 (13.49% profit). Profit for FY20 came in at 10.15%, which is a record for the Board.

Mr. Balding reported that July sales were up \$109,374 and he noted that mixed beverages sales have kicked back in. Store 1 was up \$66,828 and Store 2 was up \$42,547.

Duke Energy has presented a proposal for a program to convert the Pisgah Forest store to all LED fixtures. The proposal included several different scenarios and payment options. Motion by Mr. Robinson, seconded by Ms. Rahn to accept Option 1. The motion carried unanimously.

F. Unfinished Business

- 1. Review and Approve Accountant's Reports for May and June, 2020**
- 2. Review and Approve Reconciliations and Bank Statements for May and June, 2020**

Mr. Balding reported that financial reports for May and June have been completed and now we are only one month behind. The accountant's report and reconciliation and bank statements for May and June, 2020 were circulated for signatures.

G. Closed Session to Discuss Personnel Matter

At 9:04 am Mr. Jones moved, seconded by Dr. Riecke to enter into closed session to discuss a personnel matter. The motion carried unanimously.

At 9:08 am Mr. Jones moved, seconded by Mr. Robinson to come out of closed session and resume regular session. The motion carried unanimously.

Mr. Jaisler explained that the purpose of this item is to discuss the Board hiring current Board member Teri Rahn to do the bookkeeping for the Brevard ABC Board. If the Board votes to hire Ms. Rahn, she would be an independent contractor and not an employee so it was determined that a closed session was not required. Ms. Rahn will however, need to resign as a Board member. Following discussion, Mr. Robinson moved, seconded by Mr. Jones to fire the current firm and hire Teri Rahn to provide accounting services for the ABC Board. The motion carried 4-0 with Ms. Rahn abstaining. Ms. Rahn will submit her formal resignation to the Board.

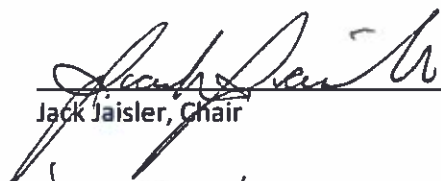
H. Adjourn

There being no further business the meeting adjourned at 9:23 AM.

Next regular meeting: The next meeting will be *Thursday, September 24, 2020 @ 8:30 a.m.*



Mark Balding, General Manager



Jack Jaisler, Chair

Minutes Approved: 9/24/2020 2020



Denise Hodsdon, Executive Assistant