

**MINUTES
BREVARD CITY COUNCIL
Regular Meeting
August 17, 2020 - 5:30 PM**

The Brevard City Council met in regular session on Monday, August 17, 2020, at 5:30 p.m. in the Multipurpose Chambers-County Administration Building with Mayor Jimmy Harris presiding. The meeting was held at the County as they have the technical equipment for us to stream our meeting live on their website, the City's website and Facebook. Due to COVID19 restrictions, we kept the amount of people at the meeting according to the Governor's orders.

Present – Mayor Jimmy Harris, Mayor Pro Tem Mac Morrow, Council Members Maurice Jones, Maureen Copelof, Gary Daniel and Geraldine Dinkins.

Staff Present – City Attorney Michael Pratt, Finance Director and City Manager Jim Fatland, City Clerk Jill Murray, Assistant Finance Director Tom Whitlock, Planning Director Paul Ray, Assistant Planning Director Aaron Bland, Planner Kaitland Finkle and Police Chief Phil Harris.

Others – Tore Borhaug

Press – None

A. Welcome and Call to Order – Mayor Harris called the meeting to order, welcomed those present and introduced Council members, Attorney and City Clerk.

B. Invocation – David Joyce, President of Brevard College, offered an invocation since he was there for a Public Hearing for Brevard College.

C. Pledge of Allegiance - Mayor Harris led the pledge of allegiance.

D. Certification of Quorum - The City Clerk certified a quorum present.

E. Approval of Agenda – Mr. Daniel asked to remove item K9 for discussion until Mr. Pratt can advise whether Council should be voting on it. Mr. Morrow suggested removing K-2c Heart of Brevard contract, K-3 Ordinance Police National Night Out and K9 Designation of ABC Board Chair. Mr. Jones moved, seconded by Ms. Copelof, the agenda be approved as amended. Motion carried unanimously.

F. Approval of Minutes – Mr. Jones moved, seconded by Mr. Morrow, the July 15, 2020 Regular Meeting minutes be approved as presented. Motion carried unanimously.

G. Certificates/Awards/Recognition -

G-1. Proclamation 2020-07 Constitution Week. Mayor Harris read the proclamation aloud. The original was mailed to Portia Odell, Waightstill Avery Chapter DAR, for a presentation.

**PROCLAMATION NO. 2020-07
Constitution Week Proclamation**

Whereas, September 17, 2020 marks the 233rd anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I, Jimmy Harris by virtue of the authority vested in me as Mayor of the City of Brevard, North Carolina, do hereby proclaim the week of September 17 through 23 as
Constitution Week

And ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Brevard, North Carolina, to be affixed this 17th day of August in the year of our Lord two thousand twenty.

H. Public Hearing(s) -

H-1. Proposed Amendment to UDO Chapters 2, 3 and 19.

Planner Kaitland Finkle explained that this is a staff initiated text amendment and the City's UDO to permit landscaping isn't included as an allowable use. Staff suggested the creation of a "Landscaping Service" use to be included in the Table of Permitted Uses which would allow existing landscaping service businesses to come into conformity and for new businesses to open. This amendment will add Landscaping Services under the Office/Service category as a "by-right" use in General Industrial (GI) and permitted with a special use permit in General Residential (GR), Residential Mixed Use (RMX) and Neighborhood Mixed Use (NMX). It will not be permitted in Downtown Mixed Use (DMX), Corridor Mixed Use (CMX) and Institutional Campus (IC). The Planning Board met to consider these amendments on June 16, 2020 and they unanimously recommended approval of the amendments with changes. They decided to make 3.35.B.4 more restrictive to include both odorous and non-odorous debris piles and changing the hours of operation listed to 9:00 am to 6:00 pm. Staff recommended approval of the draft text amendment to provide greater flexibility in operating hours and debris storage.

Ms. Copelof was concerned about a business starting at 7:00 am near residential housing and Ms. Finkle explained that the Planning Board suggest 9:00 am.

Public Hearing Participation - None

Public Hearing Closed - There being no further questions or comments, Mayor Harris closed the hearing at 6:05 p.m.

H-2. Brevard College PDD Major Modification.

Aaron Bland explained that in 2014 the College was granted approval to construct a new residence hall and associated parking lots, sidewalks and outdoor common areas. On February 20, 2020, an application was submitted for a major modification to the existing Brevard College PDD, with an updated master plan for the campus. The purpose for the master plan revision is to update the campus master plan from the previously approved PDD's master plan. While this request does represent changes, it does not interfere with the original spirit and intent of the previously approved master plan and list of conditions and the 2015 Comprehensive Plan specifically supports the expansion of Brevard College. The Planning Board recommended approval at their June meeting with several conditions and staff recommends that the conditions remain.

Ms. Copelof asked what the current size of the entrance sign is and why are we increasing it as it seems like a lot of signs. Matt Fusco explained that we are required to meet ADA requirements and that the monument signs would be 3 x 5 feet with typically a stone structure to mount it.

Public Hearing Participation -

Lisa Rodke said that it was concerning to hear that you're following greenway standards. We would strongly encourage that ADA be adhered to and make sure that we can walk on campus anywhere we want to. Mr. Fusco said that one of the great

things about the campus is that there are only a few possible areas that would be difficult. David Joyce added that we are trying to go above and beyond to making the campus accessible.

Tore Borhaug said that Brevard College is a pillar in the community and he believes that we should do everything we can and really consider letting them get the sign they need. I would encourage Council to support them as much as we can.

Josh Hallingse said that he supports the college getting the sign.

Public Hearing Closed – There being no further questions or comments, Mayor Harris closed the hearing at 6:41 p.m.

H-3. Independent Living at Tore's Home PDD.

Aaron Bland explained that on October 17, 2019, an application was submitted by Tore Borhaug, along with a preliminary master plan for a mixed use development located along Deerlake Road. The project consists of 46 duplexes, four 4-unit multi-family structures, three multistory residential buildings totaling 80 apartments, a community building, daycare, office building, multi-use path extension and associated site and infrastructure related improvements. After a meeting in front of the Planning Board on December 17, 2019 and January 13, 2020, the Board held a special called meeting on June 25, 2020 to reconsider the matter and ultimately voted unanimously to recommend approval of the project.

Tore Borhaug made a presentation showing the layout of his project. (Exhibit A).

Public Hearing Participation – Lisa Rodke spoke about Tore's home early because her partner was having seizures while at the meeting and needed to leave. She said that when her mom got too sick to live with her anymore, she had a wonderful end of life with Tore's Home. We had a wonderful experiences. The objection by Deerlake Village that it will reduce their property value is unfounded. Everyone knows that Tore's Home is a benefit to the City of Brevard. The main reason CNA's have problems is exactly what he is trying to fix. We can't afford to live here. It is a sustainable project and we need it here.

~~ At 7:20 PM Mayor Harris called for a ten minute break. ~~

Josh Hallingse discussed his PowerPoint presentation explaining that his report estimates the economic impact of a proposed mixed use development in Brevard. He added that the plans presented by Mr. Borhaug utilize the City's established PDD process as a tool as it was intended to create a development which accommodates a local business expansion while also addressing identified community issues. He encouraged Council's favorable consideration of the project.

Mark Oxburger from S&ME said they met with the Planning Board early in the process to see what needed to be done and we ended up doing an environmental survey in accordance with City ordinance to identify environmentally sensitive areas as defined in the ordinance, whether they were wetland, threatened species, historic sites or other points of interest. In doing the survey, we ended up conducting a number of separate studies to address each of those aspects. We did jurisdiction of water assessment which looked to identify waters that were subject to the Clean Water Act. None existed on the site. Our historian professionals did a review in accordance with the Historic Preservation Act and both of these reports were sent to the appropriate agencies. We also conducted a protected species survey and none were found. The only species of note is the northern long-eared bat and there was a suitable habitat on site. There's certain conditions that apply to the bat as far as distance to trees and hibernation sites and there were no known sites in the path. We sent that information to the Fish and Wildlife Services. In a nutshell that is what we did. It's an exhaustive report. We did a thorough job and addressed the ordinance.

Michael Goforth is the Civil Engineer for High Country Engineering, said he did the design to get them to this level of detail. We've done the proper calculations to size the detention basins. As you can see, the plans call for underground detention pretty much throughout the site. In order for Tore to be able to maximize his land area and to be able to create the type of development he wants, that's a more expensive option, but that's what he's pursuing and that's what we're going for. We're going to follow the letter of the law on the Brevard UDO Chapter 6 for environmental protection with regards to storm water. The essence of that ordinance says that you detain the first one inch for 48 hours to clean up the water and remove the dss and then you detain the two and the ten year storm for peak flow rate detention. That is pretty much the State standard. The ten year storm is the State regulated standard and every community around follows that guideline and that's similar to what you have and that's what we intend to do. The bulk of the discharge goes underneath Deerlake Road and goes through the Deerlake resident's development, crosses the road and eventually hits the creek down the road. Our intent is to never come back before a judge or anyone saying that we caused property damage for not maintaining our storm water. That's the last thing I want to do. We're going to follow those ordinances and design to that standard.

Ms. Copelof asked if there is a sediment and erosion control plan and Mr. Goforth said those plans will come as we go to each phase of construction. Once we come to the Planning Board to ask permission to build each phase, there will be a permit for the construction storm water phase to go along with that to detain and clean the water through NCDEQ. That will happen with each phase.

Public Hearing Participation (Continued) -

John Brown, representative on behalf of Deerlake homeowners, showed a PowerPoint presentation (On File in Clerk's Office). Mr. Brown explained the following concerns/recommendations:

- Deerlake Road is our community life-line for emergency services;
 - Recommend City approve a Deerlake Road safety plan as part of PDD
- Increasing traffic congestion on Deerlake Road;
 - Recommend City require a study of traffic increases on Deerlake Road including all Borhaug development traffic;
 - Recommend City require an entry/exit off Asheville Highway as part of PDD
- High density rezoning impact on quality of life and property values;
 - Recommend City approve PDD with R8 zoning;
- Storm water runoff;
 - Recommend PDD require a sediment and erosion control plan and 25 year storm even post construction storm water control system.

Bill Livingston read a letter in opposition of the Borhaug development (On File in Clerk's Office). He explained that high-density crates problems such as congregating individuals with non-sustainable income, as well as, impacting adjacent neighborhoods among other things.

Aaron Baker, Board Member of Transylvania County Tourism and Chamber of Commerce. As an alumnus of Brevard College, as a former County employee and as a current employee of Oskar Blues Brewery but most importantly I'm here as a working person and a citizen of the City of Brevard. Workforce housing as an issue has reached a critical point in our City. The explosion of Air BNB's, our reputation, and rightly so, is that Brevard is a great place to retire and also the prevalence of second homes in the area have all contributed to this problem. Employers simply cannot find the workers that they need. During job interviews, discussions of housing and the options for housing are the rule rather than the exception. People want to live in Brevard and why wouldn't they? But, they must work to live and they need housing in order to live here. The Chamber of Commerce regularly conducts surveys of their businesses asking business owners and managers what issues they see as the most important in our community. In my 6 years on the Chamber Board, workforce housing is always, always

in the top two or three most important issues for these businesses. It's not taxes or regulations or even economic development or even education. Its housing. Several times over the past five years, solutions to this problem have been presented. Builders have proposed housing developments targeted to those working in Brevard so that they may also live in Brevard and each time, the neighbors of these proposed developments have expressed concerns, sometimes vehemently. Each time, these developments have fizzled or have been actively prevented. The solutions to our workforce housing problems have been lost. So again, we are finding ourselves in the same exact position. So maybe we should ask, where in the City could a workforce housing solution be proposed and be universally praised and approved by this Council. It's my belief that a place like that is just a fantasy. This is not a coal ash pond or a bio mass plant. It's not even a Dollar General. These are houses, people, families, citizens, taxpayers and workers. I urge the Council to hear and consider all sides of this issue but then to make a decision based on the needs of the entire community and dire need for solutions to the workforce housing problem with which you are all aware of.

~~ At 8:40 PM Mayor Harris called for a ten minute break. ~~

Ms. Copelof had 8 different letters that were submitted to her from Deerlake residents and wanted them to be part of the record and were given to the Clerk. She also said that it would be beneficial for Council to see the site and asked Mr. Borhaug if he would be willing to let us do that. Mr. Borhaug said he would love it if they came to look at it. Ms. Copelof said the visit will help her to better visualize the layout, see how adjacent it is and better visualize the issues we've been discussing tonight. It would allow me to make a better decision in September.

Attorney Mike Pratt explained that an on-site visit can be done with Mr. Borhaug's permission and a motion with a majority of Council. There should also be limited people there to answer simple questions. He also stated that people will have 24 hours from tonight to make public comments via email and that has to be extended to 24 hours after the site visit.

Gary Daniel asked who owns Deerlake road and Mr. Borhaug said the City owns it. Mr. Daniel then asked if we can widen it. Paul Ray said it is a possibility to widen it.

Ms. Copelof moved, seconded by Mr. Morrow, to make an off-site visit to the property at a time agreeable before the next meeting. Motion carried unanimously.

Public Hearing Closed – There being no further questions or comments, Mayor Harris closed the hearing at 10:13 p.m.

Attorney Mike Pratt said as a housekeeping matter, anyone who has sent a letter in with regards to this public hearing, those documents must be admitted into evidence to the public hearing.

Mr. Morrow moved, seconded by Mr. Jones to accept all letters and that they be admitted into evidence. Motion carried unanimously.

~~ At 10:14 PM Mayor Harris called for a five minute break. ~~

I. Public Participation – None

J. Special Presentation(s) –

J-1. City of Brevard Annual Tax Settlement Report-Tom Whitlock, Tax Collector. City Council accepted the 2019 Tax Collectors Settlement Report, dated August 17, 2020, as presented by Tom Whitlock, Tax Collector. Tom did an amazing job with the report showing a 99.37% collection rate for the City of Brevard and a 98.79 collection rate for Heart of Brevard. The Mayor and Council commended Tom for his excellent work and service to the City. Mr. Whitlock thanked his assistant Tina Tanner

and said that she has gone above and beyond and has a very approachable manner and has handled everything very graciously.

K. Consent and Information - Consent Agenda items are considered routine and are enacted by one motion. Mayor Harris read aloud the items listed, including item K-3a that was removed at the beginning of the meeting, and asked if Council desired to remove any other items for discussion. Mayor Harris suggested that items M1, M3, M4, M6, M7 and M8 be moved from New Business to consent. Ms. Dinkins said she would like to discuss item M7 and Ms. Copelof said she would like to discuss item M1. Mr. Morrow moved, seconded by Mr. Jones to approve the consent agenda as amended, adding items M-3. NCDEQ Letter of Intent to Fund King Street Waterline, M-4. NCDEQ Letter of Intent to Fund Finish Water Storage Tank, M-6. Consider cancellation of fireworks show on Labor Day and M8 Board and Committee Appointments of the Brevard Housing Authority, Parks, Trails & Recreation and Personnel Board. Motion carried unanimously.

K-1. Staff Reports:

a. **Financial Report for month ending June 30, 2019 (Unaudited).**

K-2. Community Development Contracts (Signed)

- a. **Boys & Girls Club**
- b. **Bread of Life**
- c. **Heart of Brevard (removed)**
- d. **Sharing House**
- e. **Transylvania Community Arts Council**
- f. **Transylvania Farmers Market**
- g. **Rise & Shine**
- h. **Chamber of Commerce**

K-3. Ordinance Street Closure Police National Night Out. REMOVED AS IT WAS CANCELLED DUE TO COVID-19.

K-4. Council Finance & Human Resources Committee Minutes-February 25, 2020.

K-5. Council Finance & Human Resources Committee Minutes-March 12, 2020.

K-6. Council Parks, Trails & Recreation Committee Minutes-June 17, 2020.

K-7. Council Downtown Master Plan Committee Minutes-June 24, 2020.

K-8. Council Downtown Master Plan Committee Minutes-July 9, 2020.

K-10. Resolution No. 2020-23 Approving Property Tax Releases.

RESOLUTION 2020-23

A RESOLUTION APPROVING PROPERTY TAX RELEASES

WHEREAS, The City of Brevard has previously determined to collect property taxes for the City of Brevard and the Heart of Brevard and it is necessary to release the below shown amount from the city tax records.

BE IT NOW, THEREFORE, RESOLVED THAT:

The Tax Collector is hereby authorized to remove August 2020 property values from the tax scroll in the amount of:

2020: \$32.71

Adopted this the 17th day of August, 2020.

K-11. Set Date for FY2020-2021 Budget Work Session, September 28, 2020 @ 5:30pm.

K-12. Set Date for Closed Sessions for Pending Litigation, August 31, 2020 @ 5:30PM.

K-13. Correspondence (No Action. Offered as information only.)

- a. ABC Board Adopted Budget FY2020-2021.
- b. Transylvania County Building Permit Activity, July 2020.

K-14 (M-3). NCDEQ Letter of Intent to Fund King Street Waterline.

K-15 (M-4). NCDEQ Letter of Intent to Fund Finish Water Storage Tank.

K-16 (M-6). Consider Cancellation of fireworks show on Labor Day.

K-17 (M-8). Board and Committee Appointment(s). Council unanimously approved appointments to the Brevard Housing Authority, Parks, Trails & Recreation Committee and the Personnel Board.

L. Unfinished Business - None.

M. New Business -

M-1. Ordinance-Proposed Amendment to UDO Chapters 2, 3 and 19. Ms. Copelof feels they still need to discuss the timing and that we should go back to 9am to 6pm. Mr. Daniel said that he thinks 9:00 am is too early but that 8:00 am seems reasonable.

Ms. Copelof moved, seconded by Mr. Jones to table the ordinance and discuss it again in September. Motion carried unanimously.

M-2. Ordinance No. 2020-16 Amending the Brevard College Planned Development District. Mr. Daniels moved, seconded by Mr. Morrow to allow the sign to be 65 square foot maximum, basically double what they currently have. Motion carried unanimously.

**ORDINANCE NO. 2020-16
AN ORDINANCE AMENDING THE BREVARD
COLLEGE PLANNED DEVELOPMENT DISTRICT**

WHEREAS, the City of Brevard has the authority, pursuant to Part 3 of Article 19 of Chapter 160A of the North Carolina General Statutes, to adopt zoning regulations, to establish zoning districts and to classify property within its jurisdiction according to zoning district, and may amend said regulations and district classifications from time to time in the interest of the public health, safety and welfare; and

WHEREAS, the City of Brevard City Council approved the creation of the Brevard College Planned Development District and thereby amended the Official Zoning Map of the City of Brevard, as shown on Exhibit A included herein, on April 21, 2014 by Ordinance 2014-07; and

WHEREAS, this Ordinance amends the existing Planned Development Ordinance by way of a major modification; and

WHEREAS, this Ordinance is consistent with the City's 2002 Land Use Plan, 2015 Comprehensive Plan, and other official plans for the reasons set out in Statement of Consistency, included herein as Exhibit C and which is hereby adopted and incorporated by reference; and

WHEREAS, the City of Brevard Planning Board has reviewed the proposed ordinance and recommends its enactment by City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BREVARD, NORTH CAROLINA THAT:

SECTION 01. The zoning classification of that certain real property described in Exhibit A, attached hereto and made a part hereof, shall remain the Brevard College Planned Development District. Said property is also identified on Transylvania tax maps by means of the following PIN numbers: 8586-62-8087-000 and 8586-82-8015.

SECTION 02. The Brevard College Planned Development District is a conditional zoning district established pursuant to the Unified Development Ordinance of the City of Brevard by means of authority granted by the North Carolina General Statutes.

SECTION 03. Future development and use of lands situated within the Brevard College Planned Development District, and the processing of applications to develop and use such lands, shall comply with the conditions set forth on the document entitled, *Brevard College Planned Development District: List of Conditions*, which is attached to this ordinance as Exhibit B and incorporated herein; and the preliminary master plan which is attached to this ordinance as Exhibit D and incorporated herein. The aforementioned List of Conditions shall run with the land and shall be binding on Brevard College, its heirs and assigns.

SECTION 04. Brevard College shall secure development approval in accordance with the procedures set forth in Chapter 16 of the City of Brevard Unified Development Ordinance and take action to begin development of the property within five (5) years of the effective date of this ordinance.

SECTION 05. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

SECTION 06. All ordinances or portions thereof in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 07. The City Clerk is directed to file a copy of this Ordinance along with a certified copy of all Exhibits in the Office of the Register of Deeds of Transylvania County.

SECTION 08. This ordinance shall be in full force and effect from and after the date of adoption.

Adopted and approved this the 17th day of August 2020.

M-5. COVID-19 Agreement with Transylvania County. Jim Fatland explained that there is an Interlocal Agreement between the County of Transylvania and the City of Brevard for management of fund from the Coronavirus Relief Fund. He explained that the County is receiving \$1,476, 797 and the City of Brevard and City of Rosman are to receiving \$369,199 or \$184,599.50 each. He asked Council to approve the contract and he explained that the City's expenses fall below that number but he is going to compile everything and get it to the County. If there is money left over, the County gets it. Mr. Morrow moved, seconded by Ms. Copelof to approve the proposal. Motion carried unanimously.

M-7 Resolution Accepting Tannery Skate Park. Geraldine Dinkins said that the resolution states that the Tannery Skate Park stays open as long as it is deemed safe or until the concrete skate park at the City Sports Complex opens. The "one year" statement was already removed. In my mind the exit strategy should happen separately.

Mr. Jones said he's always thought about the kids on this side of town who couldn't get to that side of town. I feel like there's something that we finally have on this side of town and then it's being taken away.

Ms. Copelof worries about a manpower impact with Public Works being short-handed and not being able to inspect it every other day and the City being on a hiring freeze. We need to understand the impact before we make a decision to keep both parks open and running. I think the idea of separating the two things with formal acceptance, closing the bank account and giving that money back is one issue and the operational question of the dates and the exit strategy is a separate issue.

Ms. Dinkins moved, seconded by Mr. Daniel to remove that paragraph from the resolution and pass the resolution without it. Motion carried unanimously.

K-9. Designation of ABC Board Chair. Pulled from consent by Gary Daniel to confirm that Council should be approving the appointment of the Chair. Attorney Mike Pratt confirmed that Council does need to approve this appointment.

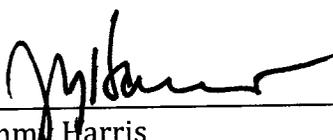
N. Remarks/Future Agenda Considerations –

Ms. Copelof reminded everyone that on Saturday, August 22nd is the big Blue Zone kick off event. It will be outdoors like the farmers market and there will be various booths, different giveaways, drawings, and healthy food. It will be in the parking lot of the Blue Zones office by the Heritage Museum from 10-1 so I encourage everyone to come out. Also, I had a discussion with Michele Pilon, the head of Transylvania Regional Hospital, about the fact that they will no longer be doing chemo services at our hospital. In September, that will be consolidated and go to Mission. I asked her why and it is simply that they do not have the volume of patients getting the service to justify continuing. I asked if it this was violation of the agreement that we have with HCA to continue certain services for five years, but this was not one of those services and it was not covered by the agreement. I gave a brief overview at Land of Sky about what we did to help businesses during COVID19 and I have to say that having listened to other municipalities, that we were right out there and we were very proactive. We held our head high and did a lot more than some other municipalities did. I attended a training session that the North Carolina BHHS Diversity and Inclusion Council put on which was about holding race and racism conversations in the workplace to advance equity and it was an excellent training program. It was recorded and I am going to try and see if it's available online and I would encourage the rest of Council to attend it and it would also be great for our department heads to attend it.

Ms. Dinkins said she is excited about the dog park and it will be a cornerstone of community building and I am excited to be heading up the fundraising committee for that. I have been brainstorming about how to get the word out and hopefully get some people motivated to give us money for it. I attended a UNC School of Government online Zoom class on legal competency for local elected officials. I learned a lot and during Q&A, I also learned that there are a few things that we do here that perhaps do not live up to legal scrutiny and that's something that I want to bring up in terms of meeting structure. I got invited and went on an exciting walk around the Pierce-Moore Hotel property last Friday. We've had some complaints and we met with a property owner's family member and I have to commend them for being really open and showing us the building inside and out and I'm excited to see that pursued. As the chair of the HR & Finance Committee, we are looking at the employee handbook so that is something that I am reading right now. We are also reviewing purchasing policies for department heads. I would like to see engine brakes on an agenda in the future. Is the depot programming still scheduled to be opened around Labor Day? Today was the first day of school in a long time and I don't know if there are any parents in the room and I just want to say that regardless of how you choose to learn whether it's in a classroom or remote or homeschooling, my hope is for a safe and healthy first semester and I just hope that everyone is going to be extra nice to their teachers, neighbors and friends.

O. Closed Session(s) – None

P. Adjourn – There being no further business, Mr. Jones moved, seconded by Ms. Copelof, the meeting be adjourned. Motion carried unanimously. Meeting adjourned at 11:17 p.m.



 Jimmie Harris
 Mayor



 Jill Murray, CMC
 City Clerk

Minutes Approved: October 19, 2020