

MINUTES
BREVARD ABC BOARD
January 27, 2022

Approved	<u> </u>
Jaisler:	<u> </u>
Pearsall:	<u> </u>
Brewer:	<u> </u>
Mooney:	<u> </u>

The Brevard ABC Board met in regular session on Thursday, January 27, 2022 at 8:30 a.m. in the Council Chambers at City Hall.

Members Present: Kevin Jones, Chair
Jack Jaisler
Frank Pearsall
Ron Brewer
Carl Mooney

Members Absent: None

Staff Present: Mark Balding, ABC General Manager
Jackie Jarvis, Assistant Store Manager

Media: Jonathan Rich, Transylvania Times

- A. Welcome & Call to Order
- B. Quorum

Board Chair Kevin Jones called the meeting to order at 8:31 a.m. and a quorum was noted.

- C. Approval of Agenda

Motion by Mr. Jaisler, seconded by Mr. Brewer to approve the agenda as presented. The motion carried unanimously.

- D. Approval of Minutes

- 1. Minutes from Regular Session – December 16, 2021

Motion by Mr. Pearsall, seconded by Mr. Mooney to approve the minutes of the Regular Session meeting on December 16, 2021 as presented. The motion carried unanimously.

- E. New Business

- 1. Manager's Report / Sales Update

Mr. Balding presented the Law Enforcement report for December 2021. There were no ABC law violations and 26 drug related charges away from permitted establishments. He

reported that it appears that Lt. Robert Shular is most likely not coming back. Mr. Balding is now working with Lt. Justin Bell and he is going to try to schedule Lt. Bell to come to an upcoming meeting to give a quarterly Law Enforcement report.

Mr. Balding reported that December sales were up \$63,204 or 10% over last year. Profit dropped for December to 7%, which could be attributable to an extra payroll and employee performance bonuses that were paid out in December. He noted that Christmas Eve sales set a new record at \$55,562 and the "Rare Bourbon" lottery was a huge success with a record attendance and over 80 rare bottles sold.

Mr. Balding reported that he and Mr. Jones met with representatives of United Community Bank to discuss the status of the Board's funds. Because UCB utilizes the pooling method of public funds, all funds are protected beyond the \$250,000 amount. Additionally, they had discussion regarding fraud risk and it was suggested that the Board consider using electronic payments when possible to minimize the number of checks going out. Mr. Balding is researching the possibility and options and will provide an update at a later date. Mr. Jones reported that in terms of protection, he is going to meet with Phillip Jerome's agency next week for an insurance review.

F. Unfinished Business

1. Review and Approve December Financial Report and Bank Statements

Mr. Mooney had a question regarding the negative amount of net income as shown on the Profit & Loss sheet. There was also a question about the bank charges being considerably over the budgeted amount. Mr. Balding will ask Teri Rahn to provide an explanation for those items and he will report at the next meeting.

The financial reports for December 2021 were circulated for signatures.

G. Adjourn

There being no further business the meeting adjourned at 9:18 AM.

Next regular meeting: The next regular meeting will be on *Thursday, February 24, 2022 at 8:30 a.m.*



Mark Balding, General Manager



Kevin Jones, Chair

Minutes Approved: February 24, 2022



Denise Hodsdon, Executive Assistant