

MINUTES

Mary C. Jenkins Community Center Task Force

Tuesday, January 22, 2020, 7:00 PM
City Hall Administrative Conference Room

Members Present: Maurice Jones, Chair, Council Member
Gary Daniel, Vice-Chair, Council Member
Jim Fatland, City Manager
Victor Foster, Citizen Member
Edith Darity, Citizen Member
Susan Threlkel, Citizen Member
Karen Darity, Citizen Member
Nicola Karesh, Citizen Member
Randy Lytle, Citizen Member (arrived at 7:11 pm)

Absent: David Lutz, Public Works Director

Staff Present: Denise Hodsdon, Executive Assistant

Guests: Jane Mathews and Shane Elliott, Mathews Architecture

A. Welcome & Call to Order

Committee Chair Maurice Jones called the meeting to order at 7:00 PM.

B. Invocation

Mr. Foster offered an invocation.

C. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon.

D. Approval of Agenda

Maurice Jones asked to add an item to the agenda regarding a North Carolina Historical Highway Marker. Motion by Mr. Fatland, seconded by Mr. Foster to approve the agenda as amended. The motion carried unanimously.

E. Approval of Minutes from December 10, 2019 Meeting

Motion by Ms. Threlkel, seconded by Mr. Daniel to approve the minutes of the December 10, 2019 meeting as presented. Motion carried unanimously.

F. Continued Discussion of Preliminary Design

Jane Mathews explained that they are in design development which is between schematic design and construction documents. It is getting input from all the team members and taking the design into something that can be bid by contractors and built. Shane Elliott added that the architectural and civil engineers and the landscape designer are well into design development. Structural, mechanical and electrical are not as far along, but we have done an enormous amount of work. They gave a presentation of the following and explained that this is further development of everything you have already seen:

1. Civil and Landscape Review
2. Seating & Closets
3. HVAC Concept Finalization
4. Exterior Finishes
5. Interior Floor Finishes

Ms. Threlkel asked if railings would be required along any part of the retaining wall. Ms. Mathews said they will look into that. Mr. Jones said he would like to look into adding some benches in front of the building.

Mr. Elliott explained that the proposed solution for the HVAC systems now is to keep everything off the roof and have mechanical units inside. The air handlers would be in closets, there would be no RTU's up on the roof and we will still have closets for storage. He said they heard loud and clear the need for closet space so they did some seating layouts as part of their due diligence to make sure that the seating and table storage closet space was reasonably allotted. In doing so, they determined that with racks for tables and chairs there was plenty of space in that closet which allowed them to use some of that space for some additional closets. Following discussion about storage areas, there was consensus to give up closet #20 near the stage for the mechanical systems. Mr. Daniel requested that the added closet in the table/chairs storage room be flipped to open from the adjacent meeting room to allow for more storage space for tables and chairs.

Ms. Mathews reminded everyone that the low roof was raised to get more space for mechanical systems. They looked at raising the high roof as well to keep the proportion the same and it was their recommendation to go ahead and raise that roof too. There was consensus to raise both the low roof and the high roof.

Ms. Mathews and Mr. Elliott brought some samples of exterior finishes and interior floor finishes to give the Committee an idea of available options.

Ms. Threlkel asked about adding glass windows to the meeting rooms for safety purposes. Ms. Mathews said the doors to the meeting rooms will have a 6-inch by 3-foot vision panel and the opportunities for windows are limited because there is not a

lot of wall space that is not taken up by doors. They will look at the possibility of adding windows, but noted that there could be limitations due to code restrictions.

Mr. Elliott will make requested revisions to the floor plan and email that together with the table/chair sheet for the Committee to review.

G. North Carolina Historical Highway Marker

Mr. Jones said for the past decade there have been individuals looking to find a way to recognize Brevard native and comedienne Moms Mabley. He is hoping that this Committee will consider this to bring forward to City Council for a NC Highway Historical Marker. He thinks this would be a great way to recognize someone from Brevard who is internationally known. He noted that the NCDOT restricts the placement of historical markers to numbered state or federal highways. It was suggested that the corner of Caldwell and Oakdale Streets would be a good location.

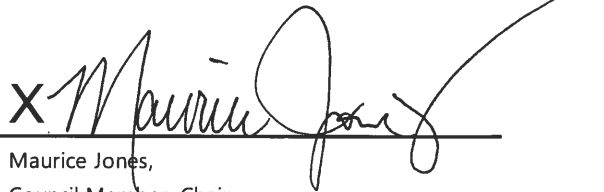
Motion by Mr. Foster, seconded by Ms. Threlkel to recommend to City Council to authorize Staff to make application to the NC Highway Historical Marker Program for a historical marker honoring Brevard native Moms Mabley. Motion carried unanimously.

H. Set Date for Next Meeting

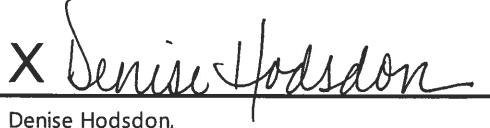
The next meeting of the Mary C. Jenkins Community Center Task Force will be on Tuesday, February 18, 2020 at 7:00 pm at City Hall.

I. Adjourn

There being no further business, the meeting was adjourned at 9:00 PM.

X 
Maurice Jones,
Council Member, Chair

Minutes Approved: February 18, 2020

X 
Denise Hodsdon,
Executive Assistant