

City of Brevard, North Carolina

Financial Statements

Year Ended June 30, 2018



CITY OF BREVARD, NORTH CAROLINA



City Council As of June 30, 2018

Jimmy Harris (Mayor)
Mac Morrow (Mayor Pro Tem)
Gary Daniel
Maureen Copelof
Maurice Jones
Charlie Landreth

City Staff

James R. Fatland, CPFO, NCCLGFO	City Manager and Finance Director
Jill Murray, CMC	City Clerk
Michael K. Pratt	City Attorney

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Independent Auditors' Report

To the Honorable Mayor and Members
of the City Council
City of Brevard
Brevard, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Brevard, North Carolina, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the City of Brevard ABC Board, which represents 100 percent of the assets, net position, and revenues of the discretely presented component unit. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the City of Brevard ABC Board, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the City of Brevard ABC Board were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Brevard, North Carolina, as of June 30, 2018, and the respective changes in financial position and cash flows, where appropriate, thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 13, the Law Enforcement Officers' Special Separation Allowance Schedule of Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll on page 58, the Schedule of Changes in Net OPEB Liability and Related Ratios and Contributions on pages 59 and 60, the Local Government Employees' Retirement System's Schedules of the Proportionate Share of the Net Pension Liability (Asset) and Contributions, on pages 61 and 62, respectively, and the Firefighters' and Rescue Squad Workers' Pension Fund's Schedule of the Proportionate Share of Net Pension Liability on page 63 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the City of Brevard, North Carolina. The combining and individual fund statements, budgetary schedules, other schedules, and the Schedule of Expenditures of Federal and State Awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200*, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the State Single Audit Implementation Act, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements, budgetary schedules, other schedules, and the Schedule of Expenditures of Federal and State Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance

with auditing standards generally accepted in the United States of America. In our opinion, based on our audit the procedures performed as described above, the combining and individual fund statements, budgetary schedules, other schedules, and the Schedule of Expenditures of Federal and State Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2018 on our consideration of the City of Brevard's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Brevard's internal control over financial reporting and compliance.

Asheville, North Carolina
November 30, 2018

Management's Discussion and Analysis

As management of the City of Brevard, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2018. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the City of Brevard's financial statements, which follow this narrative.

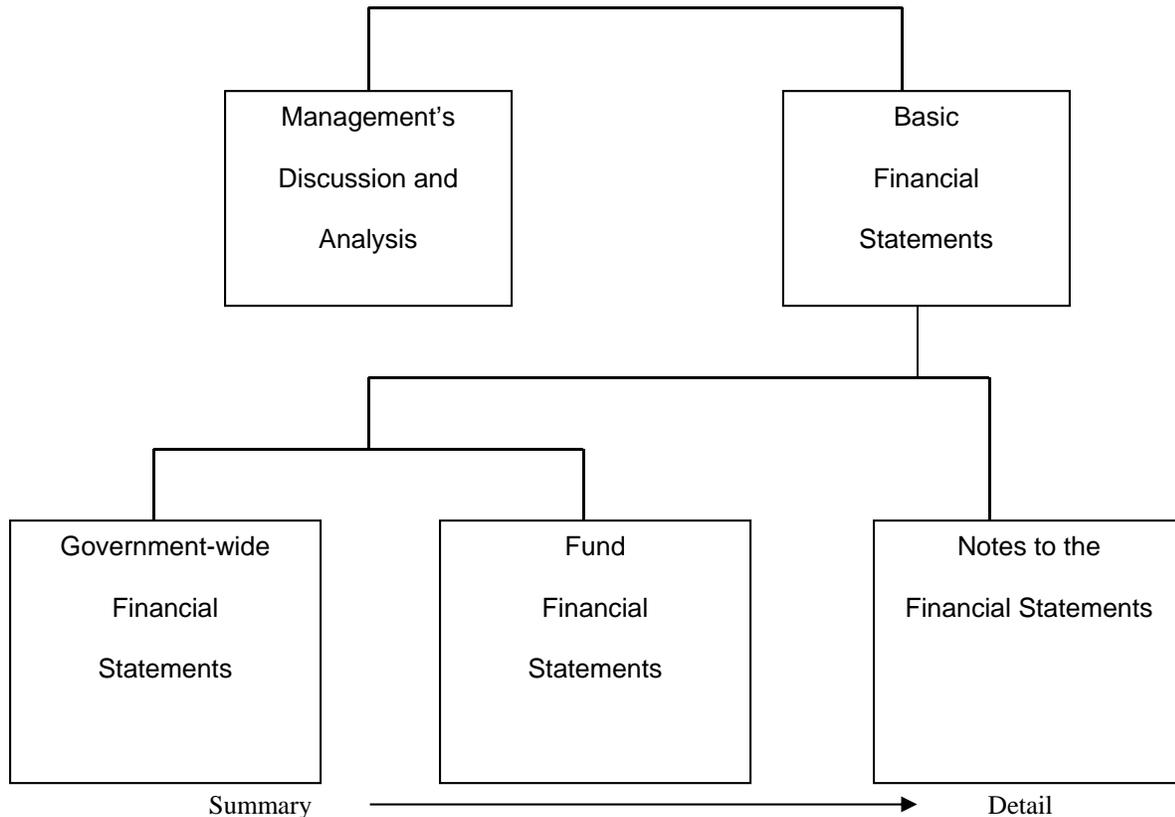
Financial Highlights

- The assets and deferred outflows of the City of Brevard exceeded its liabilities and deferred inflows at the close of the fiscal year by \$27,623,370 (net position).
- The City's total net position increased by \$1,447,189 primarily due to diligent management of the budget.
- As of the close of the current fiscal year, the City of Brevard's governmental funds reported combined ending fund balances of \$6,015,771, an increase of \$212,197, in comparison with the prior year. Approximately 40% of this total amount, or \$2,398,725, is nonspendable or restricted.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$3,038,466. This represents approximately 36% of total general fund expenditures for the fiscal year.
- Outstanding governmental installment obligations decreased by \$126,075 due to new installment financing of \$222,346 for equipment and repayment of \$348,421.
- Outstanding installment and revolving loan debt in the Water and Sewer Fund increased by \$2,621,345, primarily due to federal revolving loans obtained to finance various large water and sewer improvement/rehabilitation projects.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City of Brevard's basic financial statements. The City's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the City through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the City of Brevard.

Required Components of Annual Financial Report
Figure 1



Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the City of Brevard's financial status.

The next statements (Exhibits 3 through 11) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the City's government. These statements provide more detail than the government-wide statements. There are four parts to the Fund Financial Statements: 1) the governmental funds statements; 2) the budgetary comparison statements, 3) the proprietary fund statements and 4) the fiduciary fund statements.

The next section of the basic financial statements is the notes. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, individual fund statements and schedules are provided to show details about the City's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the City's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the City's financial status as a whole.

The two government-wide statements report the City's net position and how they have changed. Net position is the difference between the City's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the City's financial condition.

The government-wide statements are divided into three categories: 1) governmental activities; 2) business-type activities; and 3) component units. The governmental activities include most of the City's basic services such as public safety, parks and recreation, and general administration. Property taxes, sales taxes and grant funds finance most of these activities. The business-type activities are those that the City charges customers to provide. These include the water and sewer services offered by the City of Brevard. The final category is the component unit. Although legally separate from the City of Brevard, the ABC Store is important to the City because the City exercises control over the Board by appointing its members and because the Board is required to distribute 75% of its profits to the City.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

Fund Financial Statements

The fund financial statements (see Figure 2) provide a more detailed look at the City's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Brevard, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the City's budget ordinance. All of the funds of the City of Brevard can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Most of the City's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the City's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The City of Brevard adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the City, the management of the City, and the decisions of the Council about which services to provide and how to pay for them. It also authorizes the City to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the City complied with the budget ordinance and whether or not the City succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the council; 2) the final budget as amended by the council; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges.

Proprietary Funds – The City of Brevard has two kinds of proprietary funds. *Enterprise Funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses an enterprise fund to account for its water and sewer operations. This fund is the same as that function shown in the business-type activities in the Statement of Net Position and the

Management's Discussion and Analysis
City of Brevard

Statement of Activities. *Internal Service Funds* are an accounting device used to accumulate and allocate costs internally among the functions of the City. The City uses an internal service fund to account for its self-insured employee health insurance program. Because this operation benefits predominantly governmental rather than business-type activities, the internal service fund has been included with the governmental activities in the government-wide financial statements.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. The City of Brevard has two fiduciary funds: the OPEB reserve fund, which holds accumulates and holds assets to pay current and future costs associated with retiree health care benefits; and the T.L. Scruggs Scholarship fund, which accumulates donations and awards scholarships in honor of former City employee T.L. Scruggs.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are on pages 26 through 57 of this report.

The City of Brevard's Net position
Figure 2

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	As Restated 2017	2018	As Restated 2017	2018	As Restated 2017	
Current and other assets	\$ 6,768,382	\$ 5,893,619	\$ 1,432,502	\$ 3,390,688	\$ 8,200,884	\$ 9,284,307	-12%
Capital assets	7,585,862	7,122,502	37,747,533	34,706,736	45,333,395	41,829,238	8%
Total assets	14,354,244	13,016,121	39,180,035	38,097,424	53,534,279	51,113,545	5%
Deferred outflows of resources	691,493	1,086,207	160,517	267,683	852,010	1,353,890	-37%
Long-term liabilities	2,743,657	3,050,591	22,882,437	20,372,828	25,626,094	23,423,419	9%
Other liabilities	668,678	439,114	304,895	2,329,039	973,573	2,768,153	-65%
Total liabilities	3,412,335	3,489,705	23,187,332	22,701,867	26,599,667	26,191,572	2%
Deferred inflows of resources	142,268	81,851	20,984	17,831	163,252	99,682	64%
Net position:							
Net investment in capital assets	6,661,799	6,072,364	15,198,001	14,778,549	21,859,800	20,850,913	5%
Restricted	2,002,305	2,527,779	-	-	2,002,305	2,527,779	-21%
Unrestricted	2,827,030	1,930,629	934,235	866,860	3,761,265	2,797,489	34%
Total net position	\$ 11,491,134	\$ 10,530,772	\$ 16,132,236	\$ 15,645,409	\$ 27,623,370	\$ 26,176,181	6%

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets of the City of Brevard exceeded liabilities by \$27,623,370 as of June 30, 2018. The City's net position increased by \$1,447,189 for the fiscal year ended June 30, 2018. The largest portion (79%) of net position reflects the City's investment in capital assets, less any related debt still outstanding that was issued to acquire those items. The City of Brevard uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City of Brevard's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of the City of Brevard's net position (8%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$3,761,265 (13%) is unrestricted.

Management's Discussion and Analysis
City of Brevard

Several particular aspects of the City's financial operations influenced the total governmental net position:

- Continued diligence in the collection of property taxes by maintaining a tax collection percentage of 99.90% for the year ending June 30, 2018, property tax revenues increased slightly over the prior year as a result of continued economic improvements leading to growth in the tax base.
- Local option sales tax revenues increased \$46,247 or 3.0%, mainly due to growth in local retail sales as a result of continued economic improvements since 2011.
- Total expenses decreased by \$583,601 or 5.8%.

City of Brevard Changes in Net Position
Figure 3

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	As Restated 2017	2018	As Restated 2017	2018	As Restated 2017	
Revenues							
Program revenues:							
Charges for services	\$ 1,289,503	\$ 1,313,571	\$ 5,559,485	\$ 4,937,154	\$ 6,848,988	\$ 6,250,725	10%
Operating grants and contributions	314,195	345,202	-	-	314,195	345,202	-9%
Capital grants and contributions	559,621	552,500	-	-	559,621	552,500	1%
General revenues:							
Property taxes	5,436,337	5,102,791	-	-	5,436,337	5,102,791	7%
Sales taxes	1,563,612	1,517,365	-	-	1,563,612	1,517,365	3.0%
Other	1,293,450	940,631	-	-	1,293,450	940,631	38%
Total revenues	<u>10,456,718</u>	<u>9,772,060</u>	<u>5,559,485</u>	<u>4,937,154</u>	<u>16,016,203</u>	<u>14,709,214</u>	9%
Expenses							
General government	1,708,802	1,833,281	-	-	1,708,802	1,833,281	-7%
Public safety	3,617,595	3,668,786	-	-	3,617,595	3,668,786	-1%
Public works	3,476,434	3,515,399	-	-	3,476,434	3,515,399	-1%
Economic and physical development	483,549	885,850	-	-	483,549	885,850	-45%
Culture and recreation	190,953	154,564	-	-	190,953	154,564	24%
Interest on long-term debt	19,023	22,077	-	-	19,023	22,077	-14%
Water and sewer	-	-	5,072,658	4,581,634	5,072,658	4,581,634	11%
Total expenses	<u>9,496,356</u>	<u>10,079,957</u>	<u>5,072,658</u>	<u>4,581,634</u>	<u>14,569,014</u>	<u>14,661,591</u>	-1%
Increase (decrease) in net position	960,362	(307,897)	486,827	355,520	1,447,189	47,623	2939%
Net position, beginning, restated	10,530,772	10,838,669	15,645,409	15,289,889	26,176,181	26,128,558	
Net position, ending	<u>\$ 11,491,134</u>	<u>\$ 10,530,772</u>	<u>\$ 16,132,236</u>	<u>\$ 15,645,409</u>	<u>\$ 27,623,370</u>	<u>\$ 26,176,181</u>	

Governmental activities. The City's net position increased due to governmental activities by \$960,362. This increase can be attributed to repayment of property liens, increased ABC revenue, and keeping departmental expenditures below budget.

Business-type activities: Business-type activities increased the City of Brevard's net position by \$486,827. This increase can be attributed to revenue increases generated by reducing the minimum gallon threshold from 500 to 0 for water billing.

Financial Analysis of the City's Funds

As noted earlier, the City of Brevard uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the City of Brevard's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the City of Brevard's financing requirements.

The General Fund is the chief operating fund of the City of Brevard. At the end of the current fiscal year, available fund balance in the General Fund was \$3,816,497, while total fund balance reached \$5,456,613. City Council has determined that the City should maintain available fund balance of 30% of general fund budgeted expenditures in case of unforeseen needs or opportunities, in addition to meeting the cash flow needs of the City. The City currently has an available fund balance of 41% of general fund budgeted expenditures, and total fund balance represents 58% of the same amount.

At June 30, 2018, the governmental funds of City of Brevard reported a combined fund balance of \$6,015,771 with a net increase of \$212,197, which results from a \$126,184 decrease in the General Fund and a combined increase of \$338,381 in the other governmental funds. The decrease in the General Fund can be attributed primarily to departmental salary adjustments and transfers to various capital project funds. The increase in other governmental funds can be attributed to budgeted transfers from the general fund in the amount of \$957,546.

Proprietary Funds. The City of Brevard's proprietary funds provide the same type of information found in the government-wide statements but in more detail. Unrestricted net position of the Water and Sewer District at the end of the fiscal year amounted to \$934,235. Other factors concerning the finances of this fund have already been addressed in the discussion of the City of Brevard's business-type activities.

Budgetary Highlights. For the year ended June 30, 2018, the City of Brevard revised the overall budget several times. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services.

Capital Asset and Debt Administration

Capital assets. The City of Brevard's investment in capital assets for its governmental and business-type activities as of June 30, 2018, totals \$45,333,395 (net of accumulated depreciation). These assets include land, construction in progress, buildings, infrastructure, equipment and vehicles.

Capital Asset Additions. Assets purchased included: Freightliner garbage truck, cart tipper attachments, John Deere excavator, ATV with accessories, reverse tine tiller, and Adkins truck bed. The most significant additions were associated with the completion of several projects related to the city's efforts to upgrade existing water and sewer facilities as well as projects to improve infrastructure, sidewalks, and trails in and around the downtown area. There were no major demolitions or disposals recorded this fiscal year.

**City of Brevard's Capital Assets
(net of depreciation)**

Figure 4

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change
	2018	2017	2018	2017	2018	2017	
Land	\$ 397,687	\$ 397,687	\$ 212,891	\$ 212,891	\$ 610,578	\$ 610,578	0%
Construction in progress	1,399,951	1,179,350	-	12,947,209	1,399,951	14,126,559	-90%
Buildings and infrastructure	3,981,536	4,120,435	35,872,861	19,612,578	39,854,397	23,733,013	68%
Equipment	745,149	413,069	1,512,782	1,758,530	2,257,931	2,171,599	4%
Vehicles and motorized equipment	1,061,539	1,011,961	148,999	175,528	1,210,538	1,187,489	2%
Total capital assets	<u>\$ 7,585,862</u>	<u>\$ 7,122,502</u>	<u>\$ 37,747,533</u>	<u>\$ 34,706,736</u>	<u>\$ 45,333,395</u>	<u>\$ 41,829,238</u>	8%

Additional information on the City's capital assets can be found in Note 5 of the Basic Financial Statements.

Long-term Debt. As of June 30, 2018, the City of Brevard had no outstanding bonds. Debt decreased for Governmental Activities by \$126,075 due to issuance of new debt of \$226,346 and principal repayment of \$348,421. For Business-Type Activities, debt increased by a net amount of \$2,621,345, mainly due federal revolving loans obtained to finance various large water and sewer construction and rehabilitation projects.

**City of Brevard's Outstanding Debt
Figure 5**

	Balance	Additions	Retirements	Balance
	June 30, 2017			June 30, 2018
Governmental Activities				
Installment contracts	\$ 1,050,138	\$ 222,346	\$ 348,421	\$ 924,063
Total	<u>\$ 1,050,138</u>	<u>\$ 222,346</u>	<u>\$ 348,421</u>	<u>\$ 924,063</u>
Business-Type Activities				
Installment contracts	\$ 362,391	\$ 84,990	\$ 66,245	\$ 381,136
Revolving loans	19,565,796	3,163,036	560,436	22,168,396
Total	<u>\$ 19,928,187</u>	<u>\$ 3,248,026</u>	<u>\$ 626,681</u>	<u>\$ 22,549,532</u>

The City of Brevard continues to strive to strengthen its financial position by maintaining a strong fund balance, reducing debt, and conservatively managing its budget.

North Carolina General Statutes limit the amount of general obligation debt that a unit of government can issue to 8% of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the City of Brevard is approximately \$56 million. The City has no bonds authorized or un-issued at June 30, 2018.

Additional information regarding the City of Brevard's long-term debt can be found in Note 9 of the Basic Financial Statements.

Economic Factors and Next Year's Budgets and Rates

The following key economic factors reflect the growth, prosperity and challenges facing the City of Brevard.

- Recent employment statistics are shown in the table below.

<u>County and State</u>	<u>Labor Force</u>	<u>June 2018 Unemployment Rates</u>	
		<u>Number Unemployed</u>	<u>Unemployment Rate</u>
Transylvania	14,825	592	4.0%
Buncombe	140,180	4,515	3.2%
Henderson	54,463	1,937	3.6%
North Carolina	4,997,161	209,577	4.2%

Source: NC Department of Commerce – June 2018 Not Seasonally Adjusted

- Tourism remains a vital and growing part of the Brevard economy. Domestic tourism in Transylvania County generated an economic impact of \$99.85 million for the calendar year 2017. This was a \$5.23 million increase from 2016.

Transylvania County

Year	Tourism Revenue (\$ millions)	% Growth (Decline)
2013	84.26	4%
2014	86.41	3%
2015	88.86	3%
2016	94.62	6%
2017	99.85	6%

*Source: Economic Development Partnership of North Carolina

- Property taxes for the City of Brevard are collected by Transylvania County. The collection rate has remained steady. The collection rate for the City, excluding motor vehicle collections, remains above the statewide average for municipalities as illustrated in the numbers below.

	2013	2014	2015	2016	2017
City of Brevard	99.81%	99.88%	99.93%	99.98%	99.89%
Statewide	97.34%	97.97%	98.60%	98.98%	N/A

*Source: State Treasurer's Office, Local Government Commission

- Within the City, sales tax generated from taxable sales increased 2.0% from \$1,522,409 in the fiscal year 2016-2017 to \$1,563,612 in the fiscal year 2017-2018.

Budget Highlights for the Fiscal Year Ending June 30, 2019

General Fund

- The general fund budget as adopted for fiscal year 2018-2019 increased from \$10,324,944 to \$10,421,050. The significant factors affecting this increase are: capital improvements and increases in appropriations necessary to maintain services.

Water and Sewer Fund

- Management expects water usage in fiscal year 2018-2019 to remain consistent with fiscal year 2017-2018 or slightly increase. The charges for services were budgeted at a 4% increase to offset increased debt service.
- The City of Brevard has in place a 20 year Capital Improvement Plan for the Utility Fund which describes in detail the revenue increases necessary to fund the renovation of aging plants and replacement of deteriorating water/sewer lines.

Other Information:

The following statistics were provided by the Transylvania County Building Permitting and Enforcement Department for the calendar year ending December 31, 2017:

Detailed Residential Construction Value 2017

New home value: City - 31 homes - \$8,227,516

New home value: County – 81 homes - \$31,684,282

Addition/Remodel Value: City - 114 homes - \$4,099,678

Addition/Remodel Value: County - 248 homes - \$15,460,875

Manufactured Homes: City - 1 homes - \$67,367

Manufactured Homes: County - 25 homes - \$1,175,087

Detailed Residential Construction Value 2016

New home value: City - 24 homes - \$5,514,372

New home value: County - 80 homes - \$34,134,142

Addition/Remodel Value: City - 81 homes - \$3,508,153

Addition/Remodel Value: County - 208 homes - \$15,783,507

Manufactured Homes: City - 6 homes - \$266,896

Manufactured Homes: County - 36 homes - \$1,567,967

The number of new house permits in 2017 compared to 2016 was up 8%.

The number of new house permits in 2017 compared to 2013 was up 48%.

Total construction value in 2017 compared to 2013 was up 47%.

Construction Values for last 5 years in the City of Brevard

2017 - \$ 21,494,392
2016 - \$ 26,094,691
2015 - \$ 23,975,307
2014 - \$ 9,523,643
2013 - \$ 10,608,122

Requests for Information

This report is designed to provide an overview of the City's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the City Finance Director as follows:

James Fatland, CPFO, NCCLGFO, City Manager and Finance Director
City of Brevard
95 W. Main Street
Brevard, N. C. 28712
828-885-5600
828-883-2853 - Fax
jim.fatland@cityofbrevard.com
www.cityofbrevard.com

CITY OF BREVARD, NORTH CAROLINA

Statement of Net Position
June 30, 2018

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	City of Brevard ABC Board
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 4,926,420	\$ 840,822	\$ 5,767,242	\$ 214,915
Taxes receivable, net	6,967	-	6,967	-
Accrued interest receivable on taxes	900	-	900	-
Accounts receivable, net	87,315	468,305	555,620	1,891
Due from other governments	1,018,228	47,130	1,065,358	-
Inventories	56,214	-	56,214	311,023
Prepaid items	-	-	-	10,568
Restricted cash and cash equivalents	387,572	76,245	463,817	-
Total current assets	6,483,616	1,432,502	7,916,118	538,397
Non-current assets:				
Long-term notes receivable	284,766	-	284,766	-
Capital assets:				
Land, non-depreciable improvements & construction in progress	1,797,638	212,891	2,010,529	-
Other capital assets, net of depreciation	5,788,224	37,534,642	43,322,866	80,589
Total capital assets	7,585,862	37,747,533	45,333,395	80,589
Total non-current assets	7,870,628	37,747,533	45,618,161	80,589
Total assets	14,354,244	39,180,035	53,534,279	618,986
DEFERRED OUTFLOWS OF RESOURCES				
Pension deferrals	687,967	159,636	847,603	35,119
OPEB deferrals	3,526	881	4,407	-
Total deferred outflows of resources	691,493	160,517	852,010	35,119
LIABILITIES				
Current liabilities:				
Accounts payable	361,659	176,120	537,779	280,730
Salaries and payroll taxes payable	305,319	41,730	347,049	-
Payable from restricted assets:				
Customer deposits	-	76,245	76,245	-
Accrued interest payable	1,700	10,800	12,500	-
Total current liabilities	668,678	304,895	973,573	280,730
Long-term liabilities:				
Net pension liability (LGRS)	796,371	199,093	995,464	38,499
Total pension liability (LEOSSA)	519,416	-	519,416	-
Net OPEB liability	241,762	60,441	302,203	-
Due within one year	417,979	1,343,826	1,761,805	-
Due in more than one year	768,129	21,279,077	22,047,206	-
Total long-term liabilities	2,743,657	22,882,437	25,626,094	38,499
Total liabilities	3,412,335	23,187,332	26,599,667	319,229
DEFERRED INFLOWS OF RESOURCES				
Pension deferrals	118,386	15,014	133,400	3,268
OPEB deferrals	23,882	5,970	29,852	-
Total deferred inflows of resources	142,268	20,984	163,252	3,268
NET POSITION				
Net investment in capital assets	6,661,799	15,198,001	21,859,800	80,589
Restricted for:				
Stabilization by State statute	1,698,513	-	1,698,513	-
Streets	27,332	-	27,332	-
Economic and physical development	104,012	-	104,012	-
Public safety	167,535	-	167,535	110,293
Perpetual maintenance	4,913	-	4,913	-
Unrestricted	2,827,030	934,235	3,761,265	140,726
Total net position	\$ 11,491,134	\$ 16,132,236	\$ 27,623,370	\$ 331,608

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

Statement of Activities
For the Year Ended June 30, 2018

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position			Component Unit City of Brevard ABC Board
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government			
					Governmental Activities	Business-type Activities	Total	
Primary Government:								
Governmental Activities:								
General government	\$ 1,708,802	\$ -	\$ -	\$ -	\$ (1,708,802)	\$ -	\$ (1,708,802)	\$ -
Public safety	3,617,595	1,902	89,941	-	(3,525,752)	-	(3,525,752)	-
Public works	3,476,434	1,257,835	224,254	-	(1,994,345)	-	(1,994,345)	-
Economic and physical development	483,549	-	-	559,621	76,072	-	76,072	-
Cultural and recreation	190,953	29,766	-	-	(161,187)	-	(161,187)	-
Interest on long-term debt	19,023	-	-	-	(19,023)	-	(19,023)	-
Total Governmental Activities	9,496,356	1,289,503	314,195	559,621	(7,333,037)	-	(7,333,037)	-
Business-Type Activities:								
Water and sewer	5,072,658	5,559,485	-	-	-	486,827	486,827	-
Total Business-Type Activities	5,072,658	5,559,485	-	-	-	486,827	486,827	-
Total Primary Government	\$ 14,569,014	\$ 6,848,988	\$ 314,195	\$ 559,621	(7,333,037)	486,827	(6,846,210)	-
Component Unit:								
ABC Board	\$ 3,704,413	\$ 3,728,464	\$ -	\$ -	-	-	-	24,051
Total Component Unit	\$ 3,704,413	\$ 3,728,464	\$ -	\$ -	-	-	-	24,051
General revenues:								
Taxes:								
Property taxes, levied for general purpose					5,436,337	-	5,436,337	-
Sales taxes					1,563,612	-	1,563,612	-
Other taxes					582,839	-	582,839	-
Grants and contributions not restricted to a specific program					308,774	-	308,774	-
Unrestricted investment earnings					38,270	-	38,270	200
Gain on sale of capital assets					29,745	-	29,745	-
Miscellaneous					333,822	-	333,822	151
Total general revenues					8,293,399	-	8,293,399	351
Change in net position					960,362	486,827	1,447,189	24,402
Net position, beginning, as previously reported					10,848,068	15,716,680	26,564,748	307,206
Restatement (Notes 18 and 19)					(317,296)	(71,271)	(388,567)	-
Net position, beginning, as restated					10,530,772	15,645,409	26,176,181	307,206
Net position, ending					\$ 11,491,134	\$ 16,132,236	\$ 27,623,370	\$ 331,608

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

GOVERNMENTAL FUNDS

Balance Sheet

June 30, 2018

	Major Fund			Total Governmental Funds
	General Fund	Multi-Use Paths Capital Project Fund	Total Non-Major Funds	
ASSETS				
Cash and cash equivalents, unrestricted	\$ 4,171,161	\$ 171,614	\$ 447,944	\$ 4,790,719
Cash and cash equivalents, restricted	158,700	-	228,872	387,572
Taxes receivable, net	6,967	-	-	6,967
Accounts receivable, net	75,285	-	-	75,285
Due from other governments	903,617	93,906	20,705	1,018,228
Due from other funds	605,000	-	-	605,000
Inventories	56,214	-	-	56,214
Notes receivable	-	-	284,766	284,766
Total assets	<u>\$ 5,976,944</u>	<u>\$ 265,520</u>	<u>\$ 982,287</u>	<u>\$ 7,224,751</u>
LIABILITIES				
Accounts payable and accrued liabilities	\$ 208,045	\$ 29,961	\$ 53,688	\$ 291,694
Salaries and payroll taxes payable	305,319	-	-	305,319
Due to the general fund	-	605,000	-	605,000
Total liabilities	<u>513,364</u>	<u>634,961</u>	<u>53,688</u>	<u>1,202,013</u>
DEFERRED INFLOWS OF RESOURCES				
Taxes receivable, net	6,967	-	-	6,967
FUND BALANCES (DEFICIT)				
Nonspendable:				
Inventories	56,214	-	-	56,214
Perpetual maintenance	-	-	55,440	55,440
Long-term notes receivable	-	-	284,766	284,766
Restricted:				
Stabilization by State statute	1,583,902	93,906	20,705	1,698,513
Streets	27,332	-	-	27,332
Public safety	131,368	-	36,167	167,535
Economic and physical development	-	-	104,012	104,012
Perpetual maintenance	-	-	4,913	4,913
Committed:				
Capital projects	532,331	-	437,274	969,605
Assigned:				
Subsequent year's expenditures	87,000	-	-	87,000
Unassigned	3,038,466	(463,347)	(14,678)	2,560,441
Total fund balances (deficit)	<u>5,456,613</u>	<u>(369,441)</u>	<u>928,599</u>	<u>6,015,771</u>
Total liabilities, deferred inflows of resources and fund balances (deficit)	<u>\$ 5,976,944</u>	<u>\$ 265,520</u>	<u>\$ 982,287</u>	<u>\$ 7,224,751</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

GOVERNMENTAL FUNDS

Balance Sheet

June 30, 2018

Amounts reported for governmental activities in the statement of net position (Exhibit 1) are different because:

Total fund balance, governmental funds		\$	6,015,771
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.			
Gross capital assets at historical cost		\$	16,340,905
Accumulated depreciation			(8,755,043)
			<u>7,585,862</u>
Deferred outflows of resources related to pensions are not reported in the funds			687,967
Deferred outflows of resources related to OPEB are not reported in the funds			3,526
The assets and liabilities of the internal service fund, which is used by management to charge the cost of insurance to individual funds, are included in governmental activities in the statement of net position.			77,766
Long-term liabilities used in governmental activities are not financials uses and therefore are not reported in the funds.			
Installment obligations		\$	(924,063)
Net OPEB Liability			(241,762)
Net pension liability - LGERS			(796,371)
Total pension liability - LEOSSA			(519,416)
Compensated absences			(262,045)
			<u>(2,743,657)</u>
Taxes and interest receivable are considered deferred inflows of resources in the funds			7,867
Deferred inflows of resources related to pensions are not reported in the funds			(118,386)
Deferred inflows of resources related to OPEB are not reported in the funds			(23,882)
Other long-term liabilities (accrued interest) are not due and payable in the current period and therefore are not reported in the funds.			(1,700)
			<u>(1,700)</u>
Net position of governmental activities		\$	<u><u>11,491,134</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

GOVERNMENTAL FUNDS

Statement of Revenues, Expenditures, and Changes in Fund Balance

For the Year Ended June 30, 2018

	Major Funds			Total Governmental Funds
	General Fund	Multi-Use Paths Capital Project Fund	Total Non- Major Funds	
REVENUES				
Ad valorem taxes	\$ 4,908,276	\$ -	\$ 535,025	\$ 5,443,301
Other taxes and licenses	1,604,157	-	-	1,604,157
Unrestricted intergovernmental	851,068	-	-	851,068
Restricted intergovernmental	278,034	93,906	501,876	873,816
Sales and services	1,289,503	-	-	1,289,503
Investment earnings	38,106	-	164	38,270
Miscellaneous	217,315	70,391	46,116	333,822
Total revenues	<u>9,186,459</u>	<u>164,297</u>	<u>1,083,181</u>	<u>10,433,937</u>
EXPENDITURES				
Current:				
General government	1,646,810	-	-	1,646,810
Public safety	2,890,334	-	886,762	3,777,096
Public works	3,721,691	-	-	3,721,691
Economic and physical development	-	131,848	351,701	483,549
Cultural and recreation	138,981	-	-	138,981
Capital outlay	-	193,936	66,920	260,856
Debt service:				
Principal retirement	122,605	-	225,816	348,421
Interest and other charges	10,263	-	9,660	19,923
Total expenditures	<u>8,530,684</u>	<u>325,784</u>	<u>1,540,859</u>	<u>10,397,327</u>
Revenues over (under) expenditures	<u>655,775</u>	<u>(161,487)</u>	<u>(457,678)</u>	<u>36,610</u>
OTHER FINANCING SOURCES (USES)				
Transfers from other funds	-	330,000	627,546	957,546
Transfers to other funds	(1,034,050)	-	-	(1,034,050)
Installment obligations issued	222,346	-	-	222,346
Proceeds from sale of capital assets	29,745	-	-	29,745
Total other financing sources (uses)	<u>(781,959)</u>	<u>330,000</u>	<u>627,546</u>	<u>175,587</u>
Net change in fund balance	<u>(126,184)</u>	<u>168,513</u>	<u>169,868</u>	<u>212,197</u>
Fund balances, beginning, as originally stated	5,582,797	(537,954)	826,695	5,871,538
Prior period adjustment (Note 18)	-	-	(67,964)	(67,964)
Fund balances, beginning, as restated	<u>5,582,797</u>	<u>(537,954)</u>	<u>758,731</u>	<u>5,803,574</u>
Fund balances (deficit), ending	<u>\$ 5,456,613</u>	<u>\$ (369,441)</u>	<u>\$ 928,599</u>	<u>\$ 6,015,771</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2018

Amounts reported for governmental activities in the Statement of Activities
(Exhibit 2) are different because:

Net changes in fund balances - total governmental funds	\$	212,197
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay expenditures which were capitalized	\$ 1,115,292	
Depreciation expense for governmental assets	<u>(651,932)</u>	463,360

Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities		271,461
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Benefit payments paid for the LEOSSA are not included on the Statement of Activities		17,333
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Change in unavailable tax revenues		(6,964)
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Compensated absences accrued	(5,920)	
Pension expense - LGERS	(272,094)	
Pension expense - LEO	(22,933)	
Other postemployment benefits	<u>(34,099)</u>	(335,046)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.

Installment obligations issued	(222,346)	
Principal payments on long-term debt	348,421	
Decrease in accrued interest payable	<u>900</u>	126,975

The internal service fund is used by management to charge the cost of health insurance to the individual funds. The net revenue (expense) of the internal service fund is reported with governmental activities.

Total changes in net position of governmental activities	\$	<u>960,362</u>
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The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the Year Ended June 30, 2018

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Positive (Negative)
Revenues:				
Ad valorem taxes	\$ 4,798,800	\$ 4,798,800	\$ 4,908,276	\$ 109,476
Other taxes and licenses	1,465,051	1,562,051	1,604,157	42,106
Unrestricted intergovernmental	791,200	802,800	851,068	48,268
Restricted intergovernmental	224,500	279,500	278,034	(1,466)
Sales and services	1,348,150	1,383,150	1,281,008	(102,142)
Investment earnings	5,100	32,100	38,106	6,006
Miscellaneous	64,000	302,000	217,315	(84,685)
Total revenues	<u>8,696,801</u>	<u>9,160,401</u>	<u>9,177,964</u>	<u>17,563</u>
Expenditures:				
Current:				
General government	2,133,451	1,719,645	1,634,810	84,835
Public safety	2,878,266	2,958,266	2,890,334	67,932
Public works	3,492,415	3,839,289	3,721,691	117,598
Cultural and recreation	111,600	161,600	138,981	22,619
Debt service:				
Principal retirement	140,094	140,094	122,605	17,489
Interest and other charges	15,100	15,100	10,263	4,837
OPEB expense	12,000	12,000	12,000	-
Total expenditures	<u>8,782,926</u>	<u>8,845,994</u>	<u>8,530,684</u>	<u>315,310</u>
Revenues over (under) expenditures	<u>(86,125)</u>	<u>314,407</u>	<u>647,280</u>	<u>332,873</u>
Other financing sources (uses):				
Fund balance appropriated	138,306	375,389	-	(375,389)
Transfers from other funds	620,100	45,100	-	(45,100)
Transfers to other funds	(892,281)	(1,034,050)	(1,034,050)	-
Proceeds from issuance of installment obligations	220,000	271,250	222,346	(48,904)
Proceeds from sale of capital assets	-	27,904	29,745	1,841
Total other financing sources (uses)	<u>86,125</u>	<u>(314,407)</u>	<u>(781,959)</u>	<u>(467,552)</u>
Revenues and other sources under expenditures and other uses	<u>\$ -</u>	<u>\$ 375,389</u>	<u>(134,679)</u>	<u>\$ (134,679)</u>
Fund balance, beginning			<u>5,058,961</u>	
Fund balance, ending			4,924,282	
A legally budgeted Capital Reserve Fund is consolidated into the General Fund for reporting purposes:				
Fees and donations			8,495	
Fund balance, beginning (Capital Reserve Fund)			<u>523,836</u>	
Fund balance, ending (Exhibit 4)			<u>\$ 5,456,613</u>	

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

 PROPRIETARY FUNDS
 Statement of Fund Net Position
 June 30, 2018

	<u>Enterprise Fund</u>	<u>Internal Service</u>
	<u>Water and Sewer</u>	<u>Fund</u>
	<u>Fund</u>	<u>Health Insurance</u>
	<u>Fund</u>	<u>Fund</u>
ASSETS		
Current assets:		
Cash and cash equivalents, unrestricted	\$ 840,822	\$ 135,701
Cash and cash equivalents, restricted	76,245	-
Accounts receivable, net	468,305	12,030
Due from other governments	47,130	-
Total current assets	<u>1,432,502</u>	<u>147,731</u>
Noncurrent assets:		
Capital assets:		
Land and other non-depreciable assets	212,891	-
Other capital assets, net of depreciation	37,534,642	-
Capital assets, net	<u>37,747,533</u>	<u>-</u>
Total assets	<u>39,180,035</u>	<u>147,731</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension deferrals	159,636	-
OPEB deferrals	881	-
Total deferred outflows of resources	<u>160,517</u>	<u>-</u>
LIABILITIES		
Current liabilities:		
Accounts payable and accrued liabilities	176,120	69,965
Salaries and payroll taxes payable	41,730	-
Payable from restricted assets:		
Customer deposits	76,245	-
Accrued interest	10,800	-
Compensated absences - current	70,687	-
Installment contracts and revolving loan, current	1,273,139	-
Total current liabilities	<u>1,648,721</u>	<u>69,965</u>
Noncurrent liabilities:		
Net pension liability	199,093	-
Net OPEB liability	60,441	-
Compensated absences	2,684	-
Installment contracts and revolving loans, noncurrent	21,276,393	-
Total noncurrent liabilities	<u>21,538,611</u>	<u>-</u>
Total liabilities	<u>23,187,332</u>	<u>69,965</u>
DEFERRED INFLOWS OF RESOURCES		
Pension deferrals	15,014	-
OPEB deferrals	5,970	-
Total deferred inflows of resources	<u>20,984</u>	<u>-</u>
NET POSITION		
Net investment in capital assets	15,198,001	-
Unrestricted	934,235	77,766
Total net position	<u>\$ 16,132,236</u>	<u>\$ 77,766</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

PROPRIETARY FUNDS

Statement of Revenues, Expenses, and Changes in Fund Net Position
For the Year Ended June 30, 2018

	<u>Enterprise Fund</u> <u>Water and Sewer</u> <u>Fund</u>	<u>Internal Service</u> <u>Fund</u> <u>Health Insurance</u> <u>Fund</u>
OPERATING REVENUES		
Charges for services	\$ 5,216,187	\$ 1,317,498
Water and sewer taps	80,915	-
Other operating revenues	262,383	-
Total operating revenues	<u>5,559,485</u>	<u>1,317,498</u>
OPERATING EXPENSES		
Water treatment and distribution	1,512,735	-
Waste collection and treatment	2,043,851	-
Payment to general fund in lieu of taxes & admin expenses	575,000	-
Depreciation	831,294	-
Claims	-	765,908
Insurance premiums	-	209,135
Other operating expenses	38,258	207,913
Total operating expenses	<u>5,001,138</u>	<u>1,182,956</u>
Operating income	<u>558,347</u>	<u>134,542</u>
NONOPERATING EXPENSES		
Interest expense	(71,520)	-
Total nonoperating expenses	<u>(71,520)</u>	<u>-</u>
Change in net position before transfers	486,827	134,542
Transfers from other funds	<u>-</u>	<u>76,504</u>
Change in net position	<u>486,827</u>	<u>211,046</u>
Total net position, beginning	15,716,680	(133,280)
Restatement (Note 19)	(71,271)	-
Total net position, beginning	<u>15,645,409</u>	<u>(133,280)</u>
Total net position, ending	<u>\$ 16,132,236</u>	<u>\$ 77,766</u>
Adjustment to reflect the consolidation of internal service fund activities related to the enterprise funds.	<u>-</u>	
Change in net position - business-type activities	<u>\$ 486,827</u>	

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

PROPRIETARY FUNDS

Statement of Cash Flows

For the Year Ended June 30, 2018

	Enterprise Fund	Internal Service Fund
	Water and Sewer Fund	Health Insurance Fund
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers	\$ 5,526,095	\$ 1,335,204
Cash paid for goods and services	(2,768,086)	(1,239,350)
Cash paid to or on behalf of employees for services	(1,370,474)	-
Net cash provided by operating activities	<u>1,387,535</u>	<u>95,854</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
Due to the general fund	-	(36,657)
Transfer from the general fund	-	76,504
Net cash provided by noncapital financing activities	<u>-</u>	<u>39,847</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition and construction of capital assets	(5,912,742)	-
Proceeds from issuance of debt	3,248,026	-
Reimbursements due from other governments	2,433,766	-
Principal paid on installment obligation	(626,681)	-
Interest paid on installment obligation	(71,520)	-
Net cash used by capital and related financing activities	<u>(929,151)</u>	<u>-</u>
Net increase in cash and cash equivalents	458,384	135,701
Cash and cash equivalents, beginning of year	458,683	-
Cash and cash equivalents, end of year	<u>\$ 917,067</u>	<u>\$ 135,701</u>
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	<u>\$ 558,347</u>	<u>\$ 134,542</u>
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	831,294	-
Changes in assets and liabilities:		
Accounts receivable	(31,461)	17,706
Deferred outflows of resources - pensions	108,047	-
Deferred outflows of resources - OPEB	(881)	-
Accounts payable and accrued liabilities	18,436	(56,394)
Net pension liability	(105,736)	-
Net OPEB liability	3,436	-
Deferred inflows of resources - pensions	(2,817)	-
Deferred inflows of resources - OPEB	5,970	-
Customer deposits	(1,930)	-
Accrued vacation	4,830	-
Total adjustments	<u>829,188</u>	<u>(38,688)</u>
Net cash provided by operating activities	<u>\$ 1,387,535</u>	<u>\$ 95,854</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

FIDUCIARY FUNDS

Statement of Fiduciary Net Position

June 30, 2018

	<u>OPEB Reserve Fund</u>	<u>T.L. Scruggs Scholarship Fund</u>
ASSETS		
Cash and cash equivalents, restricted	\$ 212,829	\$ 21,775
LIABILITIES		
Due to general fund	\$ -	\$ -
NET POSITION		
Assets held for retiree health benefits	212,829	-
Assets held for administration of scholarship fund	-	21,775
	<u>\$ 212,829</u>	<u>\$ 21,775</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

FIDUCIARY FUNDS

Statement of Changes in Fiduciary Net Position

For the Year Ended June 30, 2018

	OPEB Reserve Fund	T.L. Scruggs Scholarship Fund
	<u> </u>	<u> </u>
ADDITIONS		
Employer contributions	\$ 646	\$ -
Retiree premiums	41,754	-
Restricted donations	-	15,610
	<u>42,400</u>	<u>15,610</u>
Investment income		
Interest	22	2
Total additions	<u>42,422</u>	<u>15,612</u>
DEDUCTIONS		
Expenditures	23,650	5,226
Scholarships awarded	-	12,000
Total deductions	<u>23,650</u>	<u>17,226</u>
Change in net position	18,772	(1,614)
Net position, beginning	194,057	23,389
Net position, ending	<u>\$ 212,829</u>	<u>\$ 21,775</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BREVARD, NORTH CAROLINA

NOTES TO THE FINANCIAL STATEMENTS

For the fiscal year ended June 30, 2018

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the City of Brevard and its discretely presented component unit conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The City of Brevard is a municipal corporation which is governed by an elected mayor and a five-member council. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component unit, City of Brevard ABC Board, a legally separate entity for which the City is financially accountable. The discretely presented component unit presented below is reported in a separate column in the City's financial statements in order to emphasize that it is legally separate from the City.

City of Brevard ABC Board

The members of the ABC Board's governing board are appointed by the City. In addition, the ABC Board is required by State statute to distribute its surpluses to the General Fund of the City (75%) and to Transylvania County (25%). The ABC Board, which has a June 30 year-end, is presented as if it were a proprietary fund (discrete presentation). Complete financial statements for the ABC Board may be obtained from the entity's administrative offices at City of Brevard ABC Board, P.O. Box 1016, Brevard, NC 28712.

B. Basis of Presentation - Fund Accounting

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government and its component unit. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the City. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the City's funds, including its fiduciary funds. Separate statements for each fund category – *governmental, proprietary and fiduciary* – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies, result from non-exchange transactions. Other non-operating revenues are ancillary activities such as investment earnings.

The City reports the following major governmental funds:

General Fund. The General Fund is the general operating fund of the City. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, state grants, state sales taxes, and various other taxes and licenses. The primary expenditures are for public safety, street maintenance and construction, and sanitation services. Additionally, the City has legally adopted a Capital Reserve Fund. Under GASB 54 guidance the Capital Reserve Fund is consolidated in the General Fund. The budgetary comparison for the Capital Reserve Fund has been included in the supplemental information.

Multi-Use Path Capital Project Fund. This fund accounts for grant funds received for the development of several sidewalk and bike path projects.

The City reports the following non-major governmental funds:

Special Revenue Funds. The City has four special revenue funds. The Special Fire District Fund is used to account for the City's fire department operations. The Heart of Brevard Municipal Services District Fund accounts for the receipt of tax revenue which is legally restricted to expenditures for specific activities related to the Heart of Brevard. The Emergency Telephone System Fund accounts for funds allocated from the State 911 Board for operations of and improvements to the 911 system. The Housing Trust Fund accumulates loan repayments made to the City as a result of affordable housing grants obtained by the City and loaned to the Developers of two different housing complexes.

Capital Projects Funds. Capital projects funds account for the acquisition and construction of major capital facilities (other than those financed by the proprietary fund). The City has two non-major capital project funds: the Downtown Master Plan Project Fund and the Rosenwald Revitalization Project Fund.

Permanent Fund. The Bjerg Non-expendable Trust Fund accounts for assets held in a trustee capacity for the maintenance of a specific neighborhood's common property.

The City reports the following major enterprise fund:

Water and Sewer Fund. This fund is used to account for the City's water and sewer operations. This fund also covers acquisition and construction of major water and sewer capital facilities and infrastructure, which are accounted for in the Water and Sewer Capital Project Fund that is combined with the Water and Sewer Fund (the operating fund) for financial statement purposes. The non-GAAP budgetary comparison for the capital project fund has been included in the supplementary information.

The City also reports the following fund types:

Internal Service Fund. The internal service fund is used to account for the accumulation and allocation of costs associated with the City's self-insured group health insurance program.

OPEB Reserve Fund. A fiduciary fund is used to account for the accumulation of funds and the payment of benefit costs related to retiree health benefits.

T.L. Scruggs Scholarship Fund. A fiduciary fund is used to account for the collection of donations and the payment of scholarships in memory of former City employee T.L. Scruggs.

C. *Measurement Focus and Basis of Accounting*

In accordance with North Carolina General Statutes, all funds of the City are maintained during the year using the modified accrual basis of accounting.

Government-wide and Proprietary Fund Financial Statements. The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City enterprise funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for the enterprise fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The City considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad valorem taxes receivable are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for limited registration plates are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes, and certain intergovernmental revenues, such as the beer and wine tax, collected and held by the State at year-end on behalf of the City are recognized as revenue. Sales taxes are considered a shared revenue for the City of Brevard because the tax is levied by Transylvania County and then remitted to and distributed by the State. Most intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. All taxes, including those dedicated for specific purposes are reported as general revenues rather than program revenues. Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then general revenues.

D. Budgetary Data

The City's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund, the Special Fire District Fund, the Emergency Telephone System Fund, the Heart of Brevard Special Municipal Services District Fund, the Nonexpendable Bjerg Fund, the Capital Reserve Fund, the Multi-Use Paths Capital Project Fund, the Rosenwald Revitalization Capital Project Fund, the Downtown Master Plan Capital Project Fund, and the Water and Sewer Fund. All annual appropriations lapse at the fiscal-year end. A project ordinance is adopted for the Water and Sewer Capital Project Fund. The Water and Sewer Capital Project fund is consolidated with the operating fund for reporting purposes. The City's Insurance Fund, an internal service fund, operates under a financial plan that was adopted by the governing board at the time the City's budget ordinance was approved, as is required by the General Statutes. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds and at the project level for the multi-year fund. The Budget Officer is authorized to reallocate departmental appropriations within a department, as said officer believes necessary. The Budget Officer is authorized to effect interdepartmental transfers, in the same fund, provided that no departmental budget shall be reduced by more than ten percent without the prior approval of the City Council. Any such transfers shall be reported to the City Council at its next regular meeting and shall be entered in the minutes. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted. All amendments to the budget ordinance must be approved by the City Council.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Fund Equity

1. Deposits and Investments

All deposits of the City and of the ABC Board are made in board-designated official depositories and are secured as required by State law [G.S. 159-31]. The City and the ABC Board may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the City and ABC Board may establish time deposit accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the City and the ABC Board to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT). The City and the ABC Board's investments are reported at fair value as determined by quoted market prices. The NCCMT Government Portfolio, a SEC-registered (2a-7) money market mutual fund, is valued at amortized cost, which is the NCCMT's share price. The NCCMT Term Portfolio's securities are valued at fair value.

Money market investments that have a remaining maturity at the time of purchase of one year or less are reported at amortized cost.

2. Cash and Cash Equivalents

The City pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents. The ABC Board considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash and cash equivalents.

3. Restricted Assets

Restricted assets include monies or other resources, the use of which is restricted by legal or contractual requirements. The unexpended balance of forfeiture funds, fire district funds, and emergency telephone system funds for Public Safety are classified as restricted assets for the governmental activities because their use is completely restricted for which the funds were intended. In addition, Powell Bill funds are also classified as restricted cash because they can be expended only for the purpose of maintaining, repairing, constructing, reconstructing or widening of local streets per G.S. 136-41.1 through 136-41.4.

City of Brevard Restricted Cash

Governmental activities:

General Fund

Streets \$ 27,332

Public safety 131,368

Fire District Fund

Public safety 51,908

Heart of Brevard Municipal Service District Fund

Economic and physical development 6,940

Emergency Telephone System Fund

Public safety 5,659

Housing Trust Capital Project fund

Economic and physical development 104,012

Bjerg Trust Fund

Perpetual maintenance 60,353

Total governmental activities 387,572

Business-type activities:

Water and Sewer Fund

Customer deposits 76,245

Total business-type activities 76,245

Total Restricted Cash \$ 463,817

4. Ad Valorem Taxes Receivable

In accordance with State law [G.S. 105-347 and G.S. 159-13(a)], the City levies ad valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, interest does not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2017.

5. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years. Outstanding balances for inactive customer accounts for trash collection service and water and sewer service were deemed by management to be written off during the current fiscal year. These amounts have been removed from the applicable gross receivable balances and therefore will not be shown as part of the allowance. The allowance shown related to these receivables only includes outstanding balances of active customers.

6. Inventory and Prepaid Items

The inventories of the City and the ABC Board are valued at cost (first-in, first-out), which approximates market. The City's General Fund inventory consists of expendable supplies that are recorded as expenditures as used rather than when purchased.

The inventories of the City of Brevard ABC Board consist of merchandise held for resale. The cost of these inventories is expensed upon resale rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements and expensed as the items are used.

7. Capital Assets

Capital assets are defined by the government as assets with an initial, individual cost of more than a certain cost and an estimated useful life in excess of two years. Minimum capitalization costs are as follows: land, buildings, improvements, substations, lines, and other plant and distribution systems, infrastructure, furniture, equipment, and vehicles, \$5,000. Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets received prior to June 30, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 30, 2015 are recorded at acquisition value. All other purchased or other constructed capital assets are reported at cost or estimated historical cost. General infrastructure assets acquired prior to July 1, 2003, consist of the road network and water and sewer system assets that were acquired or that received substantial improvements subsequent to July 1, 1980, and are reported at estimated historical cost using deflated replacement cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Asset Class	Estimated Useful Lives
Infrastructure	10-75 years
Buildings	15-50 years
Building improvements	20-50 years
Vehicles	4-10 years
Furniture and equipment	5-15 years
Computer equipment	3-5 years

Capital assets of the ABC Board are depreciated over their useful lives on a straight-line basis as follows:

Asset Class	Estimated Useful Lives
Buildings	15-50 years
Vehicles	4-10 years
Furniture and equipment	5-15 years
Computer equipment	3-5 years

8. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The City has two items that meet this criterion, pension deferrals and OPEB deferrals for the 2018 fiscal year. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The City has three items that meets the criterion for this category – property taxes receivable, pension deferrals, and OPEB deferrals.

9. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In fund financial statements, the face amount of debt issued is reported as other financing sources.

10. Compensated Absences

The vacation policy of the City provides for the accumulation of up to thirty (30) days earned vacation leave with such leave being fully vested when earned. The vacation policy for the ABC Board provide up to twenty days earned vacation with no accumulation allowed. For the City's government-wide and proprietary funds, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The City has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements.

The City's sick leave policy provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. The ABC Board's sick leave policy provides no accumulation of sick leave. Since neither the City nor the ABC Board has any obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

11. Net Position/Fund Balances

Net Position

Net position in government-wide and proprietary fund financial statements are classified as net investment in capital assets; restricted; and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through State statute.

Fund Balances

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Nonspendable fund balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Inventories – portion of fund balance that is not an available resource because it represents the year-end balance of inventories, which are not spendable resources.

Perpetual maintenance – portion of fund balance that is not an available resource because it represents funds which are held for specific purposes imposed by a trust for maintenance of the City.

Notes receivable (long-term portion of) - portion of fund balance that is not an available resource because it represents resources that are not spendable in the upcoming budgetary period.

Restricted fund balance – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for stabilization by State statute – portion of fund balance that is restricted by State statute [G.S. 159-8(a)].

Restricted for public safety – portion of the fund balance that is restricted by revenue source for public safety. This amount represents the balance of total unexpended drug forfeiture funds.

Restricted for streets – portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. This amount represents the balance of the total unexpended Powell Bill funds.

Restricted for economic development – portion of fund balance that is restricted to use on affordable housing per terms of grant agreements.

Restricted for perpetual maintenance – portion of fund balance that represents investment earnings from the nonspendable Bjerg Trust Fund that is restricted for

maintenance of a specific neighborhood's common property.

Committed fund balance – portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of the City of Brevard's governing body (highest level of decision-making authority.) The governing body can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Capital projects – portion of capital reserve fund committed to City improvements as well as portion of capital project fund balance that represents funds contributed by the City for certain projects.

Assigned fund balance – portion of fund balance that the City of Brevard intends to use for specific purposes.

Subsequent year's expenditures – portion of fund balance that is appropriated in the next year's budget that is not already classified as restricted or committed.

Unassigned fund balance – portion of total fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The City of Brevard has a revenue spending policy that provides guidance for programs with multiple revenue sources. The Finance Director will use resources in the following hierarchy: bond proceeds, federal funds, State funds, local non-City funds, City funds. For purposes of fund balance classification, expenditures are typically spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Director has the authority to deviate from this if it is in the best interest of the City.

The City of Brevard has also adopted a minimum fund balance policy for the general fund which instructs management to conduct the business of the City in such a manner that available fund balance is at least equal to or greater than 30% of budgeted expenditures. Any portion of the general fund balance in excess of 30% of budgeted expenditures may be appropriated for one-time expenditures and may not be used for any purpose that would obligate the City in a future budget.

12. Defined Benefit Cost-Sharing Plans

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The City of Brevard and the ABC Board's employer contributions are recognized when due and both the City and the ABC Board have a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

For purposes of measuring the net pension expense, information about the fiduciary net position of the Firefighters' and Rescue Squad Workers' Pension Fund (FRSWPF) and additions to/deductions from FRSWPF's fiduciary net position have been determined on the same basis as they are reported by FRSWPF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

13. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 – Stewardship, Compliance, and Accountability

Deficit Fund Balance in Multi-Use Paths Capital Project Fund

The Multi-Use Paths Capital Project Fund has a deficit fund balance of (\$369,441) as of June 30, 2018. The primary reason for the deficit is a \$650,000 interfund loan due from the project fund to the General Fund. An ordinance has been adopted requiring the project fund to pay back the General Fund in annual installments of \$45,000 per year through fiscal year ending June 30, 2032. The City Council has authorized a property tax increase that will be designated to repay the General Fund.

Note 3 – Cash and Investments

1. Deposits

All the deposits of the City and the ABC Board are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the City's or the ABC Board's agents in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the City and the ABC Board, these deposits are considered to be held by the City's and the ABC Board's agents in their names. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the City, the ABC Board, or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the City and the ABC Board under the Pooling Method, the potential exists for under-collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The City has no formal policy regarding custodial credit risk for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The City complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured. The ABC Board has no formal policy regarding custodial credit risk for deposits.

At June 30, 2018, the City's deposits had a carrying amount of \$2,382,061 and a bank balance of \$2,509,778. Of the bank balance, \$271,775 was covered by federal depository insurance and the remainder was covered by collateral held under the pooling method. The carrying amount of deposits for the ABC Board was \$214,915 and the bank balance was \$232,684. Federal depository insurance covered all of the ABC Board's deposits.

The City also had cash on hand at June 30, 2018 in the amount of \$675.

2. Investments

At June 30, 2018, the City of Brevard had funds with a carrying amount and bank balance of \$4,082,927 invested with the North Carolina Capital Management Trust's Government Portfolio which carried a credit rating of AAAM by Standard and Poor's.

Interest Rate Risk – The City has no formal investment policy regarding interest rate risk.

Credit Risk – The City has no formal policy regarding credit risk, but has internal management procedures that limits the City's investments to the provisions of G.S. 159-30 and restricts the purchase of securities to the highest possible rating whenever particular types of securities are rated.

At June 30, 2018, the ABC Board held no investments.

3. Reconciliation of Cash and Cash Equivalents

A reconciliation of cash and cash equivalents as shown on the government-wide statement of net position is as follows:

Reported value of deposits	\$ 2,382,061
Petty cash	675
Fair value of investments	<u>4,082,927</u>
	<u>\$ 6,465,663</u>
Statement of Net Position	
Cash and cash equivalents	\$ 5,767,242
Cash and cash equivalents, restricted	<u>463,817</u>
	6,231,059
Statement of Fiduciary Net Position	
Cash and cash equivalents, restricted	<u>234,604</u>
	<u>\$ 6,465,663</u>

Note 4 – Receivables – Allowance for Doubtful Accounts

The amount of taxes receivable presented in the Balance Sheet and the Statement of Net Position does not include any penalties levied or outstanding. The amounts presented in the Balance Sheet and the Statement of Net Position for the year ended June 30, 2018 is net of the following allowances for doubtful accounts:

Funds

General Fund

Allowance for uncollectible property taxes receivable	\$ 11,000
Allowance for uncollectible trash services receivable	800

Water and Sewer Fund

Allowance for uncollectible water and sewer services receivable	\$ 4,300
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Note 5 – Capital Assets

Capital asset activity for the Primary Government for the year ended June 30, 2018, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 397,687	\$ -	\$ -	\$ 397,687
Construction in progress	1,179,350	260,857	40,256	1,399,951
Total capital assets not being depreciated	<u>1,577,037</u>	<u>260,857</u>	<u>40,256</u>	<u>1,797,638</u>
Capital assets being depreciated:				
Buildings and infrastructure	6,497,820	40,256	-	6,538,076
Equipment	1,507,337	417,318	10,453	1,914,202
Vehicles and motorized equipment	5,797,151	437,117	143,279	6,090,989
Total capital assets being depreciated	<u>13,802,308</u>	<u>894,691</u>	<u>153,732</u>	<u>14,543,267</u>
Less accumulated depreciation for:				
Buildings and infrastructure	2,377,385	179,155	-	2,556,540
Equipment	1,094,268	85,238	10,453	1,169,053
Vehicles and motorized equipment	4,785,190	387,539	143,279	5,029,450
Total accumulated depreciation	<u>8,256,843</u>	<u>651,932</u>	<u>153,732</u>	<u>8,755,043</u>
Total capital assets being depreciated, net	<u>5,545,465</u>			<u>5,788,224</u>
Governmental activities capital assets, net	<u>\$ 7,122,502</u>			<u>\$ 7,585,862</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 85,495
Public safety	345,529
Public works	168,936
Cultural and recreational	51,972
Total depreciation expense	<u>\$ 651,932</u>

	Beginning Balances	Increases	Decreases	Ending Balances
Business-type activities:				
<i>Water and Sewer Fund</i>				
Capital assets not being depreciated:				
Land	\$ 212,891	\$ -	\$ -	\$ 212,891
Construction in progress	12,947,209	3,362,139	16,309,348	-
Total capital assets not being depreciated	<u>13,160,100</u>	<u>3,362,139</u>	<u>16,309,348</u>	<u>212,891</u>
Capital assets being depreciated:				
Plant and distribution systems	28,672,919	16,734,053	-	45,406,972
Maintenance equipment and furniture	2,695,707	69,499	-	2,765,206
Vehicles	1,026,479	15,748	-	1,042,227
Total capital assets being depreciated	<u>32,395,105</u>	<u>16,819,300</u>	<u>-</u>	<u>49,214,405</u>
Less accumulated depreciation for:				
Plant and distribution systems	9,060,341	473,770	-	9,534,111
Maintenance equipment and furniture	937,177	315,247	-	1,252,424
Vehicles	850,951	42,277	-	893,228
Total accumulated depreciation	<u>10,848,469</u>	<u>831,294</u>	<u>-</u>	<u>11,679,763</u>
Total capital assets being depreciated, net	<u>21,546,636</u>			<u>37,534,642</u>
Water and sewer fund capital assets, net	<u>\$ 34,706,736</u>			<u>\$ 37,747,533</u>

Construction commitments:

The City has no commitments with contractors for construction projects as of June 30, 2018.

Discretely presented component unit:

Activity for the ABC Board for the year ended June 30, 2018 was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
Capital assets being depreciated:				
Leasehold improvements	\$ 120,789	\$ 10,163	\$ -	\$ 130,952
Furniture and equipment	134,678	2,436	15,691	121,423
Vehicle	11,979	-	-	11,979
Total capital assets being depreciated	<u>267,446</u>	<u>12,599</u>	<u>15,691</u>	<u>264,354</u>
Less accumulated depreciation	<u>179,946</u>	<u>19,510</u>	<u>15,691</u>	<u>183,765</u>
Total capital assets being depreciated, net	<u>\$ 87,500</u>			<u>\$ 80,589</u>

Note 6 – Pension Plan and Postemployment ObligationsLocal Governmental Employees' Retirement System

Plan Description. The City of Brevard is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. City of Brevard employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The City of Brevard's contractually required contribution rate for the year ended June 30, 2018, was 8.25% of compensation for law enforcement officers and 7.58% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the City of Brevard were \$339,990 for the year ended June 30, 2018.

Refunds of Contributions – City employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual’s right to employer contributions or any other benefit provided by LGERS.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the City reported a liability of \$995,464 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016. The total pension liability was then rolled forward to the measurement date of June 30, 2017 utilizing update procedures incorporating the actuarial assumptions. The City’s proportion of the net pension liability was based on a projection of the City’s long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2017, the City’s proportion was 0.06516%, which was a decrease of 0.00596% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the City recognized pension expense of \$340,116. At June 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 57,348	\$ 28,178
Changes of assumptions	142,166	-
Net difference between projected and actual earnings on pension plan investments	241,700	-
Changes in proportion and differences between City contributions and proportionate share of contributions	16,975	46,894
City contributions subsequent to the measurement date	339,990	-
Total	<u>\$ 798,179</u>	<u>\$ 75,072</u>

\$339,990 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended June 30:</u>	
2019	\$ 52,544
2020	277,493
2021	132,429
2022	(79,349)
2023	-
	<u>\$ 383,117</u>

Actuarial Assumptions. The total pension liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 8.10 percent, including inflation and productivity factor
Investment rate of return	7.20 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2016 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Real Rate of Return</u>
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	<u>100.0%</u>	

The information above is based on 30 year expectations developed with the consulting actuary for the 2016 asset, liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.20%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate. The following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 7.20 percent, as well as what the City’s proportionate share of the net pension liability or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.20 percent) or one percentage point higher (8.20 percent) than the current rate:

	1% Decrease <u>(6.20%)</u>	Discount Rate <u>(7.20%)</u>	1% Increase <u>(8.20%)</u>
City’s Proportionate share of the net Pension liability (asset)	\$ 2,988,406	\$ 995,464	\$ (668,013)

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

Law Enforcement Officers' Special Separation Allowance

1. Plan Description

The City of Brevard administers a public employee retirement system (the Separation Allowance), a single-employer defined benefit pension plan that provides retirement benefits to the City’s qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service. The Separation Allowance is equal to 0.85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full-time law enforcement officers of the City are covered by the Separation Allowance. At December 31, 2016 (valuation date), the Separation Allowance’s membership consisted of:

Retirees receiving benefits	3
Active plan members	<u>24</u>
Total	<u><u>27</u></u>

A separate report was not issued for the plan.

2. Summary of Significant Accounting Policies

Basis of Accounting - The City has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria that are outlined in GASB Statement 73.

3. Actuarial Assumptions

The entry age actuarial cost method was used in the December 31, 2016, valuation. The total pension liability in the December 31, 2016, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	3.50 to 7.35 percent, including inflation and productivity factor
Discount rate	3.16 percent

4. Contributions

The City is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations made in the General Fund operating budget. There were no contributions made by employees. The City's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. Administration costs of the Separation Allowance are financed through investment earnings. The City paid \$45,943 as benefits came due for the reporting period.

5. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

At June 30, 2018, the City reported a total pension liability of \$519,416. The total pension liability was measured as of December 31, 2017 based on a December 31, 2016 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2017 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2018, the City recognized pension expense of \$22,933.

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 49,242
Changes of assumptions	32,091	9,086
City contributions subsequent to the measurement date	17,333	-
Total	<u>\$ 49,424</u>	<u>\$ 58,328</u>

The City paid \$17,333 in benefit payments subsequent to the measurement date that are reported as deferred outflows of resources related to pensions, and which will be recognized as a decrease of the total pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2019	\$ (6,147)
2020	(6,147)
2021	(6,147)
2022	(6,029)
2023	(1,767)
	<u>\$ (26,237)</u>

Sensitivity of the City's total pension liability to changes in the discount rate. The following presents the City's total pension liability calculated using the discount rate of 3.16 percent, as well as what the City's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.16 percent) or 1-percentage-point higher (4.16 percent) than the current rate:

	1% Decrease <u>(2.16%)</u>	Discount Rate <u>(3.16%)</u>	1% Increase <u>(4.16%)</u>
Total pension liability	\$ 563,938	\$ 519,416	\$ 478,896

	<u>2018</u>
Beginning balance	\$ 539,753
Service cost	26,655
Interest on the pension liability	19,948
Changes of benefit terms	-
Differences between expected and actual experience in the measurement of the total pension liability	(60,283)
Change of assumption or other inputs	39,286
Benefit payments	(45,943)
Other changes	-
Ending balance of the total pension liability	<u>\$ 519,416</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.86 percent at June 30, 2016, to 3.16 percent at June 30, 2017.

The plan currently uses mortality tables that vary by age, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2016 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014

Total Expense, Liabilities, and Deferred Outflows and Inflows of Resources Related to Pensions

Following is information related to the proportionate share and pension expense for all pension plans:

	<u>LGERS</u>	<u>LEOSSA</u>	<u>Total</u>
Proportionate share of the net pension liability	\$ 995,464	\$ -	\$ 995,464
Proportion of the net pension liability	0.06516%	N/A	N/A
Total pension liability	-	519,416	519,416
Pension expense	340,116	22,933	363,049

Deferred Outflows of Resources

Differences between expected and actual experience	\$ 57,348	\$ -	\$ 57,348
Change of assumptions	142,166	32,091	174,257
Net difference between projected and actual earnings on pension plan investments	241,700	-	241,700
Change in proportion and differences between City contributions and proportionate share of contributions	16,975	-	16,975
City contributions (LGERS)/benefit payments (LEOSSA) subsequent to the measurement date	339,990	17,333	357,323
	<u>\$ 798,179</u>	<u>\$ 49,424</u>	<u>\$ 847,603</u>

Deferred Inflows of Resources

Differences between expected and actual experience	\$ 28,178	\$ 49,242	77,420
Change of assumptions	-	9,086	9,086
Change in proportion and differences between City contributions and proportionate share of contributions	46,894	-	46,894
	<u>\$ 75,072</u>	<u>\$ 58,328</u>	<u>\$ 133,400</u>

Supplemental Retirement Income Plan for Law Enforcement Officers

Plan description – The City contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the City. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Officer of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27609, or by calling (919) 981-5454.

Funding Policy – Article 12E of G.S. Chapter 143 requires the City to contribute each month an amount equal to five percent of each officer's salary, and all amounts contributed are vested immediately. Also, the law enforcement officers may make voluntary contributions to the plan. The City made contributions of \$62,304 for the reporting year. No amounts were forfeited.

Firefighter's and Rescue Squad Worker's Pension Fund

Plan Description. The State of North Carolina contributes, on behalf of the City of Brevard, to the Firefighters' and Rescue Squad Workers' Pension Fund (FRSWPF), a cost-sharing multiple-employer defined benefit pension plan with a special funding situation administered by the State of North Carolina. FRSWPF provides pension benefits for eligible fire and rescue squad workers who have elected to become members of the fund. Article 86 of G.S. Chapter 58 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the state Senate, one appointed by the state House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Firefighters' and Rescue Squad Workers' Pension Fund is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for the Firefighters' and Rescue Squad Workers' Pension Fund. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. FRSWPF provides retirement and survivor benefits. The present retirement benefit is \$170 per month. Plan members are eligible to receive the monthly benefit at age 55 with 20 years of creditable service as a firefighter or rescue squad worker, and have terminated duties as a firefighter or rescue squad worker. Eligible beneficiaries of members who die before beginning to receive the benefit will receive the amount paid by the member and contributions paid on the member's behalf into the plan. Eligible beneficiaries of members who die after beginning to receive benefits will be paid the amount the member contributed minus the benefits collected.

Contributions. Plan members are required to contribute \$10 per month to the plan. The State, a non-employer contributor, funds the plan through appropriations. The City does not contribute to the plan. Contribution provisions are established by General Statute 58-86 and may be amended only by the North Carolina General Assembly. For the fiscal year ending June 30, 2017, the State contributed \$17,602,000 to the plan. The City of Brevard's proportionate share of the State's contribution is \$16,185.

Refunds of Contributions – Plan members who are no longer eligible or choose not to participate in the plan may file an application for a refund of their contributions. Refunds include the member's contributions and contributions paid by others on the member's behalf. No interest will be paid on the amount of the refund. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by FRSWPF.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2018, the City reported no liability for its proportionate share of the net pension liability, as the State provides 100% pension support to the City through its appropriations to the FRSWPF. The total portion of the net pension liability that was associated with the City and supported by the State was \$44,577. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016. The total pension liability was then rolled forward to the measurement date of June 30, 2017 utilizing update procedures incorporating the actuarial assumptions. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers. As the City is not projected to

make any future contributions to the plan, its proportionate share at June 30, 2017 and at June 30, 2016 was 0%.

For the year ended June 30, 2018, the City recognized pension expense of \$9,750 and revenue of \$9,750 for support provided by the State. At June 30, 2018, the City reported no deferred outflows of resources and no deferred inflows of resources related to pensions.

Actuarial Assumptions. The total pension liability in the December 31, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	Not applicable
Investment rate of return	7.20 percent, net of pension plan investment expense, including inflation

For more information regarding actuarial assumptions, including mortality tables, the actuarial experience study, the consideration of future ad hoc COLA amounts, the development of the projected long-term investment returns, and the asset allocation policy, refer to the discussion of actuarial assumptions for the LGERS plan in the first section of this note.

Discount Rate. The discount rate used to measure the total pension liability was 7.20%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Plan Fiduciary Net Position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

Other Post-Employment Benefits (OPEB) – Healthcare Benefits

Plan Description. Under the terms of a City resolution, the City administers a single-employer defined benefit Healthcare Benefits Plan (the HCB Plan). As of July 1, 2010, this plan provides postemployment healthcare benefits to retirees of the City, provided they participate in the North Carolina Local Governmental Employees' Retirement System (System) and have at least five years of creditable service with the City. These employees may elect to stay on the group health policy until they are Medicare eligible. Retirees pay full premium costs to cover themselves and their dependent(s). Coverage can continue until they become Medicare-eligible. The City will contribute \$750 per year into a Health Savings Account (HSA) for eligible retirees. The retiree may continue dependent coverage (and pay the full cost of this coverage) if enrolled in dependent coverage at the time of retirement. Dependent coverage terminates upon the retiree becoming eligible for Medicare or attaining age 65. The City has elected to partially pay the future overall cost of coverage for these benefits. The City Council may amend the benefit provisions. A separate report was not issued for the HCB Plan.

Membership of the HCB Plan consisted of the following at June 30, 2017, the date of the most recent actuarial valuation:

Retirees and dependents receiving benefits	1
Terminated plan members entitled to but not yet receiving benefits	-
Active plan members	91
Total	<u>92</u>

Funding Policy – The retirees pays the full cost of coverage for the healthcare benefits under a City resolution that can be amended by City Council. The City’s members pay the following monthly premiums:

Tier	Cost
Retiree Only	\$ 602
Retiree and Children	1,204
Retiree and Spouse	987
Family	1,506

Retirees contributed approximately \$41,754 in premiums for the year ended June 30, 2018.

This City funds current year benefits as they come due, with an additional amount to prefund benefits as determined annually by the Board. For the current year, the City contributed \$42,399. The Fund is accounted for as a trust fund.

Rate of return. For the year ended June 30, 2018, the annual money weighted rate of return on investments, net of investment expense, was 0.1 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

The components of the net OPEB liability of the City at June 30, 2018 were as follows:

Total OPEB liability	\$ 515,032
Plan fiduciary net position	212,829
City's net OPEB liability	302,203
Plan fiduciary net position as a percentage of the total OPEB liability	41.32%

Actuarial assumptions – The total OPEB liability was determined by an actuarial valuation as of June 30, 2017, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.5 percent
Salary increases	3.5 to 7.75 percent including inflation and productivity factor
Investment rate of return	2.72 percent, net of OPEB plan investment expense, including inflation
Healthcare cost trend rates	7.75 percent for 2016 decreasing to an Ultimate rate of 5.00% by 2022

Mortality rates were based on the RP-2014 Healthy Annuitant base rates projected to the valuation date using MP-2015, projected forward generationally from the valuation date using MP-2015.

The actuarial assumptions used in the June 30, 2017, valuation were based on the results of an actuarial experience study for the period 2010-2014.

The long-term expected rate of return on OPEB plan investments was determined using long-term historical data, estimates inherent in current market rates, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) are developed by the investment consultant.

Discount rate – The discount rate used to measure the total OPEB liability at was 3.40 percent June 30, 2017 and 3.62 percent at June 30, 2018. However, because the OPEB plan’s fiduciary net position was not projected to be sufficient to make all future benefit payments, the discount rate incorporates a municipal bond rate which is 3.56 percent per the S&P Municipal Bond 20 Year High Grade Rate Index

as of June 30, 2017. The S&P Municipal Bond 20 Year High Grade rate as of June 30, 2018 was 3.89 percent.

Sensitivity of the net OPEB Liability to changes in the discount rate – The following presents the net OPEB liability of the City at June 30, 2017, as well as what the City’s net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.62 percent) or 1-percentage-point higher (4.62 percent) than the current discount rate:

	1% Decrease (2.62%)	Discount Rate (3.62%)	1% Increase (4.62%)
Net OPEB Liability	\$ 359,679	\$ 302,203	\$ 250,899

Sensitivity of the net OPEB Liability to changes in the healthcare cost trend rates – The following presents the net OPEB liability of the City, as well as what the City’s net OPEB liability would be if it were to calculate healthcare cost trend rates that are 1- percentage-point lower (6.75 percent decreasing to 4 percent) or 1-percentage-point higher (8.75 percent decreasing to 6 percent) than the current healthcare cost trend rate:

	1% Decrease (6.75% decreasing to 4%)	Healthcare Cost Trend Rate (7.75% decreasing to 5%)	1% Increase (8.75% decreasing to 6%)
Net OPEB Liability	\$ 235,011	\$ 302,203	\$383,541

Changes in Net OPEB Liability, OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB – At June 30, 2018, the City reported a net OPEB liability of \$302,203. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2017. The total OPEB liability was then rolled forward to the measurement date of June 30, 2018 utilizing update procedures incorporating the actuarial assumptions.

At June 30, 2018, the components of the net OPEB liability of the City, were as follows:

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a)-(b)
Balances at June 30, 2017	\$ 479,081	\$ 194,057	\$ 285,024
Changes for the year:			
Service cost	35,733	-	35,733
Interest on the total OPEB liability	16,594	-	16,594
Differences between expected and actual experience	(22,379)	-	(22,379)
Change of assumptions	(12,101)	-	(12,101)
Contributions	-	646	(646)
Net investment income	-	22	(22)
Benefit payments (net of participant contributions)	18,104	18,104	-
Net changes	35,951	18,772	17,179
Balances at June 30, 2018	\$ 515,032	\$ 212,829	\$ 302,203

Changes of assumptions – Changes of assumptions and other inputs reflect a change in the discount rate from 3.40 percent in 2016 to 3.62 percent in 2017. Medical claims cost and rates were changed based

on most recent experience and changed to the current schedule. The Excise Tax of 40 percent on health care plans that are above the thresholds set by the Affordable Care Act is effective in 2022 and has been reflected.

For the year ended June 30, 2018, the City recognized OPEB expense of \$43,270. At June 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ 19,375
Changes of assumptions	-	10,477
Net difference between projected and actual earnings on plan investments	4,407	-
Total	<u>\$ 4,407</u>	<u>\$ 29,852</u>

Amounts reported as deferred inflows of resources related to OPEB will be recognized in OPEB expense in future years as follows:

<u>Year ended June 30:</u>	
2019	\$ (3,526)
2020	(3,526)
2021	(3,526)
2022	(3,527)
2023	(4,628)
Thereafter	(6,712)
	<u>\$ (25,445)</u>

Note 7 – Deferred Outflows and Inflows of Resources

The City has several deferred outflows of resources. Deferred outflows of resources comprise the following:

<u>Source</u>	<u>Amount</u>
Contributions to the pension plan in the current fiscal year	\$ 339,990
Benefit payments made for LEOSSA	17,333
Differences between expected and actual experience (pension, OPEB)	57,348
Changes in assumptions (pensions)	174,257
Net differences between projected and actual earnings on plan investments (pension, OPEB)	246,107
Changes in proportion and differences between employer contributions and proportionate share of contributions (pension)	16,975
	<u>\$ 852,010</u>

Deferred inflows of resources at year end comprise the following:

Source	Statement of Net Position	General Fund Balance Sheet
Taxes receivable, less penalties (General Fund)	\$ -	\$ 6,967
Differences between expected and actual experience (Pensions, OPEB)	96,795	-
Net difference between projected and actual investment earnings (Pensions, OPEB)	-	-
Changes in proportion and differences between employer contributions and proportionate share of contributions (Pension)	46,894	-
Changes of assumptions and other inputs (Pensions, OPEB)	19,563	-
	\$ 163,252	\$ 6,967

Note 8 – Risk Management and Contingent Liabilities

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City carries liability insurance for various risks of loss through the North Carolina League of Municipalities Risk Management Services. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The City carries flood insurance through the National Flood Insurance Plan (NFIP). Because the City is in an area of the State that has been mapped and designated an “A” area (an area close to a river, lake or stream) by the Federal Emergency Management Agency, the City is eligible to purchase coverage of \$500,000 per structure through the NFIP.

The City of Brevard ABC Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. The ABC Board has property, general liability, auto liability, workers’ compensation and employee health coverage. The ABC Board also has liquor legal liability coverage. There have been no significant reductions in insurance coverage from the prior year and settled claims have not exceeded coverage in any of the past three fiscal years.

In accordance with G.S. 159-29, the City’s employees that have access to \$100 or more at any given time of the City’s funds are performance bonded through a commercial surety bond. The City Finance Officer/City Manager and the City Clerk are each bonded for \$100,000. The remaining employees that have access to funds are bonded under a blanket bond for \$50,000. Additionally, each ABC Board Member and employees designated as the general manager and finance officer are bonded in the amount of \$50,000.

The City is presently a defendant in lawsuits and is also subject to claims which may arise out of the ordinary conduct of its affairs. It is the opinion of the City’s management and counsel that settlement of these matters, if any, will not have a material adverse effect of the City’s financial position.

Note 9 – Long-term Debt

Installment Contracts

In August 2009, the City entered into an installment purchase contract for \$150,000 to finance the installation of directional signs in the City. The financing agreement requires semi-annual payments of \$9,088 plus interest at 3.75% per annum through August 2019.

In March 2012, the City entered into an installment purchase contract for \$632,500 to refinance another installment note related to two fire trucks. The financing agreement requires a monthly payment of \$7,104 including interest at 1.89% per annum through March 2020. The original amount of the previous note was \$790,000 with interest of 4.25% per annum. Defeasance of debt from this refinance occurred through a current refunding with no unamortized differences.

In December 2012, the City entered into an installment purchase contract for \$280,000 to finance the purchase of a Seagraves Tanker fire truck. The financing agreement requires monthly payments of \$2,751 including interest at 1.96% per annum through December 2022.

In July 2013, the City entered into an installment purchase contract for \$127,910 to finance the purchase of a new garbage truck. The financing agreement requires monthly payments of \$2,236 including interest at 1.89% per annum through July 2018.

In December 2014, the City entered into an installment purchase contract for \$426,000 to finance the purchase of the former Duke Energy Building located at 400 Cashiers Valley Road, Brevard, NC. The financing agreement requires monthly payments of \$3,978, including interest at 2.25% per annum through January 2025.

In August 2016, the City entered into an installment purchase contract for \$122,000 for the purchase of fire extrication equipment. The financing agreement requires monthly payments of \$2,126, including interest at 1.74% through August 2021.

In April 2017, the City entered in to an installment purchase contract for \$421,234 to finance equipment for sanitation, streets, sewer collections, park management, and waste water treatment. The financing agreement requires monthly payments of \$7,376, including interest at 1.96% per annum through April 2022.

In May, 2018, the City entered into an installment purchase contract for \$50,139 for the purchase of public works equipment. The financing agreement requires monthly payments of \$903, including interest at 3.09% per annum through May 2023.

In May, 2018, the City entered into an installment purchase contract for \$257,197 for the purchase of a garbage truck, an excavator, and accessories. The financing agreement requires monthly payments of \$2,500, including interest at 3.09% per annum through May 2023.

The future minimum payments of the installment purchases as of June 30, 2018 are as follows:

Year ending June 30	Governmental Activities			Business-type Activities		
	Principal	Interest	Total	Principal	Interest	Total
2019	\$ 257,117	\$ 19,554	\$ 276,671	\$ 63,350	\$ 5,903	\$ 69,253
2020	212,058	13,789	225,847	64,791	4,745	69,536
2021	154,167	10,045	164,212	66,267	3,562	69,829
2022	122,018	6,583	128,601	63,027	2,357	65,384
2023	55,717	4,386	60,103	40,209	1,472	41,681
2024-2028	122,986	8,566	131,552	83,492	900	84,392
	<u>\$ 924,063</u>	<u>\$ 62,923</u>	<u>\$ 986,986</u>	<u>\$ 381,136</u>	<u>\$ 18,939</u>	<u>\$ 400,075</u>

Revolving Loans

In May 2011, the City entered into a federal revolving loan through a grant for \$1,142,606 with a loan term of 16 years at 2.455% per annum for the Belt Press Grit Removal Capital Project. Interest is due semiannually starting in November 2013 through May 2029. Beginning in May 2014, the City is required to make annual principal payments of \$71,875 through May 2029.

In May 2012, the City entered into a federal revolving loan through a grant for \$749,375 with a loan term of 20 years at 2.00% per annum for the Kings Creek Sewer Capital Project. Interest is due semiannually starting in November 2013 through May 2033. Beginning in May 2014, the City is required to make annual principal payments of \$37,469 through May 2033.

In February 2014, the City entered into a federal revolving loan for and estimated \$1,496,550 with a term of 20 years at 0% interest. The loan was for replacement of 3,484 manual-read meters with radio-read meters. Beginning in May 2017, the City is required to make annual principal payments of \$74,828 through May 2036.

In May 2014, the City entered into a federal revolving loan for \$1,680,000 with a term of 20 years at 2% per annum. The loan is for the City-wide 6 Inch Gravity Sewer Upgrade Project. Interest is due semiannually starting in November 2016. Beginning in May 2017, the City is required to make annual principal payments of \$84,000 through May 2036.

In March 2013, the City entered into a federal revolving loan for \$2,641,000 with a term of 18 years at 0% interest. The loan is for the Burrell Mountain Water Tank Project. Beginning in May 2016, the City is required to make annual principal payments of \$146,728 through May 2033.

In August 2015, the City entered into a federal revolving loan for \$1,435,784 with a term of 20 years at 0% per annum. The loan is for the Kings Creek Phase II Sewer Rehabilitation and Replacement Project. Beginning in May 2018, the City is required to make annual principal payments of \$71,789 through May 2037.

In October 2015, the City entered into a federal revolving loan for \$1,484,150 with a term of 20 years at 0% interest. The loan is for the Kings Creek Phase III Sewer Rehabilitation and Replacement Project. Beginning in May 2018, the City is required to make annual principal payments of \$74,208 through May 2037.

In October 2015, the City entered into a federal revolving loan for up to \$13,660,000 with a term of 20 years at 1.84% per annum. The final loan amount was \$12,987,256. The loan is for the Neely Road Pump Station and Force Main Rehabilitation Project. Beginning in November 2018, the City will be required to make semi-annual interest payments. Beginning in May 2019, the City will be required to make annual principal payments of \$649,363 through May 2038.

The future minimum payments of the revolving loans as of June 30, 2018 are as follows:

Year ending June 30	Business-type Activities		
	Principal	Interest	Total
2019	\$ 1,209,789	\$ 395,263	\$ 1,605,052
2020	1,209,789	285,816	1,495,605
2021	1,209,789	269,361	1,479,150
2022	1,209,789	252,969	1,462,758
2023	1,209,789	235,753	1,445,542
2024-2028	6,048,945	937,802	6,986,747
2029-2033	5,763,282	541,324	6,304,606
2034-2038	4,307,224	189,304	4,496,528
	<u>\$ 22,168,396</u>	<u>\$ 3,107,592</u>	<u>\$ 25,275,988</u>

Changes in Long-term Debt

	As restated	Increase	Decrease	June 30, 2018	Current
	July 1, 2017				Portion
Governmental Activities:					
Installment contracts	\$ 1,050,138	\$ 222,346	\$ 348,421	\$ 924,063	\$ 257,117
Total pension liability (LEO)	539,753	-	20,337	519,416	-
Net pension obligation (LGERS)	1,204,576	-	408,205	796,371	-
Net OPEB obligation	228,019	13,743	-	241,762	-
Compensated absences	256,124	167,694	161,773	262,045	160,862
Governmental activity long-term liabilities	<u>\$ 3,278,610</u>	<u>\$ 403,783</u>	<u>\$ 938,736</u>	<u>\$ 2,743,657</u>	<u>\$ 417,979</u>
Business-type Activities:					
Installment contracts	\$ 362,391	\$ 84,990	\$ 66,245	\$ 381,136	\$ 63,350
Revolving loans	19,565,796	3,163,036	560,436	22,168,396	1,209,789
Net pension obligation (LGERS)	304,829	-	105,736	199,093	-
Net OPEB obligation	57,005	3,436	-	60,441	-
Compensated absences	68,541	70,793	65,963	73,371	70,687
Business-type activity long-term liabilities	<u>\$ 20,358,562</u>	<u>\$ 3,322,255</u>	<u>\$ 798,380</u>	<u>\$ 22,882,437</u>	<u>\$ 1,343,826</u>

Compensated absences for governmental activities typically have been liquidated in the general fund and are accounted for on a LIFO basis, assuming that employees are taking leave time as it is earned.

As of June 30, 2018, the City's legal debt margin was approximately \$55,600,000.

Note 10 – Interfund Balances and Activity**A. Balances Due to/from Other Funds**

The composition of interfund balances as of June 30, 2018 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Multi-Use Path Capital Project Fund for the Probart Street sidewalk project	\$ 605,000

B. Transfers to/from Other Funds

From the General Fund to the Special Fire District Fund for use in operations of the fire department	\$ 447,546
From the General Fund to the Downtown Master Plan Fund for use in downtown capital projects	180,000
From the General Fund to the Multi-Use Paths Capital Project Fund for use in construction of greenways around the City	330,000
From the General Fund to the Health Insurance Reserve Fund for health insurance expenditures	76,504

Note 11 – Net Investment in Capital Assets

The net investment in capital assets as of June 30, 2018 is calculated as follows:

	<u>Governmental</u>	<u>Business-type</u>
Capital assets	\$ 7,585,862	\$ 37,747,533
Less: Long-term debt	924,063	22,549,532
Net investment in capital assets	<u>\$ 6,661,799</u>	<u>\$ 15,198,001</u>

Note 12 – Fund Balance

The following schedule provides management and citizens with information on the portion of the General Fund balance that is available for appropriation:

Total fund balance - General Fund	\$ 5,456,613
Less:	
Restricted for:	
Stabilization by State statute	1,583,902
Public safety	131,368
Streets - Powell Bill	27,332
Committed:	
Capital projects	532,331
Assigned:	
Appropriated fund balance in next year's budget	87,000
Minimum fund balance policy	2,653,798
Remaining fund balance	<u>\$ 440,882</u>

The City has adopted a minimum fund balance policy for the General Fund which instructs management to conduct business of the City in such a manner that available fund balance is at least equal to or greater than 30.0% of budgeted expenditures.

The City had no outstanding encumbrances related to purchase orders and contracts that remained unperformed at year-end.

Note 13 – Bjerg Nonexpendable Trust Fund

The Bjerg Nonexpendable Trust Fund, consisting of a gift of \$55,540 from the Estate of Dorothy S. Bjerg, is restricted. The income from the fund is to be used for the maintenance and upkeep of the building known as "French Broad Community Center" located within the City.

Note 14 – Ad Valorem Taxes

The total tax scroll and records of individual assessments for ad valorem taxes are maintained by the Transylvania County Tax Collector on behalf of the City. Collections are made by the County Tax Collector and remitted to the City of Brevard at least monthly. A three percent (3%) collection fee for current tax collections and a five percent (5%) collection fee for delinquent tax collections are charged to the City by the County. A one and a half percent (1.5%) collection fee for current vehicle tax collections are charged to the City by the County.

Note 15 – Related Party Transactions

The City purchased approximately \$27,000 of goods during the year from Harris Hardware and Farm Supply, Inc., which is operated by Mayor Jimmy Harris.

Note 16 – Summary Disclosure of Significant ContingenciesFederal and State Assisted Programs

The City has received federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any

required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

Note 17 – Subsequent Events

On July 1, 2018, the FY2018 – 2019 approved annual budget included funding for a full time Fire Chief position.

On September 8, 2018, the City of Brevard entered a PARTF Grant agreement for Estatoe Greenway Property Acquisition. PARTF amount \$90,000; City amount \$162,233.

On October 8, 2018, the Brevard City Council approved a resolution for the construction of a skate park through volunteer donations and labor.

On October 8, 2018, the Brevard City Council approved the Railroad Depot project with an estimated cost of \$530,000.

Note 18 – Prior Period Adjustment/Correction of Error

During the fiscal year, it was determined that a long-term note receivable related to the Community Development Block Grant was recorded in an amount in excess of the actual expenditures under the loan. The resulting adjustment decreased beginning fund balance of the Housing Trust Fund and beginning net position of governmental activities by \$67,964.

Note 19 – Change in Accounting Principle/Restatement

The City implemented Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Financial Reporting for Postemployment Benefits Other than Pensions*, in the fiscal year ending June 30, 2018. The implementation of the statement required the City to record beginning net OPEB liability and the effects on net position of contributions paid by the City to the OPEB Trust during the measurement period, as well as the removal of the net OPEB obligation. As a result, net position for the governmental and business-type activities decreased by \$249,332 and \$71,271 respectively.

REQUIRED SUPPLEMENTAL FINANCIAL DATA

CITY OF BREVARD, NORTH CAROLINA

LAW ENFORCEMENT OFFICERS' SPECIAL SEPARATION ALLOWANCE
REQUIRED SUPPLEMENTARY INFORMATION
LAST TWO FISCAL YEARS

Schedule of Changes in Total Pension Liability

	2018	2017
Beginning balance	\$ 539,753	\$ 563,585
Service cost	26,655	29,666
Interest on the total pension liability	19,948	19,069
Changes of benefit terms	-	-
Differences between expected and actual experience in the measurement of the total pension liability	(60,283)	-
Change of assumptions or other inputs	39,286	(13,688)
Benefit payments	(45,943)	(58,879)
Other changes	-	-
Ending balance of the total pension liability	\$ 519,416	\$ 539,753

Schedule of Total Pension Liability as a Percentage of Covered Payroll

Total pension liability	\$ 519,416	\$ 539,753
Covered payroll	1,241,015	1,192,033
Total pension liability as a percentage of covered payroll	41.85%	45.28%

Notes to the schedules:

The City of Brevard has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

The amounts presented for each fiscal year were determined as of the prior year ending December 31.

CITY OF BREVARD, NORTH CAROLINA

RETIREE HEALTH BENEFITS PLAN
REQUIRED SUPPLEMENTARY INFORMATION
LAST TWO FISCAL YEARS

Schedule of Changes in Net OPEB Liability and Related Ratios

Total OPEB Liability	2018	2017
Service cost	\$ 35,733	\$ 37,397
Interest on the total pension liability	16,594	12,621
Changes of benefit terms	-	-
Differences between expected and actual experience	(22,379)	55,672
Change of assumptions or other inputs	(12,101)	(23,545)
Benefit payments	18,104	(58,498)
Net change in total OPEB liability	35,951	23,647
Total OPEB liability - beginning	479,081	455,434
Total OPEB liability - ending	\$ 515,032	\$ 479,081
Plan Fiduciary Net Position		
Contributions - employer	\$ 646	\$ 77,248
Net investment income	22	39
Benefit payments	18,104	(58,498)
Net change in plan fiduciary net position	18,772	18,789
Plan fiduciary net position - beginning	194,057	175,268
Plan fiduciary net position - ending	\$ 212,829	\$ 194,057
City's net OPEB liability - ending	\$ 302,203	\$ 285,024
Plan fiduciary net position as a percentage of the total OPEB liability	41.32%	40.51%
Covered-employee payroll	\$4,003,851	\$4,003,851
City's net OPEB liability as a percentage of covered-employee payroll	7.55%	7.12%

CITY OF BREVARD, NORTH CAROLINA

**SCHEDULE OF CITY'S CONTRIBUTIONS
REQUIRED SUPPLEMENTARY INFORMATION
LAST TWO FISCAL YEARS**

RETIREE HEALTH BENEFITS PLAN

	<u>2018</u>	<u>2017</u>
Actuarially Determined Contribution	\$ 54,775	\$ 23,438
Contribution in relation to the contractually required contribution	<u>646</u>	<u>77,248</u>
Contribution deficiency (excess)	<u>\$ 54,129</u>	<u>\$ (53,810)</u>
City's covered-employee payroll	\$ 4,003,851	\$ 4,003,851
Actual contributions as a percentage of covered-employee payroll	0.02%	1.93%

Notes to Schedule:

Valuation date: Actuarially determined contribution rates are calculated as of June 30, one year prior to the end of the year in which contributions are reported

Methods and assumptions used to determine contributions rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar
Amortization period	30 years
Asset valuation method	Market value
Inflation	2.50 percent
Healthcare cost trend rates	7.75 percent decreasing to 5% by 2022
Salary increases	3.5 to 7.75 including inflation and productivity factor
Investment rate of return	2.72 percent, net of OPEB plan investment expense, including inflation
Retirement age and mortality	Assumed life expectancies are based on the RP-2014 Healthy Annuitant base rates projected to 2015 using MP-2015, projected forward generationally from 2015 using MP-2015.

CITY OF BREVARD, NORTH CAROLINA

CITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)
 REQUIRED SUPPLEMENTARY INFORMATION
 LAST FIVE FISCAL YEARS *

Local Government Employees' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportionate share of the net pension liability (asset) (%)	0.06516%	0.07112%	0.07737%	0.07524%	0.07280%
City's proportion of the net pension liability (asset) (\$)	\$ 995,464	\$ 1,509,405	\$ 347,232	\$ (443,725)	\$ 877,520
City's covered payroll	4,365,405	4,312,361	4,405,582	4,477,284	4,548,986
City's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	22.80%	35.00%	7.88%	9.91%	19.29%
Plan fiduciary net position as a percentage of the total pension liability **	94.18%	91.47%	98.09%	102.64%	94.35%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

** This will be the same percentage for all participant employers in the LGERS plan.

CITY OF BREVARD, NORTH CAROLINA

**SCHEDULE OF CITY'S CONTRIBUTIONS
REQUIRED SUPPLEMENTARY INFORMATION
LAST FIVE FISCAL YEARS**

Local Government Employees' Retirement System

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 339,990	\$ 328,218	\$ 296,217	\$ 315,304	\$ 319,008
Contribution in relation to the contractually required contribution	<u>339,990</u>	<u>328,218</u>	<u>296,217</u>	<u>315,304</u>	<u>319,008</u>
Contribution deficiency (excess)	<u>\$ -</u>				
City's covered payroll	\$ 4,376,609	\$ 4,365,405	\$ 4,312,361	\$ 4,405,582	\$ 4,477,284
Contributions as a percentage of covered payroll	7.77%	7.52%	6.87%	7.16%	7.13%

CITY OF BREVARD, NORTH CAROLINA

**CITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
REQUIRED SUPPLEMENTARY INFORMATION
LAST FOUR FISCAL YEARS ***

Firefighters' and Rescue Squad Workers' Pension

	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
City's proportionate share of the net pension liability (asset) (%)	0.00000%	0.00000%	0.00000%	0.00000%
City's proportion of the net pension liability (asset) (\$)	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the City	<u>44,577</u>	<u>33,501</u>	<u>32,874</u>	<u>25,311</u>
Total	<u>\$ 44,577</u>	<u>\$ 33,501</u>	<u>\$ 32,874</u>	<u>\$ 25,311</u>
City's covered payroll	\$ 299,914	\$ 281,616	\$ 256,786	\$ 209,861
City's proportionate share of the net pension liability as a percentage of its covered payroll	14.86%	11.90%	12.80%	12.06%
Plan fiduciary net position as a percentage of the total pension liability	89.35%	89.94%	91.40%	93.42%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

**COMBINING AND INDIVIDUAL FUND STATEMENTS
AND SCHEDULES**

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Ad Valorem Taxes:			
Current year	\$ 4,780,300	\$ 4,893,533	\$ 113,233
Prior years	10,000	8,858	(1,142)
Penalties and interest	11,000	8,891	(2,109)
Refunds paid on ad valorem tax	(2,500)	(3,006)	(506)
	<u>4,798,800</u>	<u>4,908,276</u>	<u>109,476</u>
Other Taxes and Licenses:			
Local option sales tax	1,525,051	1,563,612	38,561
Zoning administration	37,000	40,545	3,545
	<u>1,562,051</u>	<u>1,604,157</u>	<u>42,106</u>
Unrestricted Intergovernmental Revenues:			
Utilities sales tax	555,000	548,180	(6,820)
Beer and wine taxes	34,600	34,659	59
Video franchise fees	45,000	45,597	597
City of Brevard ABC Board	157,000	208,967	51,967
Payments in lieu of taxes	6,200	7,076	876
Solid waste disposal tax	5,000	6,589	1,589
	<u>802,800</u>	<u>851,068</u>	<u>48,268</u>
Restricted Intergovernmental Revenues:			
Powell Bill allocation	222,000	224,254	2,254
City narcotics investigation	55,000	51,837	(3,163)
Court facilities fees	2,500	1,943	(557)
	<u>279,500</u>	<u>278,034</u>	<u>(1,466)</u>
Sales and Services:			
Recycling revenue	159,000	169,936	10,936
Rents	25,000	29,766	4,766
Parking violation penalties	1,500	1,902	402
Recreation revenues	15,000	-	(15,000)
Refuse collection fees	748,000	727,410	(20,590)
Vehicle maintenance	431,650	351,994	(79,656)
Concessions	3,000	-	(3,000)
	<u>1,383,150</u>	<u>1,281,008</u>	<u>(102,142)</u>
Investment earnings	32,100	38,106	6,006
Miscellaneous revenue	302,000	217,315	(84,685)
Total revenues	<u>9,160,401</u>	<u>9,177,964</u>	<u>17,563</u>
Expenditures			
General Government:			
Governing Body:			
Salaries and employee benefits		36,586	
Other operating expenses		72,881	
	113,968	<u>109,467</u>	4,501
Administration:			
Salaries and employee benefits		548,566	
Other operating expenses		142,482	
Capital outlay		2,061	
Allocation to utility fund		(287,500)	
	428,236	<u>405,609</u>	22,627

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Finance:			
Salaries and employee benefits		293,147	
Other operating expenses		436,806	
Allocation to utility fund		(287,500)	
	464,490	442,453	22,037
Legal:			
Other operating expenses	63,000	54,803	8,197
Planning:			
Salaries and employee benefits		332,759	
Other operating expenses		217,219	
	577,451	549,978	27,473
Special Appropriations:			
Arts Council		10,000	
Chamber of Commerce		3,000	
Heart of Brevard		30,000	
Fireworks Participation		7,500	
Bread of Life		5,000	
Farmers market		17,000	
	72,500	72,500	-
Total General Government	1,719,645	1,634,810	84,835
Public Safety:			
Police:			
Salaries and employee benefits		2,316,595	
Other operating expenses		418,467	
Capital outlay		155,272	
Total Public Safety	2,958,266	2,890,334	67,932
Public Works:			
Administration:			
Salaries and employee benefits		318,723	
Other operating expenses		103,951	
	445,246	422,674	22,572
Central Maintenance:			
Salaries and employee benefits		142,740	
Other operating expenses		319,498	
Capital outlay		6,000	
	529,285	468,238	61,047
Streets:			
Salaries and employee benefits		423,616	
Other operating expenses		291,640	
Capital outlay		61,624	
	797,750	776,880	20,870
Powell Bill:			
Other operating expenses		356,418	
	360,306	356,418	3,888

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual
For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Building and Grounds:			
Salaries and employee benefits		249,295	
Other operating expenses		335,508	
Capital outlay		20,613	
	<u>613,547</u>	<u>605,416</u>	8,131
Sanitation:			
Salaries and employee benefits		456,266	
Other operating expenses		386,520	
Capital outlay		249,279	
	<u>1,093,155</u>	<u>1,092,065</u>	1,090
Total Public Works	<u>3,839,289</u>	<u>3,721,691</u>	117,598
Cultural and Recreation:			
Recreation Department:			
Other operating expenses		138,981	
Total Culture and Recreation	<u>161,600</u>	<u>138,981</u>	22,619
Debt Service:			
Principal retirement		122,605	
Interest		10,263	
Total Debt Service	<u>155,194</u>	<u>132,868</u>	22,326
OPEB Expense	<u>12,000</u>	<u>12,000</u>	-
Total expenditures	<u>8,845,994</u>	<u>8,530,684</u>	315,310
Revenues over expenditures	<u>314,407</u>	<u>647,280</u>	332,873
Other Financing Sources (Uses):			
Fund balance appropriated	375,389	-	(375,389)
Operating transfers (to) from other funds:			
Pedestrian Fund	45,000	-	(45,000)
Fire District Fund	(447,546)	(447,546)	-
Downtown Master Plan Capital Project Fund	(180,000)	(180,000)	-
Multi-use Path Capital Project Fund	(330,000)	(330,000)	-
Insurance Internal Service Fund	(76,504)	(76,504)	-
BJERG Trust	100	-	(100)
Installment obligations issued	271,250	222,346	(48,904)
Proceeds from sale of capital assets	27,904	29,745	1,841
Total other financing sources (uses)	<u>(689,796)</u>	<u>(781,959)</u>	(92,163)
Revenues and other sources under expenditures and other uses	<u>\$ -</u>	<u>(134,679)</u>	<u>\$ (134,679)</u>
Fund balance, beginning of year		<u>5,058,961</u>	
Fund balance, end of year		<u>\$ 4,924,282</u>	

CITY OF BREVARD, NORTH CAROLINA

CAPITAL RESERVE FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Fees in lieu of infrastructure	\$ -	\$ 8,495	\$ 8,495
Expenditures:			
Contingency	-	-	-
Revenues over expenditures	<u>\$ -</u>	<u>8,495</u>	<u>\$ 8,495</u>
Fund balance, beginning of year		<u>523,836</u>	
Fund balance, end of year		<u><u>\$ 532,331</u></u>	
Fund balance committed for:			
Streets and sidewalks		\$ 85,801	
Water and sewer projects		<u>446,530</u>	
		<u><u>\$ 532,331</u></u>	

CITY OF BREVARD, NORTH CAROLINA

MULTI-USE PATH CAPITAL PROJECT FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues			
Restricted intergovernmental	\$ -	\$ 93,906	\$ 93,906
Miscellaneous revenues	-	70,391	70,391
Total revenues	-	164,297	164,297
Expenditures:			
Paths, sidewalks, and signage		131,847	
Railroad avenue project		166,480	
Railroad depot project		27,457	
Total expenditures	345,000	325,784	19,216
Revenues under expenditures	(345,000)	(161,487)	183,513
Other Financing Sources:			
Fund balance appropriated	60,000	-	(60,000)
Transfers from General Fund	285,000	330,000	45,000
Total other financing sources	345,000	330,000	(15,000)
Revenues and other financing sources over expenditures	\$ -	168,513	\$ 168,513
Fund balance (deficit), beginning of year		(537,954)	
Fund balance (deficit), end of year		\$ (369,441)	

CITY OF BREVARD, NORTH CAROLINA

NONMAJOR GOVERNMENTAL FUNDS

Combining Balance Sheet

June 30, 2018

	Special Revenue				Capital Projects		Permanent	Total Nonmajor Governmental Funds
	Special Fire District Fund	Heart of Brevard Municipal Service District Fund	Emergency Telephone System Fund	Housing Trust Fund	Downtown Master Plan Project Fund	Rosenwald Revitalization Project Fund	Non-expendable Bjerg Trust Fund	
ASSETS								
Cash and cash equivalents	\$ -	\$ -	\$ -	\$ -	\$ 364,713	\$ 83,231	\$ -	\$ 447,944
Cash and cash equivalents, restricted	51,908	6,940	5,659	104,012	-	-	60,353	228,872
Due from other governments	-	14,678	6,027	-	-	-	-	20,705
Notes receivable	-	-	-	284,766	-	-	-	284,766
Total assets	<u>\$ 51,908</u>	<u>\$ 21,618</u>	<u>\$ 11,686</u>	<u>\$ 388,778</u>	<u>\$ 364,713</u>	<u>\$ 83,231</u>	<u>\$ 60,353</u>	<u>\$ 982,287</u>
LIABILITIES								
Accounts payable and accrued liabilities	\$ 21,400	\$ 21,618	\$ -	\$ -	\$ 6,880	\$ 3,790	\$ -	\$ 53,688
FUND BALANCES								
Nonspendable	-	-	-	284,766	-	-	55,440	340,206
Restricted for:								
Stabilization by state statute	-	14,678	6,027	-	-	-	-	20,705
Public safety	30,508	-	5,659	-	-	-	-	36,167
Economic and physical development	-	-	-	104,012	-	-	-	104,012
Perpetual maintenance	-	-	-	-	-	-	4,913	4,913
Unassigned (deficit)	-	(14,678)	-	-	-	-	-	(14,678)
Committed for capital projects	-	-	-	-	357,833	79,441	-	437,274
Total fund balances	<u>30,508</u>	<u>-</u>	<u>11,686</u>	<u>388,778</u>	<u>357,833</u>	<u>79,441</u>	<u>60,353</u>	<u>928,599</u>
Total liabilities and fund balances	<u>\$ 51,908</u>	<u>\$ 21,618</u>	<u>\$ 11,686</u>	<u>\$ 388,778</u>	<u>\$ 364,713</u>	<u>\$ 83,231</u>	<u>\$ 60,353</u>	<u>\$ 982,287</u>

CITY OF BREVARD, NORTH CAROLINA
NONMAJOR GOVERNMENTAL FUNDS
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended June 30, 2018

	Special Revenue				Capital Projects		Permanent	Total Nonmajor Governmental Funds
	Special Fire District Fund	Heart of Brevard Municipal Service District Fund	Emergency Telephone System Fund	Housing Trust Fund	Downtown Master Plan Project Fund	Rosenwald Revitalization Project Fund	Non-expendable Bjerg Trust Fund	
Revenues:								
Ad valorem taxes	\$ 396,879	\$ 138,146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 535,025
Restricted intergovernmental	265,715	-	36,161	-	200,000	-	-	501,876
Investment earnings	-	-	-	104	-	-	60	164
Miscellaneous	560	-	-	3,228	42,328	-	-	46,116
Total revenues	<u>663,154</u>	<u>138,146</u>	<u>36,161</u>	<u>3,332</u>	<u>242,328</u>	<u>-</u>	<u>60</u>	<u>1,083,181</u>
Expenditures:								
Public safety	854,264	-	32,498	-	-	-	-	886,762
Economic and physical development	-	138,146	-	-	213,555	-	-	351,701
Capital outlay	-	-	-	-	40,256	26,664	-	66,920
Debt service:								
Principal retirement	225,816	-	-	-	-	-	-	225,816
Interest	9,660	-	-	-	-	-	-	9,660
Total expenditures	<u>1,089,740</u>	<u>138,146</u>	<u>32,498</u>	<u>-</u>	<u>253,811</u>	<u>26,664</u>	<u>-</u>	<u>1,540,859</u>
Revenues over (under) expenditures	<u>(426,586)</u>	<u>-</u>	<u>3,663</u>	<u>3,332</u>	<u>(11,483)</u>	<u>(26,664)</u>	<u>60</u>	<u>(457,678)</u>
Other Financing Sources:								
Transfers from General Fund	447,546	-	-	-	180,000	-	-	627,546
Total other financing sources	<u>447,546</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>180,000</u>	<u>-</u>	<u>-</u>	<u>627,546</u>
Net change in fund balances	<u>20,960</u>	<u>-</u>	<u>3,663</u>	<u>3,332</u>	<u>168,517</u>	<u>(26,664)</u>	<u>60</u>	<u>169,868</u>
Fund balances, beginning, as originally stated	9,548	-	8,023	453,410	189,316	106,105	60,293	826,695
Prior period adjustment (Note 18)	-	-	-	(67,964)	-	-	-	(67,964)
Fund balances, beginning, as restated	<u>9,548</u>	<u>-</u>	<u>8,023</u>	<u>385,446</u>	<u>189,316</u>	<u>106,105</u>	<u>60,293</u>	<u>758,731</u>
Fund balances, ending	<u>\$ 30,508</u>	<u>\$ -</u>	<u>\$ 11,686</u>	<u>\$ 388,778</u>	<u>\$ 357,833</u>	<u>\$ 79,441</u>	<u>\$ 60,353</u>	<u>\$ 928,599</u>

CITY OF BREVARD, NORTH CAROLINA

SPECIAL FIRE DISTRICT FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Ad valorem taxes	\$ 396,879	\$ 396,879	\$ -
Restricted intergovernmental	265,715	265,715	-
Miscellaneous	-	560	560
Total revenues	<u>662,594</u>	<u>663,154</u>	<u>560</u>
Expenditures:			
Public Safety:			
Salaries and employee benefits		331,088	
Other operating expenses		209,426	
Capital outlay		313,750	
Total public safety	<u>1,723,737</u>	<u>854,264</u>	<u>869,473</u>
Debt Service:			
Principal retirement		225,816	
Interest		9,660	
Total debt service	<u>236,403</u>	<u>235,476</u>	<u>927</u>
Total expenditures	<u>1,960,140</u>	<u>1,089,740</u>	870,400
Revenues under expenditures	<u>(1,297,546)</u>	<u>(426,586)</u>	870,960
Other Financing Sources:			
Transfer from general fund	447,546	447,546	-
Proceeds from the issuance of debt	850,000	-	(850,000)
Total other financing sources	<u>1,297,546</u>	<u>447,546</u>	<u>(850,000)</u>
Revenues and other sources over expenditures	<u>\$ -</u>	<u>20,960</u>	<u>\$ 20,960</u>
Fund balance, beginning of year		<u>9,548</u>	
Fund balance, end of year		<u>\$ 30,508</u>	

CITY OF BREVARD, NORTH CAROLINA

SPECIAL MUNICIPAL SERVICE DISTRICT FUND

HEART OF BREVARD

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Ad valorem taxes	<u>\$ 134,000</u>	<u>\$ 138,146</u>	<u>\$ 4,146</u>
Expenditures:			
Contracted services	<u>134,000</u>	<u>138,146</u>	<u>(4,146)</u>
Revenues over expenditures	<u>\$ -</u>	-	<u>\$ -</u>
Fund balance, beginning of year		<u>-</u>	
Fund balance, end of year		<u>\$ -</u>	

CITY OF BREVARD, NORTH CAROLINA

EMERGENCY TELEPHONE SYSTEM FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
	<u> </u>	<u> </u>	<u> </u>
Revenues:			
Restricted intergovernmental	\$ 40,163	\$ 36,161	\$ (4,002)
Expenditures:			
Public safety	<u>40,163</u>	<u>32,498</u>	<u>7,665</u>
Revenues over expenditures	<u>\$ -</u>	<u>3,663</u>	<u>\$ 3,663</u>
Fund balance, beginning of year		<u>8,023</u>	
Fund balance, end of year		<u><u>\$ 11,686</u></u>	

CITY OF BREVARD, NORTH CAROLINA

HOUSING TRUST FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Developer loan repayment	\$ 19,934	\$ 17,081	\$ (2,853)
Investment earnings	-	104	104
Total revenues	<u>19,934</u>	<u>17,185</u>	<u>(2,749)</u>
Expenditures:			
Economic and physical development	<u>19,934</u>	<u>-</u>	<u>19,934</u>
Revenues over expenditures	<u>\$ -</u>	<u>17,185</u>	<u>\$ 17,185</u>
Reconciliation from budget to actual schedule (budgetary basis) to the fund schedule (modified accrual)			
Reconciling item:			
Net collections on long-term loans		<u>(13,853)</u>	
Change in fund balance		<u>3,332</u>	
Fund balance, beginning, as originally stated		453,410	
Restatement (Note 18)		<u>(67,964)</u>	
Fund balance, beginning, as restated		<u>385,446</u>	
Fund balance, end of year		<u><u>\$ 388,778</u></u>	

CITY OF BREVARD, NORTH CAROLINA

DOWNTOWN MASTER PLAN CAPITAL PROJECT FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Aethelwold MSSF Grant	\$ 200,000	\$ 200,000	\$ -
Jordan Street parking lot	51,840	31,328	(20,512)
Miscellaneous revenue	11,000	11,000	-
Total revenues	<u>262,840</u>	<u>242,328</u>	<u>(20,512)</u>
Expenditures:			
Aethelwold project		200,000	
Clemson Plaza and other downtown improvements		23,970	
Jordan Street parking lot		16,286	
Perkins project		13,555	
Total expenditures	<u>898,264</u>	<u>253,811</u>	<u>644,453</u>
Revenues under expenditures	<u>(635,424)</u>	<u>(11,483)</u>	<u>623,941</u>
Other Financing Sources:			
Fund balance appropriated	100,424	-	(100,424)
Proceeds from borrowing	400,000	-	(400,000)
Transfer from General Fund	135,000	180,000	45,000
Total other financing sources	<u>635,424</u>	<u>180,000</u>	<u>(455,424)</u>
Revenues and other sources over expenditures	<u>\$ -</u>	<u>168,517</u>	<u>\$ 168,517</u>
Fund balance, beginning of year		<u>189,316</u>	
Fund balance, end of year		<u>\$ 357,833</u>	

CITY OF BREVARD, NORTH CAROLINA

ROSENWALD REVITALIZATION CAPITAL PROJECT FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual

For the year ended June 30, 2018

	<u>Final Budget</u>	<u>Actual</u>	Variance Positive (Negative)
Revenues:			
Restricted intergovernmental	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenses:			
Revitalization project	<u>111,191</u>	<u>26,664</u>	<u>84,527</u>
Revenues under expenditures	<u>(111,191)</u>	<u>(26,664)</u>	<u>84,527</u>
Other Financing Sources:			
Fund balance appropriated	<u>111,191</u>	<u>-</u>	<u>(111,191)</u>
Revenues and other financing sources under expenditures	<u>\$ -</u>	<u>(26,664)</u>	<u>\$ (26,664)</u>
Fund balance, beginning of year		<u>106,105</u>	
Fund balance, end of year		<u>\$ 79,441</u>	

CITY OF BREVARD, NORTH CAROLINA

WATER AND SEWER FUND

Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Charges for utilities:			
Water	\$ 2,700,000	\$ 2,657,000	\$ (43,000)
Sewer	2,350,000	2,559,187	209,187
Taps and connection fees:			
Water	2,500	36,500	34,000
Sewer	10,000	44,415	34,415
Other operating revenues	196,000	262,383	66,383
Total revenues	<u>5,258,500</u>	<u>5,559,485</u>	<u>300,985</u>
Expenditures:			
Water Service:			
Water Treatment:			
Salaries and employee benefits	331,529	344,250	
Other operating expenses	440,771	377,127	
Capital outlay	20,000	19,537	
	<u>792,300</u>	<u>740,914</u>	<u>51,386</u>
Water Distribution:			
Salaries and employee benefits	243,480	267,062	
Other operating expenses	299,079	316,336	
Capital outlay	80,000	2,613	
	<u>622,559</u>	<u>586,011</u>	<u>36,548</u>
Total water service	<u>1,414,859</u>	<u>1,326,925</u>	<u>87,934</u>
Sewer Service:			
Sewage Treatment:			
Salaries and employee benefits	522,771	504,402	
Other operating expenses	880,871	862,836	
Capital outlay	243,500	-	
	<u>1,647,142</u>	<u>1,367,238</u>	<u>279,904</u>
Sewer Maintenance:			
Salaries and employee benefits	279,343	279,262	
Other operating expenses	408,254	388,133	
Capital outlay	525,000	493,028	
	<u>1,212,597</u>	<u>1,160,423</u>	<u>52,174</u>
Total sewer service	<u>2,859,739</u>	<u>2,527,661</u>	<u>332,078</u>

CITY OF BREVARD, NORTH CAROLINA

WATER AND SEWER FUND

Schedule of Revenues and Expenditures - Budget and Actual (Non-GAAP)

For the year ended June 30, 2018

	Final Budget	Actual	Variance Positive (Negative)
Debt Service:			
Interest and fees		71,520	
Debt principal		626,681	
Total debt service	<u>744,875</u>	<u>698,201</u>	<u>46,674</u>
Nondepartmental:			
Payment to general fund in lieu of taxes and administrative expenses	575,000	575,000	
OPEB expense	6,750	6,750	
Miscellaneous	77,277	31,508	
	<u>659,027</u>	<u>613,258</u>	<u>45,769</u>
Total expenditures	<u>5,678,500</u>	<u>5,166,045</u>	<u>512,455</u>
Revenues over (under) expenditures	<u>(420,000)</u>	<u>393,440</u>	<u>813,440</u>
Other financing sources (uses):			
Fund balance appropriated	16,374	-	(16,374)
Installment loan proceeds	420,000	84,990	(335,010)
Transfer to capital project fund	(16,374)	(648,301)	(631,927)
Total other financing sources (uses)	<u>420,000</u>	<u>(563,311)</u>	<u>(983,311)</u>
Revenues and other sources over expenditures and other uses	<u>\$ -</u>	<u>(169,871)</u>	<u>\$ (169,871)</u>

Reconciliation of Budgetary Basis to Full Accrual Basis:

Reconciling items:

Loan proceeds	(84,990)
Loan proceeds of the Capital Project Fund	3,163,036
Payment of debt principal	626,681
Capital outlay	509,952
Capital outlay of the Capital Project Fund	(3,362,139)
Transfer to Capital Project fund	648,301
Increase in net OPEB liability	(3,436)
Increase in deferred outflows of resources - OPEB	881
Increase in deferred inflows of resources - OPEB	(5,970)
Decrease in deferred outflows of resources - pension	(108,047)
Decrease in net pension liability	105,736
Decrease in deferred inflows of resources - pension	2,817
Increase in accrued vacation	(4,830)
Depreciation	(831,294)
	<hr/>
Change in net position	<u>\$ 486,827</u>

CITY OF BREVARD, NORTH CAROLINA

WATER AND SEWER CAPITAL PROJECTS FUND

Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual (Non-GAAP)
From inception and for the year ended June 30, 2018

	<u>Actual through June 30, 2018</u>				Variance Positive (Negative)
	Project Authorization	Reported in Prior Years	Current Year	Total to Date	
Revenues:					
Restricted intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:					
Kings Creek sewer phase 2	1,435,784	1,061,970	395,576	1,457,546	(21,762)
Kings Creek sewer phase 3	1,484,150	1,155,952	354,099	1,510,051	(25,901)
Neely Road tank project	13,666,000	10,729,286	2,612,464	13,341,750	324,250
Total expenditures	<u>16,585,934</u>	<u>12,947,208</u>	<u>3,362,139</u>	<u>16,309,347</u>	<u>276,587</u>
Revenues under expenditures	<u>(16,585,934)</u>	<u>(12,947,208)</u>	<u>(3,362,139)</u>	<u>(16,309,347)</u>	<u>276,587</u>
Other Financing Sources:					
Proceeds from issuance of debt:					
Clean water state revolving fund	16,585,934	12,847,410	3,163,036	16,010,446	(575,488)
Transfer from Water and Sewer Fund	-	99,798	648,301	748,099	748,099
	<u>16,585,934</u>	<u>12,947,208</u>	<u>3,811,337</u>	<u>16,758,545</u>	<u>172,611</u>
Revenues and other financing sources over expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 449,198</u>	<u>\$ 449,198</u>	<u>\$ 449,198</u>

CITY OF BREVARD, NORTH CAROLINA

INSURANCE INTERNAL SERVICE FUND

Schedule of Revenues and Expenditures - Financial Plan and Actual (Non-GAAP)

For the year ended June 30, 2018

	Financial Plan	Actual	Variance Positive (Negative)
Revenues:			
Charges for services	<u>\$ 1,283,249</u>	<u>\$ 1,317,498</u>	<u>\$ 34,249</u>
Expenditures:			
Claims		765,908	
Insurance premiums		209,135	
Other operating expenses		207,913	
Total expenditures	<u>1,359,753</u>	<u>1,182,956</u>	<u>176,797</u>
Revenues over (under) expenditures	<u>(76,504)</u>	<u>134,542</u>	<u>211,046</u>
Other Financing Sources:			
Transfer from the general fund	<u>76,504</u>	<u>76,504</u>	<u>-</u>
Total other financing sources	<u>76,504</u>	<u>76,504</u>	<u>-</u>
Revenues and other sources over expenditures	<u>\$ -</u>	<u>\$ 211,046</u>	<u>\$ 211,046</u>

SUPPLEMENTAL FINANCIAL DATA

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Schedule of Ad Valorem Taxes Receivable

For the year ended June 30, 2018

Fiscal Year	Uncollected Balance 6/30/2017	Additions	Collections And Credits	Uncollected Balance 6/30/2018
2017-2018	\$ -	\$ 4,893,828	\$ 4,888,862	\$ 4,966
2016-2017	5,733	-	3,607	2,126
2015-2016	1,915	-	1,083	832
2014-2015	1,701	-	946	755
2013-2014	3,054	-	1,237	1,817
2012-2013	2,893	-	916	1,977
2011-2012	1,514	-	315	1,199
2010-2011	2,722	-	435	2,287
2009-2010	1,147	-	333	814
2008-2009	1,483	-	289	1,194
2007-2008	2,168	-	2,168	-
	\$ 24,330	\$ 4,893,828	\$ 4,900,191	17,967
Less: allowance for uncollectible accounts:				
General Fund				(11,000)
Ad valorem taxes receivable, net				\$ 6,967
 <u>Reconciliation with revenues:</u>				
Ad valorem taxes - General Fund				\$ 4,908,276
Reconciling items:				
Releases				2,617
Interest collected				(8,891)
Refunds and other adjustments				(1,811)
Total collections and credits				\$ 4,900,191

CITY OF BREVARD, NORTH CAROLINA

GENERAL FUND

Analysis of Current Tax Levy
For the year ended June 30, 2018

	Property Valuation	Rate	Total Levy	Property Excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current rates	\$ 962,786,465	\$ 0.00495	\$ 4,765,793	\$ 4,490,742	\$ 275,051
Penalties			1,641	1,641	-
Total			<u>4,767,434</u>	<u>4,492,383</u>	<u>275,051</u>
Discoveries:	26,062,828		129,011	129,011	-
Abatements	<u>(528,687)</u>		<u>(2,617)</u>	<u>(2,617)</u>	<u>-</u>
Total property valuation	<u>\$ 988,320,606</u>				
Net levy			4,893,828	4,618,777	275,051
Uncollected taxes at June 30, 2018			<u>4,966</u>	<u>4,966</u>	<u>-</u>
Current year's taxes collected			<u>\$ 4,888,862</u>	<u>\$ 4,613,811</u>	<u>\$ 275,051</u>
Current levy collection percentage			<u>99.90%</u>	<u>99.89%</u>	<u>100.00%</u>

COMPLIANCE SECTION

**Report On Internal Control Over Financial Reporting
And On Compliance And Other Matters Based On An Audit Of Financial Statements
Performed In Accordance With *Government Auditing Standards***

To the Honorable Mayor and
Members of the City Council
City of Brevard
Brevard, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Brevard, North Carolina, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprises the City of Brevard's basic financial statements, and have issued our report thereon dated November 30, 2018. Our report includes a reference to other auditors who audited the financial statements of the City of Brevard ABC Board, as described in our report on the City of Brevard's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported separately by those auditors. The financial statements of the City of Brevard ABC Board were not audited in accordance with *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Brevard's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Brevard's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet

important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying Schedule of Findings and Responses as item 2018-01 to be a material weakness. We consider the deficiency described as item 2018-02 to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Brevard's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that is required to be reported under *Government Auditing Standards*.

City of Brevard's Responses to Findings

The City of Brevard's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Responses. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of the Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Asheville, North Carolina
November 30, 2018

**Report On Compliance With Requirements Applicable To Each Major
Federal Program And Internal Control Over Compliance In Accordance With
OMB Uniform Guidance and the State Single Audit Implementation Act**

To the Honorable Mayor and
Members of the City Council
City of Brevard
Brevard, North Carolina

Report on Compliance for Each Major federal Program

We have audited the City of Brevard, North Carolina, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that could have a direct and material effect on each of the City of Brevard's major federal programs for the year ended June 30, 2018. The City of Brevard's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Brevard's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards, the OMB Uniform Guidance, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Brevard's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Brevard's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Brevard complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of the City of Brevard is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Brevard's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Asheville, North Carolina
November 30, 2018

CITY OF BREVARD, NORTH CAROLINA

Schedule of Findings and Responses
For the Fiscal Year Ended June 30, 2018

I. Summary of Auditor’s Results

Financial Statements

Type of auditors’ report issued on whether the financial statements audited were prepared in accordance to GAAP: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? X yes no

- Significant deficiency(s) identified that are not considered to be material weaknesses? X yes none reported

Noncompliance material to financial statements noted yes X no

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified? yes X no

- Significant deficiency(s) identified that are not considered to be material weaknesses? yes X none reported

Type of auditor’s report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.156(a)? yes X no

Major federal programs for the City of Brevard for the fiscal year ended June 30, 2018 are:

CFDA Number	Program Name
66.458	Capitalization Grants for Clean Water State Revolving Funds

The threshold for determining Federal Type A programs for the City of Brevard is \$750,000.

The City does not qualify as a low-risk auditee.

State Awards

The only major state program for the City of Brevard was the Capitalization Grant for Clean State Water Revolving Funds (66.458), which was a State match on a federal program. Therefore, these programs have been included in the list of major federal programs above.

CITY OF BREVARD, NORTH CAROLINA

Schedule of Findings and Responses For the Fiscal Year Ended June 30, 2018

II. Financial Statement Findings

Finding 2018-01 (Material Weakness)

Criteria: Management should have a system in place to reduce the likelihood of errors in financial reporting in accordance with generally accepted accounting principles (GAAP).

Condition: The existence of a material prior period adjustment indicates the City's system of internal controls did not prevent or detect such errors in financial reporting.

Context: Management did not accurately record the balance of a note receivable in the Housing Trust Fund. An adjustment to beginning fund balance in the Housing Trust Fund was required in order for the City's financial statements to be fairly presented in accordance with GAAP. Previously, the City's financial statement presentation was recording the payment only when received from the developer.

Cause: A misunderstanding occurred between City staff and the housing developer as to the amount owed to the City.

Effect: Financial reporting errors occurred, causing users of the financial statements to rely on inaccurate information.

Recommendation: Management should implement procedures to ensure all material balance sheet accounts are recorded accurately in accordance in GAAP. Specifically, procedures should be implemented to ensure amounts due from developers are accurately tracked throughout the year.

Management's Response: Management agrees with this finding. See the corrective action plan on page 90.

CITY OF BREVARD, NORTH CAROLINA

Schedule of Findings and Responses For the Fiscal Year Ended June 30, 2018

Finding 2018-02 (Significant Deficiency)

Criteria: Management should have a system in place to reduce the likelihood of errors in financial reporting.

Condition: General ledger balances for accounts receivable related to utility billing does not agree to the billing system's schedule of amounts due from customers. This indicates an error either in the City's financial reporting software or in the process used to record Utility Fund activity in the general ledger.

Context: The external auditor proposed material adjustments to agree the general ledger system to the utility billing system.

Cause: The City does not currently perform reconciliation between the general ledger system and the underlying sub-ledger (the utility billing system).

Effect: Financial reporting errors could occur, causing users of the financial statements to rely on inaccurate information.

Recommendation: We recommend the City implement a formal monthly process whereby the differences in accounts receivable per the general ledger are reconciled to the underlying customer account balances. Performing this monthly reconciliation should allow the City to quickly identify why the differences are occurring and take steps the errors through working with the software vendor and/or modifying internal processes as necessary. This same recommendation was made in the previous year.

Management's Response: Management agrees with this finding. See the corrective action plan on page 90.

III. Federal Awards Findings

None reported.

CITY OF BREVARD, NORTH CAROLINA

Corrective Action Plan
For the Year Ended June 30, 2018

Finding 2018-01

Name of Contact Person: Jim Fatland, City Manager and Finance Director

Corrective Action: Management has reviewed the auditors' recommendation for proper accounting treatment of Housing Trust Fund. A process will be implemented to ensure that all balance sheet accounts are reconciled to supporting documentation and presented in accordance with GAAP.

Proposed Completion Date: Immediately and ongoing

Finding 2018-02

Name of Contact Person: Jim Fatland, City Manager and Finance Director

Corrective Action: Management will implement a reconciliation process each month to ensure the City's general ledger system agrees to the underlying customer utility billing account records. Upon determination of the cause of the recurring differences, appropriate action will be taken to obtain any needed software fixes or implementing modifications to current City processes.

Proposed Completion Date: Immediately and ongoing

CITY OF BREVARD, NORTH CAROLINA

Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2018

Finding 2017-01 This finding was not repeated in the current year.

Finding 2017-02 This finding was repeated in the current year as finding 2018-02.

Finding 2017-03 This finding was not repeated in the current year.

CITY OF BREVARD

Schedule of Expenditures of Federal and State Awards
For the Year Ended June 30, 2018

	Federal CFDA Number	State/Pass-Through Grantor's Number	Fed. (Direct & Pass-through) Expenditures	State Expenditures	Passthrough Expenditures	Local Expenditures
Federal Awards						
<u>Environmental Protection Agency</u>						
Passed-through the N.C Dept of Environment and Natural Resources:						
Capitalization Grants for Clean Water State Revolving Fund	66.458	DENR-10	\$ 2,689,855	\$ 672,464	\$ -	\$ 313,750
Total Environmental Protection Agency			<u>2,689,855</u>	<u>672,464</u>	<u>-</u>	<u>313,750</u>
<u>U.S. Department of Homeland Security</u>						
Assistance to Firefighters Grant	97.044		265,715	-	-	-
Total U.S. Department of Homeland Security			<u>265,715</u>	<u>-</u>	<u>-</u>	<u>-</u>
State Awards						
<u>N. C. Department of Transportation:</u>						
Non-State System Street-Aid (Powell Bill)		DOT-4	-	356,418	-	-
Total N.C. Department of Transportation			<u>-</u>	<u>356,418</u>	<u>-</u>	<u>-</u>
<u>N.C. Department of Commerce</u>						
Main Street Solutions Fund Matching Grant			-	200,000	200,000	-
Total N.C. Department of Commerce			<u>-</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total State awards			<u>-</u>	<u>556,418</u>	<u>200,000</u>	<u>-</u>
Total Federal and State awards			<u>\$ 2,955,570</u>	<u>\$ 1,228,882</u>	<u>\$ 200,000</u>	<u>\$ 313,750</u>

Notes to the Schedule of Expenditures of Federal and State Financial Awards:

- Basis of Presentation
The accompanying Schedule of Expenditures of Federal and State Awards (SEFSA) includes the federal and State grant activity of the City of Brevard under the programs of the federal government and the State of North Carolina for the year ended June 30, 2018. The information in this SEFSA is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Single Audit Implementation Act. Because the Schedule presents only a selected portion of the operations of the City of Brevard, it is not intended to and does not present the financial position, changes in net position or cash flows of the City of Brevard.
- Summary of Significant Accounting Policies
Expenditures reported in the SEFSA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City of Brevard has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.