

RESOLUTION NO. 2015-15
RESOLUTION ESTABLISHING THE CITY COUNCIL
FINANCE AND HUMAN RESOURCES COMMITTEE

WHEREAS, the Brevard City Council initiated five new City Council Committees at their April 20, 2015, meeting. City Council Committees will operate as policy review and discussion arms of City Council, providing an opportunity to explore implications of policy alternatives and the policy development process while serving in an advisory capacity to Council as a whole; and

WHEREAS, Committees will review policy matters referred to them, inform and educate Council on existing City programs and issues, and review other related matters. City Council Committees will not become involved in City administration but instead are expected to anticipate the full range of considerations and concerns related to various policy questions. When participating on Committees, members are expected to temper their role as policy advocates in order to fully evaluate all alternatives; and

WHEREAS, each Committee shall be composed of two City Council members, one to serve as Chair and the other serving as Vice Chair, with the Mayor appointing the Chair and Vice-Chair of the Committee. The Mayor will serve *ex officio*. Although not required, each Committee may have citizen members appointed by City Council utilizing the same application appointment process as required for appointment to Citizen Advisory Boards or Committees; and

WHEREAS, the initial appointment term of City Council members shall be from April 20, 2015, to December 31, 2015. Thereafter, appointed Council members will serve a two year term beginning January 1 following an election. Citizen members shall serve a two year term ending in May. City Directors and staff members (by position) are permanent Committee members; and

WHEREAS, the Brevard City Council approved establishing the "City Council Finance and Human Resources Committee", as one of the five Committees. The purpose of the Committee is to review and make recommendations to the City Council on major financings, financial and accounting software upgrades, information technology upgrades, annual audited financial reports, employee medical program and benefits, personnel policies and other finance and human resources matters.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF BREVARD:

Section 1. Brevard City Council approved the appointment of Council Member Charlie Landreth (Chair) and Council Member Wes Dickson (Vice-Chair) to serve on the City Council Finance and Human Resources Committee, along with Mayor Jimmy Harris as "*ex officio*", at their April 20, 2015, meeting. Their initial term to serve will be April 20, 2015 – December 31, 2015.

Section 2. The City Council Finance and Human Resources Committee will soon schedule its initial organizational meeting.

Section 3. The City Council Finance and Human Resources Committee shall consist of the following members and terms of office:

Two City Council Members	Two Year Term; Appointments in January
City Manager	Permanent
Finance Director	Permanent
Human Resources Director	Permanent
Mayor	<i>Ex Officio</i>

Section 4. The City Council Finance and Human Resources Committee will fix a scheduled date and time to meet, or, will meet on an as needed basis. All meetings are subject to the Open Meeting laws and Notice requirements. Minutes shall be provided by a City staff member or their representative.

Section 5. Restriction on Quorum. This Committee shall not meet unless at least one of the City Council Members who are Committee members is present.

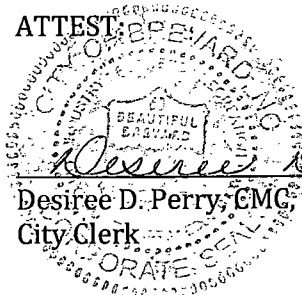

Section 6. Purpose. The purpose of this Committee is to help Council investigate and explore areas of need and future planning for the subject area of this Committee. It is expected that the Council members, rather than the Committee as a whole or by majority, will report back to Council with ideas and recommendations. One or both Council members shall serve as Committee Chair. Therefore, no votes shall be taken unless a motion is made by one of the Council members, in which event those Committee members present shall be entitled to vote on a motion made, once a second is offered.

Section 7. Citizen Committee Members are Optional. Citizen Committee members need not be appointed and if not, the Committee will serve as a full committee without them. If appointed, they may be re-appointed for up to three successive terms.

Approved and adopted this the 15th day of June, 2015.



Jimmy Harris
Mayor

ATTEST



Desiree D. Perry, CMG, NCCMC
City Clerk